Darren "Hal" McCabe Mayor Mayor@HomerNY.org

Village Office 31 N. Main Street Homer, NY 13077 Phone: 607-749-3322 www.HomerNY.org



Village Police: 607-749-2022 Newton Water Works: 607-749-2511 Glenwood Cemetery: 607-749-3517 Streets and Parks: 607-749-3813 Recreation: 607-749-2161 Codes: 607-745-3177 Homer Fire Department: 607-749-3121

OPEN TO THE PUBLIC Cortland County Department of Personnel & Civil Service 60 Central Ave. Cortland, NY 13045 (607) 753-5076

Cortland County is an Equal Opportunity/Affirmative Action employer. Minorities and women are encouraged to apply

TITLE: Village Treasurer

SALARY: Competitive & Commensurate with Experience/Education

LOCATION: Village of Homer

TYPE OF EMPLOYMENT: Full Time Appointed Position

ISSUE DATE: 04/22/24

THE FINAL DATE TO FILE APPLICATIONS: Open Until Filled

The Village of Homer is accepting resumes for the position of Village Treasurer. This position reports directly to the Village Board. The position is responsible for current budget of \$5.6 million. The Village Treasurer serves as the Chief Financial Officer of the Village, and as such assumes custody of all moneys belonging to the Village.

The Village Treasurer performs a variety of professional, administrative, and managerial duties related to organizing and controlling the financial operations of the Village. Including but not limited to; directing and coordinating activities in the areas of accounting, internal auditing, budgeting, treasury, bond and grant administration, debt administration, budget management, purchasing, and payroll. Responsibility for all financial record keeping, budgeting, and reporting required.

PREFERRED QUALIFICATIONS: Graduation from an accredited college with a bachelor's degree in accounting, finance, business or public administration or related area; AND five (5) years of progressively more responsible experience related to above duties; three (3) years of which must have been in a supervisory/management capacity; OR an equivalent combination of education or experience. Proficiency in municipal (GAAP) accounting practices as per: www.osc.state.ny.us/localgov/pubs/arm.pdf

Salary dependent on experience. The Village of Homer offers a competitive benefit package. Deadline is open until filled. Send civil service application, resume and salary requirements to:

Dan Egnor, Village Clerk, 31 North Main Street Homer, NY 13077 or degnor@homerny.org.

Civil service application available at: