

REVIEW FEE SCHEDULE

SCHEDULE BOARD OF TRUSTEES MEETING SCHEDULE

2ND and 4th Tuesday of each month at 6:00 p.m., in the Board room at 31 North Main Street, Homer, NY is designated as meeting date for the Village Board of Trustees unless otherwise publicized.

OPEN PURCHASE ORDERS TO BE ISSUED FOR COUNTY ITEMS ON STATE BID.
Review Rates.

PASS THE FOLLOWING RESOLUTIONS:

1. **Whereas** the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village:

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the rate per mile as determined by the Internal Revenue Service.

Section 2. That this resolution shall take effect immediately.

2. **Whereas** there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors Annual Meeting and Fall Training School for Fiscal Officers and Municipal Clerks; c) the NYCOM Public Works Conference for the Streets/Parks Department, and AWWA Meetings for the Water/Sewer Department.

Whereas it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality:

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are hereby authorized to attend the following schools: NYCOM General Meetings - Mayor McCabe; NYCOM General Meetings - Members of the Board of Trustees; NYCOM Training /Meetings - Dan Egnor, Clerk, Tanya Digenaro, Treasurer, AWWA Meeting - Lawrence Barber; NYCOM Public Works Conference & NYS Assoc. of Highway Supt. School - Lawrence Barber and Phil Stockton.

Section 2. That this resolution shall take effect immediately.

3. **Whereas** the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, and express charges, and **Whereas**, all such claims shall be presented at the next regular meeting for audit, and **Whereas**, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight, and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2. That this resolution shall take effect immediately.

Village of Homer
Fees 12/12/2023

AMUSEMENT DEVICE LICENSE

Each Amusement Device 25.00 Billed Annually

AUTOMATIC FIRE ALARM FEES

Billed Annually 50.00

BUILDING PERMIT FEES (Does not include electrical inspections)

Residential

Pools, accessory structures, solid fuel burning devices, etc.,	\$ 60.00 plus \$2.00/\$1,000 of cost
New construction	\$.30 per square foot
Alterations and renovations	\$.20 per square foot
Solar Permits	\$.20 per square foot
Renewal Permits	\$ 50.00
Certificate of Compliance for non-permit projects	\$ 100.00

Commercial

Signs, accessories, etc.	\$ 60.00 plus \$2.00/\$1,000 of cost
New construction	\$.30 per square foot
Alterations and renovations	\$.20 per square foot
Solar Permit	\$.10 per square foot
Renewal Permit	\$ 100.00
Certificate of Compliance for non-permit projects	\$ 100.00

Building Demolition

Residential structures	\$.05 per square foot
Commercial structures	\$.10 per square foot

Conditional Permit/Site Plan

Revision to existing approval	\$ 100.00
Application fee	\$ 250.00
Engineering deposit if required	\$1,500.00
Home occupation	\$ 50.00
Mobile home site plan	\$ 50.00

Plus - copy of survey map showing house, proposed construction, property lines and distances to property lines

Demolition Permit Fee - \$25.00 or \$ 50.00 depending on size and as determined by the Code Enforcement Officer

Village of Homer

Fees 12/12/2023

CEMETERY

**GLENWOOD CEMETERY
VILLAGE OF HOMER, NEW YORK**

Standard Grave Lots 4' x 10'	\$495.00	Per Lot
	<u>\$ 75.00</u>	Permanent Maintenance Fee
	\$570.00	non-refundable
Cremation Grave lots 2' x 3'	\$220.00	
1 inurnment	<u>\$ 50.00</u>	Permanent Maintenance Fee
	\$270.00	non-refundable
Cremation Grave lots 4' x 5'	\$345.00	
2 inurnments	<u>\$ 50.00</u>	Permanent Maintenance Fee
	\$395.00	non-refundable
Grave Opening	\$570.00	Weekdays
	\$695.00	Weekends/ Holidays
	\$695.00	After official close of cemetery
Cremation Opening	\$345.00	Weekdays
	\$470.00	Weekends/Holidays
	\$470.00	After official close of cemetery
Double Cremation – pay opening plus -----	\$105.00	Fee for second cremation to record burial
Cremains added to casket	\$105.00	Per person to record the burial
Niche Cremation inurnment	\$105.00	Cremation inurnment in niche
Infant openings	\$180.00	Weekdays
	\$280.00	Weekends/Holidays
	\$280.00	After official close of cemetery
Vault Storage	\$ 55.00	For burial in another cemetery
Foundation for Monuments and Markers	\$.70	Per Square Inch
Foundation for Veterans marker & flush markers requiring concrete upright	\$ 90.00	Flush Mount
Foundation for flush marker requiring concrete	\$ 90.00	
	\$130.00	Raised Beveled for bronze marker
Flush Marker (Grass Foundation) Installation	\$40.00	
Administrative Fee for moving corner markers, changing deeds and associated paperwork	\$115.00	
Tree/Bush removal	\$20.00	Per Tree/Bush or as agreed
Graveside ceremonies and gatherings extending beyond 4:00 p.m.	\$110.00	per hour, or any portion thereof, will be charged including weekdays, weekends & holidays
Research fee on burials and lot ownership	\$30.00	per hour, or any portion thereof
Tent and Chair Rental Fee	\$225.00	

A \$175 administrative/permanent maintenance fee applies to non-indigent veteran burials in the Veterans Section. Veterans' plots will be charged a \$75 permanent maintenance fee.

Important: Monument Companies, copy of original monument order must be included with foundation orders. Niche fee applies.

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Two burials per standard 4' by 10' grave lot are allowed: one regular and one cremation or 2 cremations. Flush markers only in Cremation Sections.

All burials and cremation burials must be paid prior to interment.

All casket burials must be in a concrete chest. Cremations do not require a vault.

Important: Monument Companies: With your foundation order you must provide a copy of the original monument order form showing whether the monument contains a niche(s) and the number of niches included before the foundation will be installed. \$100/niche fee will be charged.

Important: Funeral Directors: 1. Please notify Glenwood Cemetery Staff if an indigent burial is a veteran, if so, that veteran is allowed one plot in the Veterans Section at no charge. A \$175 administrative/permanent maintenance fee applies to non-indigent veteran burials in the Veterans Section. 2. Please notify Glenwood Staff if inurnments will be within a monument.

CLERK & COPYING

General Public	.50	
Employee	.10	
Fax charge /sheet (Town, Assessor, or employee)	.10	
Return Check Fee – Per Bank Charge		
Research fee on burials and lot ownership	25.00	per hour, or any portion thereof

DOG CONTROL

Pickup fee 1 st offense	\$25.00	
2 nd offense	\$50.00	
3 rd offense and beyond		Double the last offense

ENHANCEMENT RATES

Outside Village Limits	One and one-half times the Village rate Based on Acreage
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FIRE INSPECTIONS

Assembly Occupancies*

0 to 99 occupants	\$ 50.00
100 to 999 occupants	\$ 100.00
Over 1000 occupants	\$ 200.00

*Churches (total seating – primary services meeting room)

*Restaurants (total allowed patrons)

Business Occupancies**

Up to 900 sq ft	\$ 60.00
1000 to 2,499 sq ft	\$ 80.00
2,500 to 4,999 sq ft	\$ 100.00

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5,000 to 7,499 sq ft.	\$ 120.00
7,500 to 9,999 sq ft	\$ 150.00
20,000 to 49,999 sq ft	\$ 180.00
>50,000 sq ft	\$ 225.00

****Multi-building businesses on the same lot - fees will be calculated using the same square footage of all buildings combined**

Multi-Family Occupancies* - if allowed to do unit inspections**

3 units	\$ 50.00
Over 3 units	\$ 50.00 + \$12.00/unit

MILEAGE

Reimbursed – employees and officers inc. Fire Chiefs. .655 per mile. Changes as needed to current IRS rate at the time. Fire chiefs get 60 miles idling.

MOWING

Mowing of fields or lawns after notice sent \$75 Hourly or fraction thereof (includes travel time to and from site)

PARK USE

Community Building Determined by Fire Department
Durkee & Newton Water Works Park 100.00 per day

POLICE FEES

Accident Report Copies .50 each copy
Parking Tickets 25.00
50.00 over 10 days
Parking in Handicap space 75.00
150.00 over 10 days
Police coverage @ school events 29.00 Reimburse payroll and benefits
And Court

PUBLIC WORKS

Mowing of private property 75.00 Hourly or fraction thereof (includes travel time to and from site)
Changing sizes of Garbage/Recycling Containers 54.00 Each change

RECREATION FEES

Recreation Programs Based on Programs as Set by Village Board

REFUSE COLLECTION

Special pick-up Contract with Syracuse Haulers
25.00 minimum - not to exceed amount billed to Village by contractor
Fines Per Penalty Schedule

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REGISTRAR

Certified Death Certificate	10.00
Certified Birth Certificate	10.00
Genealogical Purposes/Birth & Death	22.00
Marriage records 1888 - 1907 only	
Death & Birth records 1888 - to present	

SEWER RATES

Outside Village Limits	One and one-half times the Village rate
Minimum (flat rate)	45.50 (5,000 gallons)
	6.25 (per thousand over 5,000)
	3.50 (per thousand over 160,001)
Die Test	100.00 to test whether or not a prop. is hooked to the sewer- owner responsibility
Sewer: Charged per unit. Charged by output not by connection and consumption	45.50. Per unit plus consumption

SOLICITOR'S LICENSE - Solicitors

Profit Making Group	25.00 per person/week
Nonprofit Group	25.00 per week regardless of number of participants
Annual License	200.00 More than 6 weeks - fee to be set by Board
Veteran's	Exempt

STREET CUTS

Street cuts by Utilities - permit req.	25.00
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TAX

Tax Search	25.00
Fee added to delinquent taxes to cover costs of additional notices	2.00

TRASH

Fee for collection of trash on private property following legal notification procedures:
\$25.00 minimum charge or exact amount billed by contractor plus 10%.

Fines for trash placed at curb are as approved by the Village.

Fines for other trash and recycling violations: As approved by the Village.

WATER RATES

Final Reading Charge	25.00
Shut Off of Service	25.00
Turn On of Service	25.00
Unmetered Water Use	Determined by actual use plus additional Village costs
Meter Replacement	160.00 For ¾ inch meter. Larger meters are based on actual cost.

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New Service		Determined by actual cost, plus additional Village costs
Minimum (flat rate)	31.50	per thousand – up to 5,000 gallons
	2.85	per thousand 5001- 160,000 gallons
	2.85	per thousand over 160,001 gallons
New Service Line		Actual cost for time, meters, and materials as determined by water and sewer department
Replacement fee for damaged water meter caused by negligence or willful damage		Actual meter costs, plus time, materials, and possibly plumber fees.
Filling tanks	50.00	Flat rate for first 3,000 gal or less
	2.10	Per thousand up to 160,000 gallons
	1.95	Per thousand over 160,000 gallons

PLANNING and ZONING FEES

Residential Variance *	100.00	(Bulk & Area Variance) pay w/application
	105.00	(Use Variance) “
Business Variance *	100.00	(Bulk Variance) “
	105.00	(Use & Area Variance) “
Subdivision *	100.00	To accompany final plat submission
Processing Fee for Major Subdiv.	25.00	Must accompany preliminary plat
Site Plan *	50.00	Pay with application
Sign Permit	60.00	60 Base rate plus \$2/ \$1,000
Vendor Permit	25.00	per week
Concessions (selling veks., etc.)	25.00	per season
Village Code of Ordinances	100.00	Includes all updates available at time of purchase
Updates to Code of Ordinances for updates after time of purchase to cover mailing and printing costs	25.00	per year
Zoning Pamphlet	25.00	update \$5.00
Subdivision Pamphlet	10.00	no fee for update
Zoning Maps	1.00	

* If a meeting is postponed due to the applicant after publication and mailings the fee will be charged again to cover the costs to reschedule the meeting.