

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177
Homer Fire Department: 607-749-3121

VILLAGE OF HOMER
Consent Agenda
February 27, 2024

- A. Approve the following schedule for hanging banners:
 - a. March 24- April 24 Child Advocacy Center for Child Abuse
 - b. April 24- May 8 Corn Duck Derby
 - c. May 8- May 31 Capco
 - d. June 1- June 24 Homer Fire Department/Field Days
- B. Accept donation from Cortland Pump for Father/ Daughter Dance for \$500
- C. Accept donation for the Homer Police Department for \$50
- D. Accept February 1 Satisfactory Agriculture and Markets Municipal Shelter Inspection Report on Country Acres Pet Services
- E. Accept February 1 Satisfactory Agriculture and Markets Dog Control Office Report on Country Acres Pet Services
- F. Updated Finance Policies:
 - a. Village Clerk reappointed deputy treasurer and has all rights and responsibilities as Village Treasurer when absent
 - b. Village Treasurer reappointed deputy clerk and has all rights and responsibilities as Village Clerk when absent.
 - c. If either the Village Clerk or Village Treasurer is unavailable, the Deputy Mayor or Trustee Finkbeiner, besides Mayor McCabe may perform functions of Village Clerk or Village Treasurer
 - d. Payroll Processing
 - e. Quarterly Payroll
 - f. Revenue Receipts Policy
 - g. Accounts Payable Voucher Policy
 - h. Email Policy
 - i. Board Reports Submission Policy
 - j. Check/ Payment Requests Policy
- G. Approve fire department contract with American Legion for use of land during the Homer Fire Department Field Days
- H. Approve excess cemetery funds to be put into reserve for tree removal
- I. Approve excess fire department funds to be placed in PPE reserves at the close of the fiscal year
- J. Approve excess recreation funds to be placed in recreation reserves at the close of the fiscal year
- K. Appoint Michael Ellis as Seasonal Cemetery Laborer beginning March 4, 2024 and ending when the Cemetery closes
- L. Appoint Karl Cole as Seasonal DPW Part-Time MEO beginning March 18, 2024 and ending in Fall 2024

Banner Hanging Procedure

***** Requests must be made NO LATER than 3 weeks in advance *****

**** Banners are hung for 2 weeks ****

Step 1: View online calendar to see what is available:

https://docs.google.com/spreadsheets/d/1tm2zNwnH7ur4-STRX0spBTjB_O0dzKS3Dcp82FhnJEY/edit?usp=sharing

Step 2: Fill out this form and email to: tdigennaro@homerny.org

Name: Kris Beard

Phone: 607-753-5087

Email: kbeard@cortland-co.org

Organization: Cortland County Child Advocacy Center

Please explain what event or cause the banner is advertising:

April is Child Abuse Prevention Month. We are holding an awareness event at the
Center for the Arts on April 23rd.

Please Note!

- All banner hanging requests must be approved by the village board of trustees.
- Requests must be made NO LATER than 3 weeks in advance.
- If approved, we will notify you. Approved banners can be dropped off to:
Village Office
31 N Main Street
Homer, NY 13077
- Banners are hung for 2 weeks.
- Banners must be picked up within 1 week of being notified that your banner has been taken down.
Banners can be picked up at the Village Office. Banners not picked up within a week of notification will be disposed of.



Agriculture and Markets

February 1, 2024

Darren McCabe
Village Mayor - Village of Homer
31 North Main St
Homer, NY 13077

Enclosed is the **Municipal Shelter Inspection Report** completed on **01/29/2024**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, dog shelter services were rated "Satisfactory". Please make note of any comments listed on the report.

Municipal dog shelters are subject to inspection by this agency on a regular basis.

Please notify this office within 30 days of any changes in municipal shelter services.

If you have any questions regarding this inspection, please call me.

Caitlyn Hanlon
Animal Health Inspector
(315) 907-7634

MUNICIPAL SHELTER INSPECTION REPORT - DL-90Rating: **Satisfactory365**Purpose: **Inspection**DATE/TOA: **1/29/24 12:24 pm****COUNTRY ACRES PET SERVICES
LINDSAY ANDERSON & SUZIE TRACY
5852 W SCOTT ROAD
HOMER NY 13077**Inspector: **Caitlyn Hanlon**Inspector #: **070**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|-----|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | Yes |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | Yes |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | Yes |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| 19. Written contract or lease with municipality | Yes |



Agriculture and Markets

February 1, 2024

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Village Mayor - Village of Homer
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Enclosed is the **Dog Control Officer Inspection Report** completed on **01/29/2024**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, DCO services were rated "Satisfactory". Please make note of any comments listed on the report.

Dog control officer services are subject to inspection by this agency on a regular basis.

Please notify this office within 30 days of any changes in DCO services.

If you have any questions regarding this inspection, please call me.

Caitlyn Hanlon
Animal Health Inspector
(315) 907-7634

DOG CONTROL OFFICER INSPECTION REPORT - DL-89Rating: **Satisfactory365**Purpose: **Inspection**DATE/TOA: **1/29/24 12:24 pm****COUNTRY ACRES PET SERVICES
LINDSAY ANDERSON & SUZIE TRACY
5852 W SCOTT ROAD
HOMER NY 13077**Inspector: **Caitlyn Hanlon**Inspector #: **070**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|-----|
| 1. Equipment is available for proper capture and holding | Yes |
| 2. Dogs are held and transported safely | Yes |
| 3. Equipment maintained in clean and sanitary condition | Yes |
| 4. Veterinary care is provided when necessary | Yes |
| 5. Dogs are euthanized humanely | Yes |
| 6. Complete seizure and disposition records are maintained for all seized dogs | Yes |
| 7. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 8. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 9. Owners of identified dogs are properly notified | Yes |
| 10. Redeemed dogs are licensed before release | Yes |
| 11. Proper impoundment fees paid before dogs are released | Yes |