

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177
Homer Fire Department: 607-749-3121

**VILLAGE OF HOMER
MEETING AGENDA
September 26, 2023**

1. **Regular Meeting of the Board of Trustees called to order by Mayor McCabe**
2. **Approve Minutes** –September 12, 2023
3. **Treasurer's report:**
 - A. Authorize payment of bills 2023-2024:

➤ F & G Funds – Vouchers	# 212 – 227	\$5,872.12
➤ A Fund – Vouchers	# 622 – 672	\$54,020.25
➤ T&A Fund- Vouchers	# 29 – 32	\$19,445.10
4. **Report of Offices and filing of written reports:** Animal Control Report
5. **Privilege of the Floor**
6. **Old Business**
 - A. Grants Overview
7. **New Business**
 - A. Winterfest Presentation
 - B. Approve Listing of Records to Shred
 - C. Request to Sell Surplus Recreation Apparel with Funds Designated to 2024 Movie Nights.
 - D. Approve Letter Adding A/P Clerk and Treasurer to respective A/P Accounts
 - E. Approve adding A/P Clerk to Bank Accounts
 - F. Approve Additional Check Run
 - G. Approve Budget Adjustments
 - H. Approve HFD Golf Cart Operators for Fall Fun Night 9/27/23
 - I. Cemetery Commission and ZBA openings
 - J. Project Presentations September 27 Wednesday 2-5 Center for Arts for Non-public Projects
 - K. Fall Fun Night Wednesday September 27 5-8 PM
 - L. DRI Public Workshop #2 5:30-7:00 PM Senior Center in Town Hall
8. **Comments by Attorney**
9. **Comments by Board Members**
10. **Executive Session** – Per NYS Public Officers Law, Article 7 §105
11. **Adjournment**

Village of Homer Board of Trustees Meeting
September 12, 2023
6:00 p.m.

The Regular Meeting of the Village of Homer Board of Trustees was held remotely via zoom and in person at the Homer Town Hall at 31 North Main St. with Mayor McCabe presiding.

Members present:

Mayor, Hal McCabe
Trustee, Patrick Clune
Trustee, Edward Finkbeiner
Trustee, Kevin Slack
Trustee, Elizabeth McGrath

Also, present were Village Clerk Dan Egnor, Village Treasurer Tanya Digennaro, Phil Stockton DPW Superintendent, Bob Pitman Chief of Police, Chief Jay Riley Fire Department, Keith White Water/Sewer Superintendent, Fred Forbes Town of Homer Superintendent, Andrew Pierce Recreation Director, Tim Maxson, Margaret Mellott Cortland Standard, Kevin Smith, Eddie Velazquez Cortland Voice, X101 news Jack Eves, Richard Tucker HCSD Lawyer, Josh Bezio architect and Jeff Everst HCSD administrator.

Minutes: Trustee Clune made a **Motion** to approve minutes of August 22, 2023, as written, Seconded by Trustee Slack- **all ayes.**

On **Motion** by Trustee Finkbeiner, Seconded by Trustee Clune, to pay the following bills 2023-2024 – **all ayes.**

➤ F & G Funds – Vouchers	# 200-211	\$18,684.89
➤ A Fund – Vouchers	# 603-620	\$11,896.23
➤ T&A -Vouchers	#28	\$86.68

Treasurer’s report: Report was received as submitted. Mayor McCabe read the report. **Motion** to accept the report as submitted by Trustee Clune, Seconded by Trustee Finkbeiner- **all ayes.**

ACCEPTANCE FOR FILING OF WRITTEN REPORTS:

CEMETERY: Report was received as submitted. Mayor McCabe read the report. **Motion** to accept the report as submitted by Trustee Finkbeiner, Seconded by Trustee Slack- **all ayes.**

CODES REPORT – Report was received as submitted. Mayor McCabe read the report. **Motion** to accept the report as submitted by Trustee Finkbeiner Seconded by Trustee Clune- **all ayes.**

ANIMAL CONTROL—No Report at this time.

DPW/PARKS – Report was received as submitted. Mayor McCabe read the report. The sidewalk work is done for this year. Trustee Finkbeiner and Phil will be looking at salt sheds around the area for ideas for the Village’s shed. **On Motion** to accept the report as submitted by Trustee Finkbeiner, Seconded by Trustee Clune- **all ayes**.

FIRE DEPARTMENT – (July & August) Trustee Clune wanted to thank both the Police and Fire Department for the 911 ceremony. Trustee Clune also pointed out that the Fire Department response times exceed the standard set by NFPA. Report was received as submitted. Mayor McCabe read the report. **On Motion** to accept the report as submitted by Trustee Finkbeiner, Seconded by Trustee Slack- **all ayes**.

FIRE INSPECTOR REPORT- No Report at this time.

POLICE –Report was received as submitted. Mayor McCabe read the report. **On Motion** to accept the report as submitted by Trustee Finkbeiner, Seconded by Trustee Clune- **all ayes**. Chief Pitman wanted to remind residents about the Child Advocacy race this weekend and the take back is scheduled for the end of September. The roof on the shed at the range needed some repairs after the August storm. Chief explained how the central arraignment works and what the Officers will have to do if an arrest is made at odd times.

RECREATION – Trustee Clune would like to thank the Fire Department for the EMT bag for the Rec Department. **On Motion** to accept the report as submitted by Trustee Clune, Seconded by Trustee Finkbeiner- **all ayes**. Andrew Pierce, the new director for Rec, was introduced. Trustee McGrath is happy that he has taken on all the challenges he walked into at the Rec Department.

WATER/SEWER –The North Main St. project is just about wrapped up and are moving down to the South Main project. The Village sign at South Main will need to be replaced or fixed. Tanya asked for the accident report so it can be turned into the insurance company. The D Street project will need to be looked at again. **On Motion** to accept the report as submitted by Trustee Clune, Seconded by Trustee Slack- **all ayes**.

Privilege of the floor:

Fred Forbes the Town Superintendent there is a billboard meeting scheduled for September 19th. On October 5th and 6th the NYSLRS is going to present training for 40-50 people at the Town Hall. The Rec contract has been approved. A new loader was purchased and the old one is going to auction. The exit sign for Preble off Rt. 81 should include Homer to get traffic down Rt 281, just waiting to hear from DOT. The Court audit went well and just a few changes need to be made. Cleaning services are being put out for quotes. A new server has been put in the offices and September 20th the Town will be moving to Quick Books.

Old Business:

There are 32 DRI projects costing \$28 million in requested funding down \$7 million from July. This will be cut to \$14 million. On September 27th there will be an in-person presentation with the non-profits and the private non-profits projects. At the Fall Festival, September 27 from 5-7 there will be a consultant who will be looking for feedback from residents. On October 5th from 5:30-7 at the Town Hall there will be a public session. Looking to have a strategic improvement plan completed by December 15th.

New Business:

On **Motion** by Trustee Finkbeiner to approve interim contract between Homer Central SD and the Village of Homer per the LED signs and the brightness that the signs are set at, Second by Trustee McGrath– **All ayes.**

On **Motion** by Trustee Clune to approve 2023 Recreation contract with the Town of Homer, Second by Trustee McGrath– **All ayes.**

On **Motion** by Trustee Clune to approve 2024 Recreation contract with the Town of Homer, Second by Trustee McGrath– **All ayes.**

On **Motion** by Trustee McGrath to approve 2024 Recreation contract with the Town of Cortlandville, Second by Trustee Slack– **All ayes.**

On **Motion** by Trustee Clune to approve 2023-2024 SRO salary schedule, Seconded by Trustee Slack - **all ayes.**

On **Motion** by Trustee McGrath to approve Water & Sewer credit requests, Seconded by Trustee Clune - **all ayes.**

On **Motion** by Trustee Finkbeiner to accept Cemetery donation to be deposited in the Cemetery Reserve, Seconded by Trustee Clune - **all ayes.**

On **Motion** by Trustee Finkbeiner to approve surplus policy, Seconded by Trustee Clune- **all ayes.**

On **Motion** by Trustee Clune to approve donating AED to the Homer Elks, Seconded by Trustee Finkbeiner- **all ayes.**

On **Motion** by Trustee Clune to approve Amnesty Day October 14, 2023, Seconded by Trustee McGrath- **all ayes.**

On **Motion** by Trustee Finkbeiner to approve Recreation refunds requests, Seconded by Trustee McGrath - **all ayes.**

On **Motion** by Trustee Finkbeiner to approve Lacrosse contract for use of Calale field, Seconded by Trustee Clune - **all ayes.**

Fall fun night September 27, 2023 5-8PM with plenty of food, fun and games.

On **Motion** by Trustee Clune to approve extending Karl Cole appointment to October 31, 2023, Seconded by Trustee Slack- **all ayes.**

Chief Pitman thought this would be a great idea for any of the events held in the Village. On **Motion** by Trustee Finkbeiner to approve purchase of 2 golf carts, 2023 for \$6,000.00, Seconded by Trustee Clune- **all ayes.**

On **Motion** by Trustee Clune to approve Town of Scott Fire Contract for 2024-2026, Seconded by Trustee Slack- **all ayes.**

Attorney: No comments

Comments by Board Members:

Mayor McCabe nothing currently.

Trustee Clune would like to get the Hooker stop sign discussion finalized.

Trustee McGrath no comment at this time.

Trustee Slack asked for a moment of silence for the passing of Mike McDermott a former Mayor, Trustee and NYS American Legion Commander. He found that he can't do solar on 281 and will see if National Grid can help. There are alternatives if not.

Trustee Finkbeiner the DRI people are assisting the Village getting points to help in winning \$80,000.00 grant money for the river trail.

Tanya wants to THANK all that kept the Rec program running including Jake.

Questions from the Media:

Kevin wanted to know what the policy for Amnesty Day was. Trustee Clune stated the day is for Village residents only and they need proof. A flier will be put out stating the time and items that can be disposed of. Also, the new entry is at the DPW entry and then exit through the compost gate has improved the operations. Kevin asked about the golf carts. The Mayor said the 2 golf carts will be \$6,000.00 and will be used by the Village in the different departments including the Fire.

Margaret wanted to make sure the interim LED light contract with HCSD is for one year and more on the 30-day termination. Mayor McCabe response was that the contract was for one year and either party can give 30-days' notice to cancel the contract.

On Motion by Trustee Finkbeiner, Seconded by Trustee Clune, the Board entered Executive session, in accordance with NYS Public Officers Law, Article 7 §105, section D discussions regarding proposed, pending or current litigation; and section F the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation at 7:17 P.M. **All ayes.**

On Motion by Trustee Clune, Seconded by Trustee Finkbeiner, the Board exited Executive session at 7:31 P.M. **All ayes.**

On Motion by Trustee Clune to approve Aidan Small, Ian Small John Barber, Anthony Cecioni and Justin Horner for Rec Assistants, Seconded by Trustee McGrath- **all ayes.**

On Motion by Trustee Clune to approve the Cemetery reorganization plan, Seconded by Trustee Finkbeiner- **all ayes.**

On Motion to adjourn by Trustee Finkbeiner Seconded by Trustee Clune at 7:45 PM-**All ayes.**

Respectfully Submitted,
Maureen Hoy, Account Clerk

Case Name: N. Main Street - at large complaint
Case Type: Enforcement
Case Subtype: Leash Law
Incident Date: 8/17/23 11:00 AM
Resolution: Notice mailed/emailed
Assigned To: Lindsay Andersen
Status: Completed
Location: 120 N Main St, Homer, NY 13077
Jurisdiction: Village of Homer

VILLAGE OF HOMER INCIDENT REPORT 08/01/23 THROUGH 08/31/23

Intake Date	Animal ID	Species	Primary Breed	Age (Months)	Sex	Intake Type	Outcome Date	Outcome Type
08/22/2023	CAAS-A-644	Dog	Great Dane	12	Male	Stray	08/22/2023	Return to Owner/Guardian

Village of Homer Intake Report 8/1/23 - 8/31/23

Inventory of Boxes to be Shredded: 7/6/2023

- 2017 Tax Collection Records
- 2017 Water/Sewer Billing Records
- 2017 Bank Statements Including 2017 Key Captures [All Funds]
- 2017 Vouchers – All Funds (Box 1/3)
- 2017 Vouchers – All Funds (Box 2/3)
- 2017 Vouchers – All Funds (Box 3/3)
- 2017/2018 General Ledgers, Cash Receipts, Reports
- Time Sheets (2017-2020)
- 2017-18 Budget Worksheets [Fiscal] and more 2017 vouchers

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Requests To Homer Village Board:

1. Request that all unused/ surplus apparel and uniforms be sold at various recreation events with the funds being used to help fund an outdoor Movie Night series on the village green in 2024.
2. Request that all surplus and unusable sporting equipment be discarded and thrown away.
3. Request that surplus and usable sporting equipment (youth football shoulder pads) be allowed to be sold.

Thank You,

Andrew

Andrew Pierce

Interim Recreation Director

Village of Homer

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September 27, 2023

Vendor Name
Vendor Street Address
Vendor City, State, and Zip Code

Dear Vendor,

At the Board meeting September 26, 2023, it was approved to add the Village Treasurer, Tanya DiGennaro, and the a/p clerk, Linda Foster, as contacts for all vendor billings. The Treasurer, Tanya DiGennaro, has permission to assign people for charging, if applicable, at your business or to make business decisions. Mrs. DiGennaro's email is tdigennaro@homerny.org and Mrs. Foster's email is lfoster@homerny.org. All correspondences should be emailed or mailed to their attention at Village of Homer Offices, 31 North Main Street, Homer, NY 13077. The phone number at the Village Offices is 607-749-3322

Thank you for your assistance in adding the contacts to your accounts.

Sincerely,

Darren McCabe

Mayor

**VILLAGE OF HOMER - GENERAL FUND
BUDGET JOURNAL 2023-2024**

Ref	Date	Account #	Description	Debit	Credit
370	08/31	A1210.412	Increase it budget		87.09
371	08/31	A1210.416	Increase advertising budget		152.00
372	08/31	A1210.402	move to it and advertising	239.09	
373	08/31	A1420.412	increase budget		109.14
374	08/31	A1420.400	Move to a1420.412	109.14	
375	08/31	A1620.417	Increase budget for office		200.00
376	08/31	A1620.426	move to office	200.00	
377	08/31	A3120.403	Increase mileage		2,000.00
378	08/31	A3120.100	Training costs to mileage	2,000.00	
379	08/31	A1325.4001	reclass to vdern		9,000.00
380	08/31	A8620.400VERN	opening costs	9,000.00	
381	08/31	A8620.400HI	Move to a8620.400hi		9,000.00
382	08/31	A8620.400VERN	Move to a8620.400hi	9,000.00	
383	08/31	A1325.4001	reduce budget	13,442.20	
384	08/31	A1120	adjust		13,442.20
385	08/31	A1120	adjust to beg balance	13,442.20	
386	08/31	A8620.400VERN	reverse prior entry backwards		13,442.20
387	08/31	A8620.400VERN	Move insur proceeds to bld		2,394.60
388	08/31	A5010.200	Move insur proceeds to bld	2,394.60	
389	08/31	A1620.200	increase from dept		7,655.00
390	08/31	A1620.421	move from contractual		400.00
391	08/31	A1620.400	move to repairs	400.00	
392	08/31	A1620.422	to repairs	300.00	
393	08/31	A1620.421	from cleaning		
394	08/31	A3410.434	to bldf	7,655.00	
395	08/31	A1620.421	increase budget		300.00
396	08/31	A5110.100	move to streets equip	10,000.00	
397	08/31	A5110.200	increase equip		10,000.00
398	08/31	A7140.270	move to griggs	429.35	
399	08/31	A7140.401G	apporved repairs		429.35
400	08/31	A7140.400	create budget		65.02
401	08/31	A7140.416	move to contractual	65.02	
402	08/31	A1620.400	increase by 300		300.00
403	08/31	A1620.403	move to 1620.400	300.00	

**VILLAGE OF HOMER - WATER FUND
BUDGET JOURNAL 2023-2024**

Ref	Date	Account #	Description	Debit	Credit
050	08/31	F8320.200	Transfer from reserve for truc		40,000.00
051	08/31	F511	Transfer from reserve for truc	40,000.00	
052	08/31	F8320.449	Increase small equip expense		1,500.00
053	08/31	F8320.200	To small equipment	1,500.00	
054	08/31	F8340.412	Increase budget for it		500.00
055	08/31	F8340.400	move to it	500.00	

**VILLAGE OF HOMER - SEWER FUND
BUDGET JOURNAL 2023-2024**

Ref	Date	Account #	Description	Debit	Credit
049	08/31	G8120.201	Incrfor closing/income survey		26,299.95
050	08/31	G511	Incrfor closing/income survey	26,299.95	
051	08/31	G8110.412	Increase budget for it		400.00
052	08/31	G8110.416	Increase budget for advertisin		750.00
053	08/31	G8130.428	reduce budget for actual cost	1,150.00	
054	08/31	G8120.456	Increase parts budget		750.00
055	08/31	G8120.455	move tools to parts	750.00	
056	08/31	G8120.451	Increase sewer structure repas		1,500.00
057	08/31	G8110.101	reduce costs to sewer structue	1,500.00	

Village of Homer
Board/ Worksession Items

Openings in Village Board Committees/ Boards:

1 Cemetery Commisioner

1 General Duties is the oversight of the Glenwood Cemetery

ZBA

1 Alternate member opening

2 Reviews appeals to ZBA, usually variances to codes.

Where? Village Green to Community Building

When? September 27 5-8 PM



Fall Fun Night 23

**Free rides, crafts, magic show,
basketball rodeo. (Food and face
painting to purchase)**

Activities include:

- **Village Green: Free Pony Rides, Face Painting for Purchase, Doc Weismore and Real Country Performance 6:00 PM, Canine Demonstrations, Kids Games, Josie's Journey Superhero Canines**
- **Community Building: Mike the Cartoon Magician 6 PM, Hot Dog Eating Contest 7 PM**
- **Fire Department/ Venum Building: Farmers Market, Kids Crafts, Kids station to try musical instruments, Fire Department Rides**
- **Fire Department Parking Lot/Basketball Court: Come see where the proposed River Walk would begin, Fire Department rides, Horse and Carriage Rides, Visit local police officers, Basketball Rodeo Roundup, Mike the Cartoon Magician balloon animal station**
- **Village Green Tables: Homer Family and Community Liaisons, Homer Pack 85 Cub Scouts, Homer Little League (apparel sales) , Village Recreation Dept. (apparel sales)**