

Banner Hanging Procedure

*** Requests must be made NO LATER than 3 weeks in advance ***

** Banners are hung for 2 weeks **

Step 1: View online calendar to see what is available:

https://docs.google.com/spreadsheets/d/1tm2zNwnH7ur4-STRX0spBTjB_00dzKS3Dcp82FhnJEY/edit?usp=sharing

Step 2: Fill out this form and email to: tdigennaro@homerny.org

Name: _____

Phone: _____

Email: _____

Organization: _____

Please explain what event or cause the banner is advertising:

Please Note!

- All banner hanging requests must be approved by the village board of trustees.
- Requests must be made NO LATER than 3 weeks in advance.
- If approved, we will notify you. Approved banners can be dropped off to:
Village Office
31 N Main Street
Homer, NY 13077
- Banners are hung for 2 weeks.
- Banners must be picked up within 1 week of being notified that your banner has been taken down.
Banners can be picked up at the Village Office. Banners not picked up within a week of notification will be disposed of.