

Darren "Hal" McCabe  
Mayor  
Mayor@HomerNY.org

Village Office  
31 N. Main Street  
Homer, NY 13077  
Phone: 607-749-3322  
www.HomerNY.org



Village Police: 607-749-2022  
Newton Water Works: 607-749-2511  
Glenwood Cemetery: 607-749-3517  
Streets and Parks: 607-749-3813  
Recreation: 607-749-2161  
Codes: 607-745-3177  
Homer Fire Department: 607-749-3121

**BOARD OF TRUSTEES  
PUBLIC HEARING**

**May 12<sup>th</sup>, 2020**

**PUBLIC HEARING #1:                   The Board of Trustees after having a duly noticed public hearing and acknowledging the receipt of all comments from the public hereby resolves and amends the following as indicated:**

ONE, the Board of Trustees acknowledging receipt from the Village Planning Board of Planning Board Action #16 from the Planning Board meeting duly held on April 21<sup>st</sup> and transmitted on April 22, which recommends that the Board of Trustees approve the requested zoning change; AND

TWO, further acknowledges receipt from the Cortland County Planning Department of staff reports from the county in lieu of an official action by County Planning as Cortland County Planning Board meetings have been canceled due to the COVID-19 Virus; AND

THREE, makes an official finding that the proposed zoning changes in paragraph Four are consistent with the recommendations in the Comprehensive Plan for the Village; AND

FOUR, amends the following tax parcels under Village Ordinance Section 228-52 and NYS Law as indicated on the Village's Zoning Map

Address	Tax Map #	Prior Zoning	Amended Zoning
66 S. West Street	76.24-01-02.11	R-2	B-2
36 S. West Street (portion)	76.24-01-02.200	B-2/B-1	B-2
99 Cayuga Street	76.24-01-19.000	B-1	B-2

FIVE, directs the Village Clerk, with the assistance of a civil engineer or other such qualified person to make the above changes in Section 2 to the Village Zoning Map under Village Ordinance Section 228-5(2).

**PUBLIC HEARING #2:                   Further, monies from Special Reserves will be used thusly:  
Fire Department Reserve for the Plymovent Air Exhaust System at  
\$16,220.00  
Machinery Reserve for DPW IT Expenditures at \$5,000.00**

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## BOARD OF TRUSTEES BOARD MEETING AGENDA

May 12<sup>th</sup>, 2020

1. **Regular Meeting of the Board of Trustees called to order by Mayor McCabe**
2. **Approve Minutes** –April 14, April 22, and April 28
3. **Treasurer's report:**
  - A. Authorize payment of bills
    - **F & G Funds – Vouchers 14-25 \$**
    - **A Fund – Vouchers 48-97 \$**
  - B. Approve Treasurer's Report
4. **Report of Offices and filing of written reports:** Cemetery, Codes, Dog Control, DPW, Fire Department, Police Department, Water & Sewer
5. **Privilege of the Floor**
6. **Old Business**
7. **New Business**
  - A. Discussion with Jarrod Newcomb on Cayuga Street, regarding trees and A possible safety hazard
  - B. Approve PSOB Statement
  - C. Add Open Encumbrances from end of year 2019-2020 to 2020-2021
  - D. Approve Daniel Zech to Zoning Board
  - E. Approve Notice to Proceed to Green Mountain Pipeline for Village Wide Sewer Project
  - F. Proclaim May 22 National Poppy Day in the Village of Homer
  - G. Approve Keystone contract for design of salt shed
  - H. Approve Riparian buffers for Durkee Park and Newton Water Works
  - I. Review and Approve Fire Department Insurances for Members
    - a. Group Term Life Insurance Renewal
    - b. Accident and Health Renewal
  - J. Appoint Tanya DiGennaro and Donna Kotas to Trustees for Edward Jones Investments
  - K. Approve banner purchased by HBA for Homer Senior Graduates to be hung
  - L. Approve Shenequa Perry internship for CSC Certification
8. **Attorney**
9. **Comments by Board Members**
10. **Executive Session** – Per NYS Public Officers Law, Article 7 §105
11. **Adjournment**

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Homer Fire Department: 607-749-3121

## **Glenwood April Report 2020**

Submitted by James Toolan, Cemetery Sexton

- Finishing up winter clean up. A severe wind and storm caused a treetop on Section 15 to split off a fir tree. A tree on Section 15 also sheared off at the base and has been cleaned up.
- Started mowing and trimming. Foundation orders are coming in and will be installing as soon as temperature stays above 50 degrees.
- Jim's Z820A zero turn broke a deck belt, replaced at a cost of \$140.95. Records indicate we are replacing deck belts every two years on the zero turn. Also had to replace a battery on Joe's X-710 mower.
- Seven spring and regular burials in April.
- Fuel used Gasoline 38 gallons, Diesel Truck # 22 equals 22 gallons, Backhoe 20.
- Sink drain trap froze and split over the winter. It was replaced at a cost of \$25.76.
- Also purchased Portland cement four 94-pound bags at \$56.88 for foundation building.

**Village of Homer**  
**CODE ENFORCEMENT OFFICE**  
 31 N. Main St  
 Homer, NY 13077

Kevin J. McMahon  
 NYS Code Enforcement

Phone 607-749-3322  
 Cell 607-745-0004

## MONTHLY ACTIVITY REPORT

Apr-20

Current Month

Year to date\*

	<u>Current Month</u>	<u>Year to date*</u>
Building Permits Issues	3	7
Building Permit Renewals		
Expired Building Permit Notices		
Building Permit Inquiries	6	11
Flood Plain Permits/Special Use Permit		
Demo Permit Issues		1
Solar Permit Issues		
Fireworks Permits		
Plan Reviews	3	18
Certificates of Occupancy Issued	1	3
Certificates of Compliance Issued	2	6
Temporary C of O Issued		
Complaints filed	7	20
Compliance/ Violation Notices	7	14
Stop Work Order Issued	1	2
Closed out Permits		
<b>Permits, Reviews, Notices -totals</b>	<b>30</b>	<b>64</b>
Fees Collected	<b>\$151.00</b>	<b>\$502.00</b>
Construction Cost	<b>\$24,828.00</b>	<b>\$77,828.00</b>

<b>Inspections:</b>		
Site visit-inspections	42	167
Foundations/Footers/Post Holes	6	8
Framing / Structural inspections	3	16
Mechanical inspections		
Insulation inspection		
Final, pre-final Inspection	3	6
Chimney / wood burning devices		
Fire and Safety Inspections		
Swimming Pool inspections		
<b>Total Inspections</b>	<b>54</b>	<b>197</b>
Training Classes (24 hrs annually)		<b>6</b>

# Permit Monthly Report

04/01/2020 - 04/30/2020

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
April 2020						
V20-07	04/17/2020	DM3 of Cortland LLC	V Commercial construction	19-29 N Main St (Homer Exchange) SBL#: 66.75-01-27.000	\$20,000.00	\$75.00
<b>Description of Work:</b> <i>repair and reconstruction of exterior wall at 25 N Main St by McKinney</i>						
V20-08	04/28/2020	Paula Jones	V Fence	15 N West St SBL#: 66.72-03-19.000	\$3,028.00	\$41.00
<b>Description of Work:</b> <i>146 l.f. black chain link fence by owner in rear and side yard</i>						
V20-09	04/29/2020	Erica Dennis	V Fence	20 Cayuga St SBL#: 66.82-01-25.000	\$1,800.00	\$35.00
<b>Description of Work:</b> <i>118' of privacy 6' vinyl fence by owner in rear and side yard</i>						
<b>April 2020 Total:</b>					\$24,828.00	\$151.00
<b>Subtotal:</b>					\$24,828.00	\$151.00

## Daily Report & Mileage-Village of Homer

<u>Date:</u>	<u>Wednesday, April 1, 2020</u>	<b>Miles</b>
4/1/2020	monthly reports / completed and emailed to DepClrk for printing w voucher / no office time-remote work for covid shut down /	
4/2/2020	completed voucher and report and turned in for March / 26 Warren St- <b>site visit</b> -no activity-remodel permit / <b>site visits</b> -Rte 11, Warren St, Hudson St, W Road /	3
4/3/2020	N Main St, Durwood Dr, John St, Michael St- <b>site visits</b> / 2 John St- <b>final inspection</b> -need to issue CofO / 13 S William St- <b>post hole inspection</b> -failed, met bldr-need to redig and call for reinspect / Cherry St, Center St, S West Rd <b>site visits</b> /	3.5
4/6/2020	zoom meeting w Dept Heads, no microphone -texted Mayor no updates / Albany St Ext, Carroway Hill, Albany St, Main St <b>site visits</b> / Cayuga St, S Fulton St, S William St, James St <b>site visits</b> / 13 S William St <b>post hole inspection</b> -passing /	3.7
4/7/2020	W Road, Hooker Ave <b>site visits</b> / 2 John St- <b>issued CofO</b> to mail to owner / 23 Clinton St- <b>issued CofC</b> to mail to owner / 56 Cortland St- <b>issued CofC</b> for file-shed / IPS F&S review, compilation, updates- <b>2hrs F&amp;S</b> /	3.1
4/8/2020	Copeland Ave, Park St <b>site visits</b> -sidewalk issues per email, ques on blacktop to return / 13 S William St- <b>framing inspection</b> -porch rebuild / <b>Complaint</b> -19 Grove St-trash blowing around-did <b>site visit</b> -none found, emailed VlgClrk results / 5 Water St- <b>issued Zoning Compliance</b> letter via email to atty for seller per phone call request / Clinton St, N Fulton, Prospect, Durkee, Grove St, West Road, Franklin St- <b>site visits</b> / 23 Clinton St- <b>preslab inspection</b> -garage floor prep / Main St, Cayuga St, Rte 90 <b>site visits</b> / IPS F&S updates w creating new forms-emailed to tech support- <b>3.5 hrs F&amp;S</b> / 2 Hooker Ave-emailed owner-chickens aren't allowed, ZBA required / LWC-emailed AIA for update w CCHD vs mini kitchen /	5.6
4/9/2020	W Road, James St, S William St, Cherry St, Center St <b>site visits</b> / 13 S William- <b>framing inspection</b> for porch per owner request / Albany St, Main St <b>site visits</b> / <b>site visit</b> -S Main St-trash between diner and Cooks to ck into and send notice / resent March reports per request to treas / <b>F&amp;S module work and updates -1.5 hrs</b> /	4.7
4/10/2020	13 S William St- <b>framing inspection</b> -flooring installation on porch / snowing, no outdoor work / 2 hr <b>F&amp;S webinar w IPS, total work w updates 3.5 hrs</b> / afternoon zoom meeting w Village Dept Heads / returned call to owner-deck plans to submit via email /	2.5

4/13/2020	returned call to Chief-Grove St complaint follow up for trash cans-owner getting additional can for storage / Center St, Cortland St, Cayuga St <b>site visits</b> / returned call to Atty-21 N Main St work on façade vs essential / signed forms for mask, BAS, etc / Clinton St, Hudson St, West Rd- <b>site visits</b> / 1 Stanford Dr-emailed <b>bldgprmtpkt</b> and survey to owner for shed request /	3.3
4/14/2020	office visit-updates for log and emails, calls / James St, Cayuga St, S Fulton St, N Fulton St <b>site visits</b> /19 Grove St <b>site visit</b> -extra trash can on site per Complaints filed / <b>F&amp;S module updates w mixed use properties-5.5 hrs</b> / 91 James St-returned call, emailed <b>bldgprmtpkt</b> -fencing request /	2.5
4/15/2020	office visit-webinar online updates w BAS for IPS program / West Rd, Cayuga St, S William St, James St, Clinton St, <b>site visits</b> / 13 S William St- <b>prefinal inspection</b> -porch rebuild / site visit-meeting w PM and bldr-27 N Main St-wall repair, <b>issued bldgprmtpkt</b> for essential work / lft vm resident w ques on chickens vs Zoning /	3
4/16/2020	65 Cortland St- <b>Complaint-site visit</b> -no parking issues per email / Copeland Ave, Cortland St, N Fulton St <b>site visits</b> / 23 Clinton St- <b>foundation inspection</b> -slab placed in garage / set up at office for IPS cont'd updates to permit system / Clinton St, N Main St, West Rd <b>site visits</b> /	4
4/17/2020	S Main St- <b>site visit</b> next to Cooks-no trash on site per earlier complaint / phone call and webinar w IPS for relogging info per new updates / 25 N Main St- <b>issued bldgprmt</b> -emailed to PM-building repairs for essential work - <b>pd \$75.00</b> / James St, Cortland St, Cayuga St <b>site visits</b> / <b>Complaint</b> on too many workers 81 Cayuga St-issued verbal <b>Stop Work Order</b> -no permit on file for gut out, and non essential needing securing and shut down- <b>site visit</b> / afternoon Zoom meeting w Dept Heads /	2.7
4/19/2020	log updates, timesheet updates, <b>F&amp;S updates-2.5 hrs</b> /	
4/20/2020	<b>Complaint</b> -13 Bedford-trash-did <b>site visit</b> -cans full against house-no sign of trash on properties / updates w Clerk on F&S inspections-will line up most important to do/ Clinton St, Hudson St, W Road, Bedford Dr <b>site visits</b> / 3 Franklin St-emailed <b>bldgprmtpkt</b> for deck /	2.5

4/21/2020	<b>Complaint</b> -Ellis Pines apartments-returned call, Covid related, need to research and call back-spoke w Chief / <b>6 Complaints</b> filed for large trash items curbside- <b>issued 6 Notice of Violations</b> with fine fee schedule / 40 Clinton St- <b>Complaint</b> for trash in garage-returned call , no recourse w door closed to public / Suits Ave, Balmoral Way, Ferndale Lane, Hooker Ave, N Main St <b>site visits</b> -no new activity / 1.5 hr evening Zoom meeting w PB-Dee Street site plan approval to send to trustees and Byrne Dairy zoning change / Cayuga St, Park Ave, Center St, Rte 90 <b>site visits</b> /	5.2
4/22/2020	81 Cayuga St <b>site visit</b> -no activity and still no permit / <b>site visit</b> 40 Clinton St-no trash / <b>prefinal inspection</b> 43 Clinton St-ohd's in place, concrete done / 20 Cayuga St-emailed <b>bldgprmtpkt</b> -fence by owner /	3.4
4/23/2020	Cayuga St, Nixon Ave, Center St, W Road <b>site visits</b> early a.m./ Clinton St, Hudson St, Warren St, N Main St <b>site visits</b> / 3 Franklin St- <b>plan review</b> for deck-emailed owner w items missing in bldgprmtpkt / 20 Cayuga St-emailing owner after <b>plan review</b> for fence-needing payment / <b>15 NW Street-need to email owner w plan review of addition</b> / 25 N Main St- <b>foundation inspection</b> -guys laying up brick for crumbling wall /	5.6
4/24/2020	15 SW St-emailed developer w ques on developing site for retail w regard to utilities etc / Albany St, River St, Pine St, Main St <b>site visits</b> / Zoom meeting at office w Dept Heads /	2.2
4/27/2020	W Road, Cayuga St, S William St, James St- <b>site visits</b> -no new activity / Zoom meeting w Dept Heads / 32 Grove St, 40 Grove St, 19 Prospect St <b>issued Violation Notices</b> for large trash items curbside / 15 Cayuga St-returned email and call to owner w tree issues fr neighbor-returned call to Mayor about it /	2.8
4/28/2020	8 Hooker Ave-emailed <b>bldgprmtpkt</b> -garage request by owner-returned call for ques / 15 NW Street- <b>issued fence permit</b> -mailing to owner-pd <b>\$35</b> /	2
4/29/2020	W Road, Bedford St <b>site visits</b> -follow up to Complaint-13 Bedford, no trash overflow as turned in / Clinton St, Warren St, N Main St <b>site visits</b> / 65 N Main St- <b>site visit</b> -follow up to <b>Complaint</b> -one worker on site-siding job / Tobin Dr, John St, Durwood Ave <b>site visits</b> / 3 Franklin St-returned call and email-deck request -need to find payment / <b>plan review</b> -20 Cayuga St- <b>issued bldgprmt</b> -fence by owner-pd <b>\$35</b> -sending out snail mail / S Main St, Albany St <b>site visits</b> -12 Albany St in good shape for trash/ <b>Complaint</b> 69 N Main St-too many workers-need to ck in tomorrow /	3.1



4/30/2020	Route 281, Hudson St, Warren St, N Main St <b>site visits</b> / 69 N Main St-follow up to complaint filed for too many workers-no one on <b>site visit</b> / 65 N Main St- <b>site visit</b> -one worker on site follow up to <b>Complaint</b> of too many workers / James St, Cortland St, Center St <b>site visits</b> / 13 Center St- <b>site visit</b> -no activity-returned call to owner on essential vs non / 10 King St forwarded info to DepClrk for PB review on salon to send forms to / 3 Franklin St- <b>post hole inspection</b> for deck permit -returned call to owner and texts/ 80 Copeland Ave-returned call, emails w owner-ZBA approval needed for proposed garage /	3.6
	<b>Total mileage for April</b>	<b>72</b>

Submitted By: Kevin J. McMahon

# Open Permit Status Report

04/01/2017 - 04/30/2020

Permit #	Applicant	Parcel Location	SBL#	Permit Type	Issued	Status
V19-23	2 Pros Construction	33 Bargett Dr	66.72-01-11.000	V New Residential	06/06/2019	Open
	<i>Description of Work: 14 x 16 kitchen addition on piers by 2 Pros Construction w remodel</i>					
V19-33	R. Edward Porter	52 N Main St	66.66-02-14.000	V Deck	08/19/2019	Open
	<i>Description of Work: 12 x 12 deck at rear of home by owner plus 3 x 3 landing and steps at rear of barn</i>					
V19-39	Ann Swisher	26 Warren St	66.82-01-24.000	V Structural Repairs	09/11/2019	Open
	<i>Description of Work: interior renovations by owner for stair relocation, new upstairs bath, refurbish of bedroom spaces upstairs</i>					
V19-44	DM3 of Cortland LLC	9 North Main St	66.75-01-29.000	V Structural Repairs	10/10/2019	Open
	<i>Description of Work: Enclosed front porch footing and skirting repair, removal and replacement of front entry stone and concrete stairs by Kevin Rich Construction</i>					
V20-04	Morton Buildings	43 Clinton St	66.65-01-16.000	V New Residential	02/04/2020	Open
	<i>Description of Work: 24 x 32 detached 2 car garage by Morton Buildings at 43 Clinton St</i>					
V20-06	Cody Johnson	13 Center St	76.33-01-09.000	V Structural Repairs	03/05/2020	Open
	<i>Description of Work: rear off of existing roof and replacement with metal at 13 Center St by Ervin Byler Roofing</i>					
V20-07	DM3 of Cortland LLC	Homer Exchange Building 19-29 N Main	66.75-01-27.000	V Commercial	04/17/2020	Open
	<i>Description of Work: repair and reconstruction of exterior wall at 25 N Main St by McKinney Masonry and Construction</i>					
V20-08	Paula Jones	15 N West St	66.72-03-19.000	V Fence	04/28/2020	Open
	<i>Description of Work: 146 lf. black chain link fence by owner in rear and side yard</i>					
V20-09	Erica Dennis	20 Cayuga St	66.82-01-25.000	V Fence	04/29/2020	Open
	<i>Description of Work: 118' of privacy 6' vinyl fence by owner in rear and side yard</i>					
					<b>Total #</b>	<b>9</b>

**Country Acres Animal Shelter**

Record count on this entire report: 15  
Run Date: 05-02-2020 10:21:27 AM by Lindsay Andersen  
No data limits were specified for this report

**Completed Incident Register 04-01-2020 to 04-30-2020**

Group By Town  
Order By Town  
Page Number: 9 of 11

Town: VILLAGE OF HOMER

Incident ID	Origination	Priority	Town	Assign to	Final Outcome
04-15-2020 10:31:39 AM	04-15-2020 10:34:07 AM	0	Village Of Homer	Lindsay Andersen	Report Not Valid
Assigned: 04-15-2020 10:34:07 AM					
Arrived: - - : : AM					
Reason(s): Noise Complaint					
Location: 32 Arren Street, Homer, NY 13077					
Complete: 04-15-2020 10:34:24 AM					
Call taken by: Lindsay Andersen					
Cycle Time: 02 M					
<b>Citizen Making Report</b>					
Wayne Harris					
Clinton Street					
Homer, NY 13077					
<b>Animal owner</b>					
Not Specified					
<b>No animal is linked to this Incident</b>					
End of Group	Group count: 1				

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## April 2020 Streets and Parks Report

Submitted by Superintendent Michael E. Harter  
Working Forman Philip Stockton

- Continued picking up brush and leaves.
- Continuing hauling of brush to City of Cortland.
- Cleaned Compost area and opened with "restrictions".
- Opened Durkee Park gate up and taped off play areas.
- All play areas at parks are taped off for no use.
- Continue disinfecting shop and all trucks.
- Put forms out back for generator for concrete and DDS poured the pad for us, at no charge.
- Poured a slab at Police Dept for Bob's (Police Chief) sharpie box. DDS also poured the concrete at no charge to us
- Disinfectant hand cleaning all employees and masks available.
- Salted roads a few times, with the unusual cold weather, all winter vehicles broke down except 1.
- Put new garage #1 generator on slab and bolted down. Then Bob Green wired it. We are waiting on NYSEG to hook gas up.
- Helped clean bad accident up on Cayuga Street.
- Vehicle repairs and any Mechanical repairs are being handled by all working at this time.
- Sweeping streets as weather permits, with a little disinfectant added.
- Put a marker on Park Street to mark a drainage pipe.
- Continue picking garbage from Main Street and all parks.
- Mowing and Trimming has begun.
- Tree cutting and stump grinding is continuing by Dafoe Tree Service.
- DDS and NYSEG are in the Village working on sidewalks, driveways, lawns and gas lines.
- Amnesty preparation are all set.
- Street Garage #1 generator is complete and fully operational.
- Road salt for next winter is all pre ordered and reserved.



May 7, 2020

Honorable Mayor and Trustees,

Obviously with all the COVID 19 things going on we haven't been very busy in the Fire Department. We did have the new Engine 502 weighed by the New York State Police Commercial Vehicle Unit to know the loaded weight and if it's distributed evenly on the axles.

I have been "attending" the department head virtual meetings.

I have been monitoring the fire house to make sure our members are adhering to the requirements to be there and use of masks and social distancing.

President Maxson and I took part in the "Homer Municipality" photo for the Homer News.

The monthly fire report was submitted for your review.

I can tell you that our members, including myself, can't wait for this to be over so we can get back to normal!!!!

Respectfully,

Mahlon Irish Jr.  
Fire Chief

Homer Fire Department

Incidents by District (Summary)

Alarm Date Between {04/01/2020} And {04/30/2020}

District		Count	Pct of Incidents	Est Losses	Pct of Losses
MA	Mutual Aid	4	12.50 %	\$0	0.00 %
SH	Town of Summerhill	3	9.37 %	\$1,000,000	100.00 %
TH	Town of Homer	11	34.37 %	\$0	0.00 %
TS	Town of Scott	4	12.50 %	\$0	0.00 %
VH	Village of Homer	10	31.25 %	\$0	0.00 %
<b>Total Incident Count:</b>		<b>32</b>		<b>Total Est Losses:</b>	<b>\$1,000,000</b>

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {04/01/2020} And {04/30/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	1	3.12%	\$1,000,000	100.00%
	<u>1</u>	<u>3.12%</u>	<u>\$1,000,000</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	3.12%	\$0	0.00%
322 Motor vehicle accident with injuries	3	9.37%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	3	9.37%	\$0	0.00%
	<u>7</u>	<u>21.87%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
400 Hazardous condition, Other	1	3.12%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	3.12%	\$0	0.00%
444 Power line down	3	9.37%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	3.12%	\$0	0.00%
	<u>6</u>	<u>18.75%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
531 Smoke or odor removal	1	3.12%	\$0	0.00%
542 Animal rescue	1	3.12%	\$0	0.00%
561 Unauthorized burning	5	15.62%	\$0	0.00%
571 Cover assignment, standby, moveup	3	9.37%	\$0	0.00%
	<u>10</u>	<u>31.25%</u>	<u>\$0</u>	<u>0.00%</u>
<b>Good Intent Call</b>				
11 Dispatched & cancelled en route	1	3.12%	\$0	0.00%
22 No Incident found on arrival at dispatch	1	3.12%	\$0	0.00%
31 Authorized controlled burning	1	3.12%	\$0	0.00%
	<u>3</u>	<u>9.37%</u>	<u>\$0</u>	<u>0.00%</u>
<b>False Alarm &amp; False Call</b>				
35 Alarm system sounded due to malfunction	1	3.12%	\$0	0.00%
36 CO detector activation due to malfunction	2	6.25%	\$0	0.00%
45 Alarm system activation, no fire -	1	3.12%	\$0	0.00%
	<u>4</u>	<u>12.50%</u>	<u>\$0</u>	<u>0.00%</u>

Severe Weather & Natural Disaster

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {04/01/2020} And {04/30/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	1	3.12%	\$0	0.00%
	1	3.12%	\$0	0.00%

Total Incident Count: 32

Total Est Loss: \$1,000,000



Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {04/01/2020} And {04/30/2020}  
and District = "VH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
322 Motor vehicle accident with injuries	2	20.00%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	1	10.00%	\$0	0.00%
	<u>3</u>	<u>30.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
440 Electrical wiring/equipment problem, Other	1	10.00%	\$0	0.00%
	<u>1</u>	<u>10.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
561 Unauthorized burning	2	20.00%	\$0	0.00%
	<u>2</u>	<u>20.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
622 No Incident found on arrival at dispatch	1	10.00%	\$0	0.00%
	<u>1</u>	<u>10.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	1	10.00%	\$0	0.00%
736 CO detector activation due to malfunction	1	10.00%	\$0	0.00%
745 Alarm system activation, no fire -	1	10.00%	\$0	0.00%
	<u>3</u>	<u>30.00%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 10

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {04/01/2020} And {04/30/2020}  
and District = "TH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
324 Motor Vehicle Accident with no injuries	2	18.18%	\$0	0.00%
	<u>2</u>	<u>18.18%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
400 Hazardous condition, Other	1	9.09%	\$0	0.00%
444 Power line down	2	18.18%	\$0	0.00%
	<u>3</u>	<u>27.27%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
561 Unauthorized burning	3	27.27%	\$0	0.00%
	<u>3</u>	<u>27.27%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
631 Authorized controlled burning	1	9.09%	\$0	0.00%
	<u>1</u>	<u>9.09%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
736 CO detector activation due to malfunction	1	9.09%	\$0	0.00%
	<u>1</u>	<u>9.09%</u>	<u>\$0</u>	<u>0.00%</u>
<b>8 Severe Weather &amp; Natural Disaster</b>				
813 Wind storm, tornado/hurricane assessment	1	9.09%	\$0	0.00%
	<u>1</u>	<u>9.09%</u>	<u>\$0</u>	<u>0.00%</u>
<b>Total Incident Count:</b>	<b>11</b>		<b>Total Est Loss:</b>	<b>\$0</b>

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {04/01/2020} And {04/30/2020}  
and District = "TS "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	25.00%	\$0	0.00%
322 Motor vehicle accident with injuries	1	25.00%	\$0	0.00%
	<u>2</u>	<u>50.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
444 Power line down	1	25.00%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	25.00%	\$0	0.00%
	<u>2</u>	<u>50.00%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 4

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {04/01/2020} And {04/30/2020}  
and District = "SH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	1	33.33%	\$1,000,000	100.00%
	<u>1</u>	<u>33.33%</u>	<u>\$1,000,000</u>	<u>100.00%</u>
<b>5 Service Call</b>				
531 Smoke or odor removal	1	33.33%	\$0	0.00%
542 Animal rescue	1	33.33%	\$0	0.00%
	<u>2</u>	<u>66.66%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 3

Total Est Loss: \$1,000,000

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {04/01/2020} And {04/30/2020}  
and District = "MA "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>5 Service Call</b>				
571 Cover assignment, standby, moveup	3	75.00%	\$0	0.00%
	<u>3</u>	<u>75.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	1	25.00%	\$0	0.00%
	<u>1</u>	<u>25.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>Total Incident Count:</b>	<b>4</b>		<b>Total Est Loss:</b>	<b>\$0</b>

Homer Fire Department

Staff Activity by Activity Code (Summary)

Date Between {04/01/2020} And {04/30/2020} and  
Activity Code In "FX" " , "MX" "

Activity Code	Staff Count	Total Hrs	Pct Hrs
FX Fire alarm response.	342	285.84	95.35 %
MX Medical At Scene	13	13.91	4.64 %
	<u>355</u>	<u>299.75</u>	

Chief of Police  
Robert Pitman

Sergeant  
Roland Eckard

Records Clerk  
Kimberly Reitano

## HOMER POLICE DEPARTMENT

43 ½ JAMES STREET  
HOMER, New York 13077  
(607) 749-2022 FAX: (607) 749-3675  
[homerpolice@yahoo.com](mailto:homerpolice@yahoo.com)



### April 2020 Monthly report

**Date: April 27, 2020**

**For the time period: 03/26/20 – 04/26/20**

Mayor and members of the board,

#### Patrol Monthly Activities:

Please refer to the attached detailed reports for last month. There were a total of 436 calls for service during the month of April. Officers arrested 1 individual during the time frame of this report for 3 misdemeanors. They conducted 1 vehicle and traffic stop and issued 5 traffic tickets that were not related to the stop. They also investigated 6 motor vehicle collisions, 2 of which involved personal injuries.

Notable investigations or incidents during the month of April: a personal injury motor vehicle collision involving a stolen vehicle; a larceny / fraud investigation where counterfeit currency was passed at a village business; 2 separate criminal mischief investigations where rocks were thrown through windows; criminal mischief /graffiti investigation to the side of a village business; a physical domestic where property was damaged and a larceny investigation where a delivered package was stolen.

#### School Officers Reports:

Due to the Covid-19 crisis, schools have not been in session therefore there are no SRO reports for the month of April.

#### Recent updates:

Security cameras updates: No issues with the current cameras during the month of April. As of this report, I have not obtained a quote from Beard Electric for exterior cameras at the police department.

Patrol vehicle updates: No issues with the patrol vehicles regarding regular maintenance. The minor issue with the lock to the driver's side door to 226 (2020 Ford Explorer) was corrected. There is still no projected delivery date for the 2020 Ford Explorer to replace 126.

Grant updates: As indicated in the March report, the 2021 traffic safety grants were announced on March 2, 2020 and were due on May 1, 2020 but due to Covid-19 it has been extended to June 1, 2020. I will be applying for a new traffic safety. Also as indicated in the March report, the Governor's Traffic Safety Committee (GTSC) has cancelled or postponed all traffic safety events due to Covid-19.

Bike Patrol: With the warmer weather approaching we will begin the bike patrol program again. The bikes will be taken to Action Sports for annual service. Cortland Area Communities that Care will again be providing funding again this year in addition to what was budgeted for.

Other equipment updates: As indicated on the March report, 5 of the new handguns (Glock model 17) have been delivered from AmChar Wholesale Inc. Sometime within the next few weeks the remaining handguns will be delivered. The new duty holsters (Safariland triple retention holster) have been obtained from United Uniform. I have accepted AmChar Wholesale Inc quote to exchange our .40 caliber ammunition for 9mm ammunition and will be exchanging the ammunition once the remaining handguns are received. Weapon and holster transition training will be sometime in June.

### **Miscellaneous and Events:**

Officers are continually taking the proper precautions outlined in March's report to slow or stop the spread of the virus. As of now, no officers or staff at the police department have contracted the virus or have had any known possible exposures. Cortland-Guthrie Hospital have established free testing for the virus for first responders. Officers have been advised to contact the hospital.

All court proceedings in New York State are still postponed with exception of arraignments for qualifying offenses, such as serious/violent offenses, domestics, or order of protection violations, which are being conducted remotely.

The board shall note under patrol activities it is reported that the traffic stops by officers along with traffic tickets have decreased severely. This decrease is due to the Covid-19 crisis where I am attempting to reduce officers' chance of exposure. They have been directed to use their best judgement as to when to stop vehicle. This direction is common throughout the state during this crisis and will hopefully change sometime over the next few weeks as the number of Covid-19 cases fall.

Since the start of the Covid-19 crisis, there have been some Pause NY complaints reported involving businesses and/or residences in the village. Sheriff Helms has forwarded me the complaints and I have investigated them. A majority of the complaints have been unfounded or people not aware of the governor's executive order. Business owners and residents have been very understanding when I have spoken to them about the complaints.

When the Covid-19 crisis initially began, we were ill-equipped with a limited number of N95 masks and hand sanitizer, but businesses and contractors came to our aid and donated to us a decent supply of them. I would like to personally thank TLC Ambulance, Elizabeth Brewster House, Timothy Robideau, Gary Walter, Nate Rice and Luke Kline for donating masks and Cortland Beer Company and Beak and Skiff Orchard for their donation of hand sanitizer. Their donation of masks and hand sanitizer is greatly appreciated.

April was Child Abuse Prevention month. We participated by purchasing pinwheels and having them and a sign posted on the front lawn of the police department. Pinwheels represent our commitment to happy, healthy and safe childhoods.

On April 2, 2020, the governor signed amendments to the criminal justice reform legislation that began on January 1, 2020. The amendments included discovery where discovery material needs to be turned over to the defense within 20 days after defendant's arraignment if the defendant is in custody or 35 days of Defendant's arraignment if not in custody instead of 15 days. There is also an amendment to bail reform. The major change was that burglary in the 2<sup>nd</sup> degree, only when entry to living area of dwelling is committed, it is a qualifying offense where the defendant can be held on bail. There were also some changes or additions to other charges that now qualify for bail. The discovery amendments take effect 30 days after becoming law and the bail amendments take effect 90 days after becoming law.



On April 20, 2020, the hypodermic needle kiosk provided by the Southern Tier AIDS Program was installed outside the police department. A special thanks to the DPW for installing it on a concrete pad. As previously reported that this will be beneficial to residents as a means of having a location to properly dispose of these items. Since its installation I have observed several people taking advantage of it.

With Officer Compton's resignation in March, as the board is aware, it created a full-time officer vacancy. On April 24, 2020, I completed Charles J. Smiley's background investigation and determined that there were no disqualifying factors. In addition to the background investigation, he met all the civil requirements (physical fitness test, medical, psychological examinations, and fingerprinting).

Charles resides in the village and has completed Phase I of the Basic Police Academy at Alfred State Police Academy. With him having Phase I prior to becoming employed by the village, it is a cost savings as well as his training time will be significantly reduced to where after Phase II (firearms and other training) along with field training, he will be available to work by himself sometime prior to the end of summer instead of almost a year. With the board's approval on April 28, 2020, Charles will be sworn in on May 1, 2020 and begin training on May 4, 2020.

I would like to add that we have reformatted our field training program where we now have a field training manual that incorporates investigations, the various laws and the general orders (policies and procedures) into the field training program. This reformat will hopefully aid in the officers' training and ultimately provide a better service to the residents and visitors of the village. Charles will be the first officer to be trained in the new format.

The annual Drug Take Back event sponsored by Cortland Communities that Care was scheduled for April 25, 2020 but was cancelled due the Covid-19 Crisis. The medications that have been collected in the kiosk at the police department since the fall of 2019 will be turned over to the sheriff's office sometime in May so that they destroyed. Cortland Communities that Care is planning on a fall drug take back event sometime in September.

In conclusion, Memorial Day this year is on May 25, 2020. Although the parade itself has been cancelled, I have had some dialog with the commander of the American Legion to have a ceremony with limited people at the Glen Wood Cemetery to honor our fallen. The ceremony would be "live streamed" and the radio station (WXHC) would do a live broadcast of it. Proper precautions would be taken during the ceremony (social distancing and possibly masks).

Respectfully submitted,



Robert H. Pitman  
Chief of Police  
Village of Homer Police Department



# Homer Police Department

## Law Total Incident Report, by Agency, Nature

Agency: HOMER VILLAGE POLICE DEPT

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 HANG UP	1
911 OPEN LINE	1
ADMINISTRATIVE	4
POLICE ALARM	2
ANIMAL PROBLEM	6
ASSIST	31
BURGLARY	1
CRIMINAL MISCHIEF	4
SPECIAL DETAIL	7
DISTURBANCE	1
DOMESTIC	6
DRUG INVESTIGATION	1
ILLEGAL DUMPING	1
EMOTIONALLY DISTURBED PERSON	2
FIELD INVESTIGATION	2
FOUND PROPERTY	4
FRAUD	1
HARASSMENT	5
INFORMATION	3
INVESTIGATION	3
JUVENILE PROBLEM	2
LARCENY	3
NOISE COMPLAINT	4
PARKING COMPLAINT	3
PROPERTY DAMAGE MVA	4
PERSONAL INJURY MVA	2
PROPERTY CHECK	310
STOLEN VEHICLE	1
SUSPICIOUS	5
TRAFFIC PROBLEM	2
TRESPASSING	2
TRAFFIC STOP	1
VEHICLE COMPLAINT	1
WELFARE CHECK	11
<b>Total Incidents for This Agency</b>	<b>437</b>

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Total reported: 437

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### Report Includes:

All dates between '00:00:00 03/25/20' and '00:00:00 04/24/20', All agencies matching 'HPD', All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

**Darren "Hal" McCabe**  
**Mayor**  
Mayor@HomerNY.org

**Village Office**  
31 N. Main Street  
Homer, NY 13077  
**Phone:** 607-749-3322  
www.HomerNY.org



**Village Police:** 607-749-2022  
**Newton Water Works:** 607-749-2511  
**Glenwood Cemetery:** 607-749-3517  
**Streets and Parks:** 607-749-3813  
**Recreation:** 607-749-0663  
**Codes:** 607-745-0004  
**Homer Fire Department:** 607-749-3121

## April 2020 Water & Sewer Report

### Water

1. Taken our Water Samples for the month of April
2. Used the Vactor to clean out around 110 south Main ST. curb stop to fine the water service to repair a water leak on home owners side.
3. Vactor had to be repaired it would not start. Put a new cam sensor.
4. Check out a leak at 53 Cayuga ST. The leak on home owner side.
5. Repairing water curb stop a super scoops.
6. Changed out Chlorine regulator so it can get rebuilt also had to change a new vent regulator it started leaking when we change out the chlorine regulator.

### Sewer

1. Pulled both Sewer Pumps on North Fulton St. both had rag in them. The next day did the same thing again so far so good