

Darren "Hal" McCabe  
Mayor  
Mayor@HomerNY.org

Village Office  
31 N. Main Street  
Homer, NY 13077  
Phone: 607-749-3322  
www.HomerNY.org



Village Police: 607-749-2022  
Newton Water Works: 607-749-2511  
Glenwood Cemetery: 607-749-3517  
Streets and Parks: 607-749-3813  
Recreation: 607-749-2161  
Codes: 607-745-3177  
Homer Fire Department: 607-749-3121

**BOARD OF TRUSTEES  
PUBLIC HEARING**

**November 13, 2019**

**PUBLIC HEARING #1:**

**Municipal Property Reserves of a not to exceed \$5,000.00 will be used to install fencing at Grigg's Field.**

**PUBLIC HEARING #2:**

**Small Cities CDBG Microenterprise Program (MAP). Pursuant to CFR 24 570.486, the Village is required to hold a public hearing during the grant administrative period of each grant to provide details with respect to Programs and Program's progress, solicit comments with respect to funded activities and program administration, and answer questions with respect to the Programs or grant activities.**

## MAP Grant Funding Overview

Total Available Funds Overall - \$170,000.00

The Village – MAP Request - \$35,000.00 – **No Drawdown**

Bridal Barn – MAP Request - \$35,000.00  
\$16,355.42 1<sup>st</sup> Drawdown

Integrated Healing Arts – MAP Request - \$5,948.00 – **No Drawdown**

Burhans Photography – MAP Request - \$31,094.36 – **No Drawdown**

Heart's Content Healing – MAP Request - \$35,000.00  
\$7,283.18 1<sup>st</sup> Drawdown  
\$27,997.46 2<sup>nd</sup> Request

WXHC Radio – MAP Request - \$26,759.53  
\$9,976.45 1<sup>st</sup> Drawdown  
\$19,076.08 2<sup>nd</sup> Request

Total Funding Requested - \$166,801.89

Funding Not Utilized - \$1,198.11

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## BOARD OF TRUSTEES MEETING AGENDA

November 13, 2019

1. **Regular Meeting of the Board of Trustees called to order by Mayor Hal McCabe**
2. **Approve Minutes –October 8, 2019**
3. **Treasurer's report:**
  - A. Authorize payment of bills
    - F & G Funds – Vouchers 215 – 231 \$109,264.86
    - A Fund – Vouchers 634 – 731 \$199,829.22
4. **Report of Offices and filing of written reports:** Cemetery, Codes, Dog Control, DPW, Fire Department, Police Department, Recreation, Water & Sewer.
5. **Discussion of Design and Request for Proposals for the LWCCC**
6. **Village Historian's Annual Report**
7. **Privilege of the Floor**
8. **Old Business**
  - A. Review application for exhaust for proposed restaurant at 23 South Main Street
  - B. Review proposal for Newton Park fencing
  - C. Review proposal for Griggs Field Upgrades
9. **New Business**
  - A. Approve Karl Cole extension as DPW temporary laborer at a rate of \$11.10 per hour until 12/31/19
    - a. At 12/31/19 Karl Cole's rate will increase to \$11.80 per hour until April 1, 2019.
  - B. Approve Nicholas Casterline as Fire Inspector
  - C. Approve Firefighter Application for Tyler Conrad
  - D. Approve Fire Contract for the Towns of Homer, Scott and Summerhill
  - E. Approve in concurrence to the Arbor Brook Flats Dee Street Subdivision
  - F. Approve holding public hearing for eminent domain on Harder property
  - G. Approve to begin the process of securing a Revenue Anticipation Note, at an anticipated interest rate of 2.5%, from the National Bank of Dryden
  - H. Authorize sending written purchase offer for Harder property
  - I. Review and Approve Budget Adjustments
10. **Attorney**
11. **Comments by Board Members**
12. **Executive Session – Per NYS Public Officers Law, Article 7 §105**
13. **Adjournment**

**Village of Homer Board of Trustees Meeting  
October 8, 2019  
6:04 p.m.**

The Regular Meeting of the Village of Homer Board of Trustees was held at Town Hall, 31 North Main St., Homer, New York with Mayor McCabe presiding.

Also, present were: Village Treasurer Tanya Digennaro; Village Clerk Dan Egnor; Deputy Clerk-Treasurer Kristen Case, Homer Fire Chief Mahlon Irish, Chief Pittman, Water/Sewer Superintendent Buzz Barber, Cortland Standard Reporter Shenandoah Briere, Homer News Reporter Don Ferris.

Mayor McCabe called the meeting to order at 6:04 P.M.

Trustee Clune made a motion to approve minutes of August 15, 2019 and August 29, 2019 Motion was seconded by Trustee Finkbeiner- **all yes.**

**On Motion** by Trustee Finkbeiner, seconded by Trustee Slack, to accept the Treasurer's report. – **all ayes.**

**On Motion** by Trustee Finkbeiner, seconded by Trustee Slack, to pay the following bills for October 2019 – **all ayes.**

➤ F & G Funds – Vouchers	181 – 205	\$ 37,848.83
➤ A Fund – Vouchers	552 – 632	\$410,399.38

**ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**

**ANIMAL CONTROL:** Report was received as submitted. Mayor McCabe read the report. Mayor McCabe noted he loved the pictures in the report. **Motion** to accept the report as submitted by Trustee Finkbeiner, Seconded by Trustee Clune- **all ayes.**

**CEMETERY:** Report was received as submitted. Mayor McCabe read the report. Mayor McCabe noted Robert Atkins, who provided the backhoe work for over 53 years, deserved a plaque for his years of service. **Motion** to accept the report as submitted by Trustee Clune, Seconded by Trustee Slack- **all ayes.**

**CODES** – Report was received as submitted. Mayor McCabe read the report. Trustee Finkbeiner noted Kevin did an awesome job with the report. **Motion** to accept the report as submitted by Trustee Clune, Seconded by Trustee Slack- **all ayes.**

**DPW-** Report was received as submitted. Mayor McCabe read the report. Village Treasurer DiGennaro reported Newton Park is almost complete - the Village is awaiting two pieces in order to finish building the playground. **Motion** to accept the report as submitted by Trustee Clune, Seconded by Trustee Finkbeiner- **all ayes.**

**FIRE DEPARTMENT**– Report was received as submitted. Mayor McCabe read the report. Fire Chief Irish noted we received the FEMA grant, but the prices are coming in less than anticipated for the facemasks. He will be attempting to process an amendment to the grant.

Fire Chief Irish wanted to note that Steven Hayes is doing a great job for the fire prevention events that is happening Thursday from 6-8 P.M. He wanted to thank him for all his hard work. **Motion** to accept the report as submitted by Trustee Clune, Seconded by Trustee Slack- **all ayes**.

**FIRE INSPECTOR REPORT**– Report was received as submitted. Mayor McCabe read the report. Mayor McCabe noted the report was very thorough **Motion** to accept the report as submitted by Trustee Clune, Seconded by Trustee Finkbeiner- **all ayes**.

**FARMER’S MARKET**- Report was received as submitted. Mayor McCabe read the report. **Motion** to accept the report as submitted by Trustee Slack, Seconded by Trustee Clune- **all ayes**.

**POLICE** – Report was received as submitted. Mayor McCabe read the report. Trustee Clune inquired if the train is gated and lighted, does the train have to blow its whistle? Chief Pittman responded yes and its automatic. **Motion** to accept the report as submitted by Trustee Finkbeiner, Seconded by Trustee Clune- **all ayes**.

**RECREATION** – Report was received as submitted. Mayor McCabe read the report. Mayor McCabe noted a new coach was found for cheerleading. **Motion** to accept the report as submitted by Trustee Finkbeiner, Seconded by Trustee Clune- **all ayes**.

**WATER BILLING** – Report was received as submitted. Mayor McCabe read the report. **Motion** to accept the report as submitted by Trustee Slack, Seconded by Trustee Clune- **all ayes**.

**PUBLIC COMMENT PERIOD:**

None Noted.

**OLD BUSINESS:**

None Noted.

**NEW BUSINESS:**

Village Treasurer DiGennaro presented a proposal to continue the red-light authorization for the Fire Chiefs until the next election. **Motion** to approve continuing the Fire Chief’s red-light status by Trustee Clune; Seconded by Trustee Slack- **all ayes**.

Village Treasurer DiGennaro presented a proposal to for the Fire Department officers to continue their positions until the next election. **Motion** to approve continuing the Fire Department officers’ position until the next election by Trustee Clune; Seconded by Trustee Slack- **all ayes**.

Village Treasurer DiGennaro presented a proposal for wage increases due to the minimum wage increase in New York State. The increases would be effective December 31, 2019. **Motion** to approve the wage increases as presented effective December 31, 2019 by Trustee Finkbeiner; Seconded by Trustee Clune- **all ayes**.

Village Treasurer DiGennaro presented the FEMA grant for 25 SCBA masks for \$11,596 with \$579 match. To continue with the grant, it needs to be accepted. **Motion** to accept the FEMA grant as presented by Trustee Clune; Seconded by Trustee Slack- **all ayes.**

Village Treasurer DiGennaro presented a personnel change - to move Devin Moore as an MEO to the Water/Sewer Department at a rate of \$17.09 per hour plus water/sewer duty hours on nights and weekends at \$100 per day as needed. **Motion** to appoint Devin Moore as the Water/Sewer Department MEO at a rate of \$17.09 per hour with \$100 a day Water and Sewer duty hours as needed by Trustee Clune; Seconded by Trustee Finkbeiner- **all ayes.**

Village Treasurer DiGennaro presented a personnel change - to increase Keith White's hours to compensate him for supervisory duties, at an additional rate of \$2.00 per hour. Keith White's hourly rate would be \$20.45 per hour. **Motion** to increase Keith White's hours by \$2.00 an hour for a total of \$20.45 an hour for supervisory duties by Trustee Clune; Seconded by Trustee Finkbeiner- **all ayes.**

Village Treasurer DiGennaro presented a personnel change - to continue Karl Cole's temporary employment at a rate of \$11.10 per hour until Devin Moore's position is filled due to the need for more personnel in the Street Department. **Motion** to continue Karl Cole's employment until Devin Moore's position is hired by Trustee Finkbeiner; Seconded by Trustee Slack- **all ayes.**

Village Treasurer DiGennaro presented a proposal to shred documents as the documents no longer need to be maintained. The documents to be shredded have been gone through and organized by Karen Snyder. **Motion** to shred the documents presented on the list prepared by Karen Snyder by Trustee Finkbeiner; Seconded by Trustee Slack- **all ayes.**

The Village Treasurer discussed the proposed Employee Emergency Pool Policy. Mayor McCabe noted it's a very good idea to have in case any employee is out for an extended period of time. Others then have the ability to donate time - it helps with morale. Trustee Finkbeiner said it was no brainer. **Motion** to approve the proposed Employee Emergency Pool Policy by Trustee Daley; Seconded by Trustee Finkbeiner- **all ayes.**

**Attorney:**

None.

**Comments from Board Members:**

Trustee Finkbeiner noted he attended a meeting with the Empire State Development Agency to get help in preparing Homer's next DRI submission. He learned projects need to be ready to go and we need community involvement. In addition, of the \$10 million, \$300,000 needs to be planned for a consultant chosen by New York State.

Trustee Finkbeiner also met with the Cable Commission last night. In 1994, Cortland had 12,000 cable subscribers and now only has 4,000 subscribers. The \$55,000 in cable franchise fees could go away. The group wants to write a letter to the State Legislatures to adopt franchising with public.

Mayor McCabe discussed the signs being voted on. The vote was done on water bills to give all residents a say in choosing the Village sign and to have fun in voting. Lately, it

hasn't been fun, so its over. An individual threatened to sue the Village. As a result, the voting stops. I apologize for this incident, but as the fiduciary for the Village it has to stop. The proposal now is to stop the voting. The design will be the Village design with the color blue. Motion Seconded by Trustee Clune- **all ayes**.

On **Motion** by Trustee Clune and seconded by Trustee Finkbeiner the Board entered Executive Session at 7:18- **all ayes**.

On **Motion** by Trustee Clune and seconded by Trustee Slack the Board reconvened at 7:47- **all ayes**.

Motion to adjourn by Trustee Finkbeiner and seconded by Trustee Slack at 7:48 PM.

Respectfully Submitted,  
Tanya DiGennaro, Village Treasurer

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**Recreation: 607-749-0663**  
**Codes: 607-745-0004**  
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## **October 2019 Monthly Report**

Submitted by Sexton James Toolan

- There is continuous mowing and trimming.
- The last two weeks of October we started bagging leaves.
- There was four cremations and four full burials.
- Four foundations were installed.
- Fuel use: 40 Truck, 22 diesel, 30 diesel backhoe, 111 gasoline 1 gas for trimmers
- Jim's # 55 Z-Trak Mower had a belt guide loosen up and dug into the deck belt. Fixed it but will need to budget in a new deck belt for season 2020. The cost is \$120.00.
- Joe's mower #52 deck had to be welded with reinforcing metal where the deck hooked into the lifting bracket. The bracket itself also had to be welded where it had broken. This has seemed to fix the problem for now.



**Village of Homer**  
**CODE ENFORCEMENT OFFICE**  
 31 N. Main St  
 Homer, NY 13077

Kevin J. McMahon  
 NYS Code Enforcement

Phone 607-749-3322  
 Cell 607-745-0004

## MONTHLY ACTIVITY REPORT

Oct-19

**Current Month**

**Year to date\***

	<b>Current Month</b>	<b>Year to date*</b>
Building Permits Issues	2	42
Building Permit Renewals		
Expired Building Permit Notices		1
Building Permit Inquiries	3	36
Flood Plain Permits/Special Use Permit		
Demo Permit Issues		
Solar Permit Issues		
Fireworks Permits		
Plan Reviews	6	52
Certificates of Occupancy Issued	3	4
Certificates of Compliance Issued	1	26
Temporary C of O Issued		1
Complaints filed	4	44
Compliance/ Violation Notices	1	40
Stop Work Order Issued	1	2
Closed out Permits		1
<b>Permits, Reviews, Notices -totals</b>	<b>21</b>	<b>249</b>
Fees Collected	<b>\$91.00</b>	<b>\$2,322.00</b>
Construction Cost	<b>\$20,000.00</b>	<b>\$600,021.00</b>

<b>Inspections:</b>		
Site visit-inspections	43	430
Foundations/Footers/Post Holes	6	38
Framing / Structural inspections	8	103
Mechanical inspections	2	28
Insulation inspection	2	13
Final, pre-final Inspection	9	39
Chimney / wood burning devices		
Fire and Safety Inspections	9	24
Swimming Pool inspections		5
<b>Total Inspections</b>	<b>79</b>	<b>680</b>
Training Classes (24 hrs annually)		39

Printed : November 04, 2019

## Village of Homer Permit Monthly Report

From October 01, 2019 To October 31, 2019

<u>Document #</u> <u>Description of Work</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
<b>October</b>						
V19-44 <i>Enclosed front porch footing and skirting repair, removal and replacement of front entry stone and concrete stairs by Kevin Rich Construction</i>	10/10/2019	DM3 of Cortland LLC	V Structural Repairs	9 North Main St 66.75-01-29.000	\$15,000.00	\$50.00
V19-45 <i>12 x 24 carport rebuild and enclosure by owner</i>	10/29/2019	Daniel Zech	V Structural Repairs	2 John St 66.50-03-29.000	\$5,000.00	\$41.00
<b>October total</b>					<b>\$20,000.00</b>	<b>\$91.00</b>

## Daily Report & Mileage-Village of Homer

<u>Date:</u>	<u>2019 October</u>	<u>Miles</u>
10/1/2019	September monthly reports-turned in w mileage / Newton Park- <b>foundation inspection</b> -guys assembling new playground-footings for base of units / 57 N Main St- <b>framing inspection</b> -porch railing installs, ques on handrail vs graspable details / returned calls, emails, correspondence / home office work on template for follow up F&S inspections to have DepClrk send out (2hrs) /	2.4
10/2/2019	4679 Carroway Hill Rd- <b>final inspection</b> -reroofing complete, need to issue CofC / 21 Pine St- <b>prefinal inspection</b> -burned out apt-needs lighting correction in hallway, window glass protection in kitchen, and range hood install-follow up needed / 57 N Main St- <b>prefinal inspection</b> -deck-needs handrail install per customer request / <b>site visits</b> -Braeside Drive, Hooker Ave, N Fulton St, Warren St / John St- <b>emailed bldgprmtpkt</b> -w answers on specs for carport project / 23 S West St-zoning research and <b>site visit</b> -need to call appraiser-sgl fam home / 62 James St-cars still on lawn-need to ck on timing vs NofV / review of emails and reports for F&S at library (1hr)-need to change letter of response prior to sending out / 19 Prospect St-office visit and <b>site plan review</b> for proposed lot line adj-need survey sent over /	6.2
10/3/2019	printed out survey emailed for 19 Prospect St-lot line adjustment- <b>emailed VlgAtty</b> for help on how much is needed for forms etc / office visit and discussion w Trsr on how to go about purchasing a laptop for program use / N Main St, Albany St, River St, S Main St- <b>site visits</b> / emails, plan reviews and correspondence-ques on carports, fencing, Zoning issues / 18 Cayuga St- <b>plan review</b> and approval for handrail at church side entry / (3 hours) F&S desk time at home- <b>emailed</b> copies of re-inspection notices to DpClrk and working on CofO template /	2.2
10/4/2019	12/07/06 Local Law #1-adoption of the Uniform Fire Prevention and Building Codes for the Village / 21 Pine St- <b>final inspection-issued CofO</b> -to mail to owner / Main St, Pine St, River St- <b>site visits</b> / emailed another copy of F&S Inspections to Treasurer for billing and files / N Fulton St, Franklin St, W Road- <b>site visits</b> / 9 Franklin St- <b>final inspection</b> -porch, need to issue CofO /	3.3
10/5/2019, 10/06	F&S reporting invoicing and emails over the weekend / <b>Complaint</b> call for junk curbside N Fulton St-need to ck on status on Monday /	

10/7/2019	Nixon Ave, Center St, Park Ave, Cortland St, S Fulton St, <b>site visits</b> / 2 S Fulton St- <b>site visit</b> -follow up to Complaint-no junk found / 62 James St- <b>site visit</b> -extra vehicles gone off the lawn-yay-follow up to return call and NoV sent / Grove St, N Fulton St, Warren St, N Main St- <b>site visits</b> / need to send NoV to corner lot at N Fulton and Clinton St-garbage can overflowing and curbside on wrong day, junk on porch- <b>site visit</b> / Albany St, River St, Main St- <b>site visits</b> / 52 Center St- <b>office visit</b> w new site plan review for minor subdivision / S Main St, Copeland Ave <b>site visits</b> / spoke w DepMyr-car dealership on SW Road vs allowed number of vehicles to investigate /	6.3
10/8/2019	<b>plan review</b> and discussion- <b>office visit</b> w bldr-storage bldg vs file storage combined with vehicles vs Code restrictions and firewall separations -S W Street / 19 Prospect St- <b>emailed</b> owner w info needed on subdivision, no lot line adjustment in the local law / lft vm w developer for Grange on trailer storage as drop off to approach Planning Board / 23 S Main St- <b>emailed</b> PM to have bus. owner provide plans to Village Board for their review on venting issues / 57 N Main St- <b>final inspection</b> -handrail in place, need to issue CofO and mail out / 9 N Main St- <b>issued bldgprmtpkt</b> -front step rebuild-need plans / Warren St, Clinton St, Hudson St <b>site visits</b> / <b>F&amp;S Inspection</b> for Occupancy Placards in bowling alley-4 Prospect St-took msrmts and calculating placard printing (1hr)-left them EMS Contact sheet /	5.5
10/9/2019	<b>site visit-office mtg</b> w PACS security for bldg alarm, exit, lighting and detection for Town Hall / 61 NW St- <b>site visit</b> w tenant- <b>Complaints</b> for apartment conditions-need to contact owners via phone and email for items to address / <b>emailed</b> AIA for Town Hall to provide floor plans for security team for a quote / Hannum Ave-returned call to realtor-questions on buildability of lot -ok/ Rte 281,James St, Main St, Bartlett Ave, Cayuga St <b>site visits</b> /	3.1
10/10/2019	19 Lora Lane- <b>final inspection</b> -addition- <b>issued CofO</b> -mailing to owner / 57 N Main St- <b>issued CofO</b> to mail to owner for deck completion / emails, plan reviews, Energy Code, htg issues, stopping at 1130 Wolf Rd for prefinal and temp CofO / Rte 281, Hooker Ave, Lora Lane, Main St <b>site visits</b> / 9 N Main St- <b>issued bldgprmt-pd \$50</b> -front step repairs- <b>site visit, foundation inspection</b> / 1130 Wolf Rd- <b>plumbing inspection, site visit, prefinal inspection</b> -need certs for septic, blower door and electrical prior to CofO / Brewster house -F&S paperwork for inspection report- <b>emailed</b> to DpClrk to forward (1 hr) /	5.6

10/11/2019	4 Prospect St-(1.5 hrs)-paperwork for F&S w Occupancy Placards and correspondence / <b>site visit</b> -9 N Main St w owner and bldrs-repairs and renovations according to bldgprmt issued / 61 NW Street-called landlord owner-tenant complaints and issues from site visit to repair / 35 Clinton St-issued <b>Notice of Violation</b> -trash and refuse on lawn and porch-mailing regular and <b>Certified</b> / <b>footing inspection</b> w guys at Newton Park playground-installing new playground system /	2.3
10/12/2019	41 S Main St, 4 Prospect St-template work for Occupancy placards, research w Code, and correspondence -(2hrs) /	
10/14/2019	Albany Street, Main St <b>site visits</b> / 1130 Wolf Rd-phone tag w owner for shed permit needed, spoke w electrical inspector-final completed at new house / 10 Franklin St-returned call for owner request of PB application on owner occupied business proposal/ Cayuga St, Cortland St, Center St- <b>site visits</b> / 46 Cortland St- <b>plumbing inspection</b> -installation of finish fixtures for kitchen area / 13 Center St- <b>site visit</b> -camper in back side yard, need to ck on local Codes for possible violation and return email /	2.3
10/15/2019	<b>site visit</b> -Newton Field-guys installing sub base for playground material / 9 N Main St- <b>foundation inspection, insulation inspection, framing inspection</b> -rebuilding front steps and enclosed porch frame etc / 84 Cortland St-emailed Atty for help w request of clothing trailer vs a shed for drop off / Main St, Albany St- <b>site visits</b> /	2.5
10/16/2019	<b>site visits</b> Main St, N Homer Ave, Cayuga St / <b>office visit</b> w DepMyr-issue at Meadow Drive-Clrk needs to send Cert mail w response from last August for owner vs Village on drainage ditch / 9 N Main St- <b>framing inspection</b> -porch skirting and front step rebuild per plan / 23 S Main St-no word from owner for kitchen venting over Pine St sidewalk-need to forward plans to them for approval by Village Board-need to research canopies / Newton Field-finish grading done w peastone-no chips yet-new playground- <b>site visit</b> / 23 Clinton St-discussed w owner-gravel base for portable prefab shed and new plans and site map needed /	2.6
10/17/2019	Center St, Cortland St, James St, NW St- <b>site visits</b> / <b>framing inspection</b> -27 Park Ave-starting railings for floating deck / returned call to owner 23 S Main St-forwarded plans and put them on docket for next Village Board meeting for venting discussion / office filing started /	2.2

10/18/2019	4679 Carroway Hill Rd-issued <b>CofC</b> for file-reroof completed / Dept Head mtg at Town Hall early -updates discussed/ Complaint for 62 James St-did <b>site visit</b> -need to send final notice of violation-parking on lawn / 13 Center St-double checked email for proposed water and sewer at out building vs camper dump station / <b>site visits</b> -Preston Ave, Burgett Drive, King St, Prospect St, N Fulton St, Warren St / 11 King St-car on lawn still- <b>site visit</b> -need to ck NofV timing / 4 King St-driveway w grindings-need to send new NofV- <b>site visit</b> / returned call to owner -19 Prospect St-needs to drop off paperwork to complete for Planning Board review / <b>site visit</b> 35 Clinton St-mattress moved to side porch, trash still on porch and lawn area-this weekend is the deadline / 10 Franklin St- <b>Site Plan Review</b> application and review w updates for home business /	5.4
10/21/2019	S Main St, Copeland Ave, Cortland St, Center St- <b>site visits</b> / 27 Park Ave- <b>framing inspection</b> -railing needs adjusting-need to meet w owner-floating deck / Bartlett Ave, Grove St, King St, James St- <b>site visits</b> / 1-5 N Main St- <b>framing inspection, foundation inspection</b> -elevator structure-need to contact bldr-did updated <b>plan review</b> at office / 87 Cayuga St- <b>office visit, site plan review</b> -driveway modification for interior parking-meets Zoning okay, no Variance required / 1130 Wolf Rd-issued <b>CofO</b> for new home to scan and send to bldr / 62 James St- <b>site visit</b> -no extra vehicles /	3.1
10/22/2019	<b>office visit</b> w ISO for Village Codes and permit files for 2018-printed out info and emailed info for auditor / wood chips piled at Newton Field / 1-5 N Main St-elevator shaft <b>framing inspection, foundation inspection, insulation inspection</b> -spray foam installation / 87 Cayuga St- <b>site visit</b> -driveway pull off okay-spoke w owner, no need for ZBA due to layout / returned call to developers for corner lot S West RD and Cayuga-zoning ques vs allowed uses /	2.3
10/23/2019	<b>Complaint</b> -to follow up-62 Cortland St-trailers on lawn and road-none on site for <b>site visit / final inspection</b> -18 Cayuga for church steps and handrails in place -need to issue <b>CofC</b> / S Main St, Copeland Ave, Park Ave <b>site visits</b> / 27 Park Ave- <b>framing inspection</b> -railings almost complete-deck / 46 Cortland St- <b>prefinal inspection</b> w AIA and owner s agent-did <b>F&amp;S Inspection</b> -37 bed residential unit-needs some items to complete-emailed list of items and copied NYSHealth Dept, owner, AIA and PM /	4.2
10/24-10/28	FL trip-checked msgs, emails /	

10/29/2019	<p>46 Cortland St-follow up re-inspection for F&amp;S-fire alarm not complete, Sprinkler system upgrades not done yet-met w John from NYS Dept Health and assistant otherwise need to update my files for office / <b>site visit</b>-Newton Park-looks complete w wood chips in place, need to touch base w Mike's guys / <b>site visit</b>-56 Cortland St-issued <b>Stop Work Order</b> (verbal) to amish bldrs-no permit, no plans, needs ZBA for area variance-told bldr to have owner contact me and leave the jobsite / <b>office visit, plan review, issued bldgprmt-pd \$41</b>-owner build for enclosing carport area / 9 N Main St-<b>site visit</b>-no new activity-porch skirting needs trim done / turned in new laptop for updates and Office install for Plan First to be sent out / S Main St, Albany St-<b>site visits</b> / spoke w PM for N Main St properties needing reinspections for F&amp;S due tomorrow and updates to building repairs vs permits /</p>	3
10/30/2019	<p>returned call to owner-56 Cortland St-explained needing plans, site plan, ZBA approval for area variance on new illegal addition-owner to fill out bldgprmt, get designer on board, and send in plans / text to developer-outdated PB signature for subdivision-needs to get back on docket for 11/12 meeting / spoke w VlgClrk-23 S Main St-chimney exhaust voted down for restaurant -to go back to dwg board / 27 Park Ave-returned call for final inspection on deck needed / 1130 Wolf Rd-returned call to owner-needs CofO to be sent out or reissued, none found in the mail -dropped off <b>bldgprmtpkt</b> for shed already in place, need to review and post it tomorrow / 29 Elm St-<b>final inspection</b>-fence-need to issue CofC / Hudson St, Cayuga St, N Fulton St, Maple Ave, Elm Ave-<b>site visits</b> / 35 Clinton St-<b>site visit</b>-TVs and junk curbside and on porch-ckd NofV sent, need to issue court summons / 46 Cortland St-<b>site visit</b>-fire alarm co. working on temp install until wireless gets on site /</p>	4.3

10/31/2019	<p>email and photo for McNeil property 11 N Main St Suite 5-completed issues for <b>F&amp;S reinspection</b> / 54 Copeland Ave-<b>site visit for Complaint</b> follow up of repair shop-no vehicles outside, garage closed up / 27 Park Ave-<b>final inspection</b>-need to send C of O for porch / need to ck on Fire Safety report for Ctr 4 arts and return call for CofO request / N Main St, Tobin Drive, John St -site visits / final inspection - 1 John St-need to issue CofO for above ground pool / <b>site visit</b>-2 John St-new permit, no activity / <b>F&amp;S inspections</b>-11 N Main Suite 2 (two attached businesses for reinspections-need to send missing items to landlord / 27 N Main St-PT -<b>F&amp;S reinspection</b>-up to date-can issue CofO / 19 N Main St-Suite D-Ins-<b>F&amp;S reinspection</b>-items to contact landlord to address / 23 N Main St-<b>F&amp;S reinspection</b>-items to get with landlord to address / 37 S Main St-<b>F&amp;S reinspection</b>-passing-need to issue CofO / 50 Center St-<b>office visit and plan reviews</b> for PB forms to meet for subdivision / 9 Franklin St-discussed w owner and DepClrk for PB mtg needed /</p>	4.5
	<b>Total mileage for October</b>	<b>73.3</b>

Submitted By: Kevin J. McMahon



# Permit Status Report

November 01, 2015 - October 31, 2019

For Permit Type: All

Permit #	Applicant	Parcel Location	SBL#	Permit Type	Issued	Status
V18-46	DeWayne Block Building LLC	23 South Main St	66.83-01-39.0	V Commercial construction	11/8/2018	Open
	<i>Three story wood frame multi use building on crawl space w 2590 sf retail first floor, 1 Two bdrm + 2 Sgl bdrm apts second floor, and matching third floor-R2 square footage total 4968</i>					
V18-49	Renee Neiderman	1 S Main St	66.83-01-01.0	V Commercial construction	12/11/2018	Open
	<i>interior renovations to upper floors at 1-5 S Main St by 2 Pro's Contracting for residential units</i>					
V19-18	46 Cortland St LLC	46 Cortland St	76.26-01-09.0	V Structural Repairs	5/23/2019	Open
	<i>New roofing with porch and repair framing, interior ceiling repairs and interior stair work, fire escape repairs, etc. at the Assisted Living Facility on 46 Cortland St. designed by Christine Place Architects</i>					
V19-23	2 Pros Construction	33 Burgett Dr	66.72-01-11.0	V New Residential Const	6/6/2019	Open
	<i>14 x 16 kitchen addition on piers by 2 Pros Construction w remodel</i>					
V19-25	Jessica and Robert VanDee	1 John St.	66.50-03-30.0	V Swimming Pools	7/3/2019	Open
	<i>used above ground 24' swimming pool w removable ladder by owner</i>					
V19-26	Kevin & Debra Slack	9-11 N W Street	66.72-03-21.1	V Swimming Pools	7/9/2019	Open
	<i>24' round above ground replacement pool by Tarson Pools at 9 NW Street</i>					
V19-33	R. Edward Porter	52 N Main St	66.66-02-14.0	V Deck	8/19/2019	Open
	<i>12 x 12 deck at rear of home by owner plus 3 x 3 landing and steps at rear of barn</i>					
V19-34	Bonnie Ellis	27 Park Ave	76.33-01-33.0	V Deck	8/23/2019	Open
	<i>6 x 17 floating deck at front entry by owner</i>					
V19-38	Tom Kile Carpentry	18 Cayuga St	66.82-01-21.0	V Commercial construction	9/9/2019	Open
	<i>replacement of side entry steps by Tom Kile Contracting</i>					
V19-39	Ann Swisher	26 Warren St	66.82-01-24.0	V Structural Repairs	9/11/2019	Open
	<i>interior renovations by owner for stair relocation, new upstairs bath, refurbish of bedroom spaces upstairs</i>					
V19-42	Jeannine Gettis	23 Clinton St	66.66-03-08.0	V Pole Barn - Sheds	9/20/2019	Open
	<i>12 x 28 prebuilt shed by Green Acres with spa tub by Jacuzzi</i>					
V19-43	Susanna Bowser	29 Elm Ave	66.74-01-05.0	V Fence	9/24/2019	Open
	<i>5' prefab vinyl fencing panels, 132' in total length installed by Ken Stone with proper setback for first 10' at 4' max. see through panel height bordering Elm Ave</i>					
V19-44	DM3 of Cortland LLC	9 North Main St	66.75-01-29.0	V Structural Repairs	10/10/2019	Open
	<i>Enclosed front porch footing and skirting repair, removal and replacement of front entry stone and concrete stairs by Kevin Rich Construction</i>					
V19-45	Daniel Zech	2 John St	66.50-03-29.0	V Structural Repairs	10/29/2019	Open
	<i>12 x 24 carport rebuild and enclosure by owner</i>					

Total # Permits : 14

**Country Acres Animal Shelter**

**Completed Incident Register 10-01-2019 to 10-31-2019**

Record count on this entire report: 26

Group By Town

Run Date: 10-31-2019 03:31:28 PM by Lindsay Andersen

Order By Town

No data limits were specified for this report


Page Number: 13 of 14

Town: VILLAGE OF HOMER

Incident ID	Ordination	Priority	Town	Assign to	Final Outcome
10-11-2019 12:10:57 PM	0	Village Of Homer	Suzie Tracy	Notice To Comply	
Assigned: 10-11-2019 12:14:18 PM	Reason(s): Noise Complaint, Unlicensed				
Arrived: - - : : AM	Location: 62 Northwest Street, Homer, NY 13077				
Complete: 10-11-2019 12:14:20 PM	Call taken by: Lindsay Andersen				
Cycle Time: 03 M	Citizen Making Report				
	Maxine Seamans 62 Northwest Street Homer, NY 13077				
	Animal owner Matt & Desiree Thorp 60 Northwest Street Homer, NY 13077				

No animal is linked to this incident

10-11-2019 04:22:11 PM	0	Village Of Homer	Lindsay Andersen	Animal Picked Up
Assigned: 10-11-2019 04:22:40 PM	Reason(s): Running At Large, Stray			
Arrived: - - : : AM	Location:			
Complete: 10-11-2019 04:22:42 PM	Call taken by: Lindsay Andersen			
Cycle Time: 31 S	Citizen Making Report			
	Not Specified			
	Animal owner Not Specified			
	Current Owner Arnone Chrysler 31 Grove Street Homer, NY 13077			

	Animal Description: Animal Number	DOG ID#: 2100	1	License	Vacc ID	Primary color	TRI	Current Owner
	Breed	BEAGLE		Vacc ID	Microchip	Secondary color	ADULT	Arnone Chrysler 31 Grove Street Homer, NY 13077
	Crossbreed	FEMALE/NOT...		Registration		Age		
	Gender	FEMALE/NOT...		Registration		Date of Birth		
	Pet Name	COPPER		Registration		Size	MEDIUM	(607) 423-5550
	Assigned: 10-24-2019 11:50:33 AM	0 Village Of Homer Lindsay Andersen						
	Arrived: 10-24-2019 11:57:50 AM	Reason(s): Running At Large, Stray						
	Complete: 10-24-2019 11:57:54 AM	Location:						
	Cycle Time: 07 M	Call taken by: Lindsay Andersen						
		Citizen Making Report						
		Not Specified						
		Animal owner Not Specified						
		Current Owner Megan Peroli 61 North Main Street Homer, NY 13077						

Animal Description: Animal Number	1	License	Vacc ID	Primary color	TRI	Current Owner
Species	DOG ID#: 2102	License	Vacc ID	Primary color	TRI	Megan Peroli
Breed	YORKSHIRE TERRIER	Vacc ID	18204	Secondary color	ADULT	61 North Main Street Homer, NY 13077
Crossbreed	CHIHUAHUA	Microchip	985112008...	Age		
Gender	FEMALE/NOT...	Registration		Date of Birth		
Pet Name	HERSHEY	Registration		Size	SMALL	

End of Group Group count: 3

**Country Acres Animal Shelter**

**Disposition Register 10-01-2019 to 10-31-2019**

Record count on this entire report: 15  
 Run Date: 10-31-2019 03:32:00 PM by Lindsay Andersen

Group By Town  
 Order By Town  
 Page Number: 8 of 8

TOWN: VILLAGE OF HOMER

Case ID	Disposition Method	Intake Date	Disposition Date	Days in Shelter	Kenne/I/D	Pet Name	Animal
10-14-2019 1	Return To Owner	10-11-2019	10-12-2019	2		Copper	#2100.F.Dog.Beagle
10-25-2019 1	Return To Owner	10-24-2019	10-24-2019	1		Hershey	#2102.F.Dog.Yorkshire Terrier
<b>End of Group</b>				<b>Group count:</b>	<b>2</b>	<b>3</b>	
<b>End of Report</b>				<b>Count:</b>	<b>15</b>	<b>184</b>	

**Darren "Hal" McCabe**  
Mayor  
Mayor@HomerNY.org  
Cell: 607-345-7174

**Village Office**  
31 N. Main Street  
Homer, NY 13077  
Phone: 607-749-3322  
www.HomerNY.org



**Village Police: 607-749-2022**  
**Newton Water Works: 607-749-2511**  
**Glenwood Cemetery: 607-749-3517**  
**Streets and Parks: 607-749-3813**  
**Recreation: 607-749-2161**  
**Codes: 607-745-3177**

## October 2019 Monthly Report

Submitted by Superintendent Michael Harter

Working Foreman Phil Stockton

### Streets

- Started fall leaf and brush collecting that will continue till spring.
- Helped the Town of Preble with their paving of their town hall.
- Got the rest of the brush from compost area hauled to city.
- Got new hoist mounted at the wet well with the water dept (assisted).
- Street Sweeping continues. Training Karl on this also.
- Playground at Newton Park is about completed as far as we can go this fall, rest to be completed in the spring by the Street Department.
- Started mulching of leaves (our mowers, green and other areas we mow).
- Ground and paved Morgan Drive and the short road Jim wanted done at the cemetery.
- Took 4 loads of mulch and wood chips to the green so the students could mulch around all the trees.
- Installed David Harum sign at 80 South Main.
- Steve Dafoe is working on catching up some of the tree cutting as weather permits.
- All employees were involved in NYCOM classes.
- Installed historical sign at elementary school, near flag.
- Got all hanging flowers and big pots of flowers removed from downtown and taken back to Arnolds.
- All assisted with the mulch at Newton Park playground. (2 loads)
- Took Ventrac to living history center for a display for a weekend.
- Worked on ladder truck for Fire Department. (along with Tracey's).
- Pruned brush back on Center and Cortland Streets, couldn't see around the corners.
- Winter preparation of vehicles well under way.
- Hauled a load of mulch to middle school for their new garden center. (2 loads)
- Winterization of Parks almost complete, water has been shut off at all parks, porta Johns removed.
- Nick back to work, report next month on all the catch work being done on vehicles.
- I'm aware of trees in the river at bridges in town, nothing will be removed till water level goes down.
- Storm damage cleanup will continue at Newton Water Works.
- DDS is trying to complete this phase and should be out of our way by November 15<sup>th</sup>.



November 6, 2019

Honorable Mayor and Trustees,

The monthly fire report has been submitted for your review.

Obviously, October was a difficult month in that we had a line of duty death (LODD) of Firefighter Robert H. Bush on the 19<sup>th</sup> during the last day of fall fire training. We have received over 50 cards and letters of sympathy and condolence by US mail from all over the country.

I attended the Company Meetings, Village Board Meeting, Village Department Head meeting, and the Department Board Meeting along with some of our training, County Chiefs and Fire Advisory Board. I also attended the Fire District presentation meeting.

The updated estimate of delivery of the completed new Engine 502 is now sometime in of February or March of 2020. Engine 503 had been listed for sale with Brindley Mountain Fire Apparatus.

All fire hose and nozzles were tested and only a couple lengths of hose failed, and one old nozzle failed the flow test. Those items were removed from service.

Pump testing completed during the month of October as is required by the Cortland County Mutual Aid agreement. All three fire pumps passed testing. 531 had to be tested twice as it overheated during the first test and necessary repairs were made.

Our semi-annual fire school was held with various members taking part in different aspects of firefighting and rescue techniques.

We held our annual Halloween candy check in conjunction with Homer PD and TLC Ambulance.

I reviewed the proposed Fire Protection Contracts for the Towns of Summerhill and Scott and recommended some minor changes. There is no contract being prepared as I was told by Deputy Mayor Clune that Cortlandville would not be contracting with us any longer and would be covering the territory from their stations.

Respectfully,

Mahlon Irish Jr.  
Fire Chief

45 South Main Street • P.O. Box 58 • Homer, NY 13077 • 607/749-3121  
Fax 607 / 749-4948

Homer Fire Department

Incidents by District (Summary)

Alarm Date Between {10/01/2019} And {10/31/2019}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
CV Town of Cortlandville	2	4.87 %	\$0	0.00 %
MA Mutual Aid	5	12.19 %	\$0	0.00 %
SH Town of Summerhill	5	12.19 %	\$0	0.00 %
TH Town of Homer	13	31.70 %	\$1,000	100.00 %
TS Town of Scott	1	2.43 %	\$0	0.00 %
VH Village of Homer	15	36.58 %	\$0	0.00 %
<b>Total Incident Count:</b>	<b>41</b>		<b>Total Est Losses:</b>	<b>\$1,000</b>

## Homer Fire Department

### Incident Type Report (Summary)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
116 Fuel burner/boiler malfunction, fire	1	2.43%	\$1,000	100.00%
	<u>1</u>	<u>2.43%</u>	<u>\$1,000</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	2.43%	\$0	0.00%
321 EMS call, excluding vehicle accident with	1	2.43%	\$0	0.00%
322 Motor vehicle accident with injuries	2	4.87%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	4.87%	\$0	0.00%
	<u>6</u>	<u>14.63%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	1	2.43%	\$0	0.00%
444 Power line down	3	7.31%	\$0	0.00%
	<u>4</u>	<u>9.75%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
552 Police matter	1	2.43%	\$0	0.00%
571 Cover assignment, standby, moveup	4	9.75%	\$0	0.00%
	<u>5</u>	<u>12.19%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	2	4.87%	\$0	0.00%
6112 Dispatched & cancelled en route by	1	2.43%	\$0	0.00%
621 Wrong location	1	2.43%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	2.43%	\$0	0.00%
631 Authorized controlled burning	1	2.43%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	2	4.87%	\$0	0.00%
	<u>8</u>	<u>19.51%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	2	4.87%	\$0	0.00%
745 Alarm system activation, no fire -	4	9.75%	\$0	0.00%
	<u>6</u>	<u>14.63%</u>	<u>\$0</u>	<u>0.00%</u>
<b>8 Severe Weather &amp; Natural Disaster</b>				
813 Wind storm, tornado/hurricane assessment	11	26.82%	\$0	0.00%

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
8 Severe Weather & Natural Disaster	11	26.82%	\$0	0.00%

Total Incident Count: 41

Total Est Loss: \$1,000



Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/01/2019} And {10/31/2019}  
and District = "VH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	1	6.66%	\$0	0.00%
322 Motor vehicle accident with injuries	1	6.66%	\$0	0.00%
	<b>2</b>	<b>13.33%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	1	6.66%	\$0	0.00%
444 Power line down	1	6.66%	\$0	0.00%
	<b>2</b>	<b>13.33%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	1	6.66%	\$0	0.00%
6112 Dispatched & cancelled en route by	1	6.66%	\$0	0.00%
621 Wrong location	1	6.66%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	1	6.66%	\$0	0.00%
	<b>4</b>	<b>26.66%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	2	13.33%	\$0	0.00%
745 Alarm system activation, no fire -	4	26.66%	\$0	0.00%
	<b>6</b>	<b>40.00%</b>	<b>\$0</b>	<b>0.00%</b>
<b>8 Severe Weather &amp; Natural Disaster</b>				
813 Wind storm, tornado/hurricane assessment	1	6.66%	\$0	0.00%
	<b>1</b>	<b>6.66%</b>	<b>\$0</b>	<b>0.00%</b>
<b>Total Incident Count:</b>	<b>15</b>		<b>Total Est Loss:</b>	<b>\$0</b>

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/01/2019} And {10/01/2019}  
and District = "TH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>8 Severe Weather &amp; Natural Disaster</b>				
813 Wind storm, tornado/hurricane assessment	1	100.00%	\$0	0.00%
	1	100.00%	\$0	0.00%

Total Incident Count: 1

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/01/2019} And {10/31/2019}  
and District = "TS "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>8 Severe Weather &amp; Natural Disaster</b>				
813 Wind storm, tornado/hurricane assessment	1	100.00%	\$0	0.00%
	1	100.00%	\$0	0.00%

Total Incident Count: 1

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/01/2019} And {10/31/2019}  
and District = "SH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
324 Motor Vehicle Accident with no injuries	1	20.00%	\$0	0.00%
	1	20.00%	\$0	0.00%
<b>4 Hazardous Condition (No Fire)</b>				
444 Power line down	1	20.00%	\$0	0.00%
	1	20.00%	\$0	0.00%
<b>5 Service Call</b>				
552 Police matter	1	20.00%	\$0	0.00%
	1	20.00%	\$0	0.00%
<b>8 Severe Weather &amp; Natural Disaster</b>				
813 Wind storm, tornado/hurricane assessment	2	40.00%	\$0	0.00%
	2	40.00%	\$0	0.00%

Total Incident Count: 5

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/01/2019} And {10/31/2019}  
and District = "CV "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
322 Motor vehicle accident with injuries	1	50.00%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	1	50.00%	\$0	0.00%
	<u>2</u>	<u>100.00%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 2

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/01/2019} And {10/31/2019}  
and District = "MA "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>5 Service Call</b>				
571 Cover assignment, standby, moveup	4	80.00%	\$0	0.00%
	<u>4</u>	<u>80.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	1	20.00%	\$0	0.00%
	<u>1</u>	<u>20.00%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 5

Total Est Loss: \$0

Homer Fire Department

Staff Activity by Activity Code (Summary)

Date Between {10/01/2019} And {10/31/2019} and  
Activity Code In "FX " ,"MX "

Activity Code	Staff Count	Total Hrs	Pct Hrs
FX Fire alarm response.	401	281.20	95.40%
MX Medical At Scene	21	13.53	4.59%
	422	294.73	

Chief of Police  
Robert Pitman

Sergeant  
Roland Eckard

Records Clerk  
Kimberly Reitano

## HOMER POLICE DEPARTMENT

43 ½ JAMES STREET  
HOMER, New York 13077  
(607) 749-2022 FAX: (607) 749-3675  
[homerpolice@yahoo.com](mailto:homerpolice@yahoo.com)



### October 2019 Monthly report

**Date: October 27, 2019**

**For the time period: 09/26/19 – 10/26/19**

Mayor and members of the board,

#### **Patrol Monthly Activities:**

Please refer to the attached detailed reports for last month. There were a total of 369 calls for service during the month of October. Officers made 2 Penal Law arrests in October, which consisted of 2 misdemeanors. They conducted a total of 76 vehicle and traffic stops, which resulted in 33 traffic tickets being issued. They made 1 driving while intoxicated arrest and 1 aggravated unlicensed operation if the first degree arrest, which involved the operator leaving the scene of a motor vehicle collision. They also investigated 13 motor vehicle collisions, 10 of which involved property damage only and the remaining involved minor injuries.

Notable investigations or incidents during the month of October: a follow-up to larceny investigation at a local business (possibly a civil matter); a larceny of a motorcycle; criminal mischief to a motor vehicle; a distraction burglary at a local business and 2 separate larcenies where items were stolen off resident's lawn and porch.

#### **School Officers Reports:**

Please refer to the attached detailed school resource officer's report for October of 2019. There were a total of 381 incidents that the resource officers were involved in during the month of October.

#### **Recent updates:**

Security cameras updates: No issues with the current cameras during the month of October. As indicated in the September report, Beard Electric submitted an estimate to install security cameras at various locations, including the town/village hall, compost site and community building as well as adding a camera at Calale Field.

Patrol vehicle updates: No issues with the patrol vehicles regarding maintenance. As indicated in the September report, the 2020 Ford Explorer was delivered on September 26, 2019. The vehicle was going to Priority Fire in Cortland to have the radio, the divider and then to O'Graphic Designs in Marathon for decaling. However, the divider from the 2016 Ford Taurus needed an adapter so that it will fit in the new vehicle. The adapter was not readily available and will take approximately 3 weeks before it will be in so the vehicle was taken to O'Graphic Designs first. The vehicle is now currently at the police department waiting for the divider to come in. It should be noted that since this is a sports utility type vehicle, a separate divider that goes between the back seat and the cargo area also needed to be ordered. This separate divider is an additional cost of \$499.67.



Bike patrol updates: There will be a bike patrol on Halloween night. This will be the last bike patrol for the season and the bikes will be placed in storage for the winter months.

Grant updates: The 2020 traffic safety grant period began on October 1, 2019 and we have begun utilizing it. With the holiday seasons approaching we will be utilizing more STOP DWI funding for DWI patrols.

**Miscellaneous and Events:**

We are currently attempting to compose a memorandum of understanding (MOU) regarding a kiosk at the police department with the Southern Tier AIDS Program so that hypodermic needles can be disposed of safely.

National Coffee With a Cop Day was on October 2, 2019. We registered for this event and officers were at Sinfully Sweet Café from 7am-10am. Spectrum News did live segments / interviews at the café during this event.

The Homecoming football game and parade was on October 4, 2019 and there were no issues during it. This year Homer competed against Cortland. The village department of public works were of a great assistance with posting temporary no parking signs as well as delivering our barricades to the school so that they could use them during the game.

The Glock Armorer Course was on October 17<sup>th</sup> at the Cortland Regional Training Center. Since we were the hosting agency, 2 officers were able to attend it at no cost.

The Elder Abuse Investigation training we co-hosted with the Cortland County Department of Social Services and Department of the Aging at the Cortland Regional Training Center was on October 22<sup>nd</sup>. This training was very beneficial for those who attended it. I would like to thank Guthrie Cortland Medical Center for sponsoring lunch for the instructors and attendees.

The annual fall drug take back event was on Saturday, September 28, 2019 at the town hall. The total amount collected the day of the event from all of the locations was 525 pounds. This amount does not include 118 pounds of medications that were collected at the kiosk at the police department prior to the event.

Fall firearms and in-service training will be on October 29<sup>th</sup> and 30<sup>th</sup> and November 5<sup>th</sup> and 6<sup>th</sup>. The training will involve low-light (dark) shooting as well as utilizing the sheriff's newly acquired firearms simulator.

Over the past few weeks officers have been assisting the schools with the required lockdown drills. We will be completing the drills sometime before December.

In conclusion, Cortland Community That Cares, who have sponsored the bike patrol program the past 2 years, have informed me that they will be providing funds for additional patrols to law enforcement in Cortland County, the village included.

Respectfully submitted,



Robert H. Pitman  
Chief of Police  
Village of Homer Police Department



# Homer Police Department

## Law Total Incident Report, by Agency, Nature

Agency: HOMER VILLAGE POLICE DEPT

<u>Nature of Incident</u>	<u>Total Incidents</u>
ADMINISTRATIVE	10
POLICE ALARM	4
ANIMAL PROBLEM	1
ASSIST	39
ATTEMPT TO LOCATE	2
BURGLARY	2
CRIMINAL MISCHIEF	2
DEATH INVESTIGATION	1
SPECIAL DETAIL	23
DISORDERLY CONDUCT	4
DOMESTIC	1
DRUG INVESTIGATION	2
EMERGENCY BUTTON ACTIVATION	1
EMOTIONALLY DISTURBED PERSON	4
FIELD INVESTIGATION	1
FOUND PROPERTY	1
HARASSMENT	2
INVESTIGATION	5
JUVENILE PROBLEM	9
LARCENY	7
LOST PROPERTY	1
OPEN DOOR	2
PARKING COMPLAINT	12
PROPERTY DAMAGE MVA	10
PERSONAL INJURY MVA	3
PROPERTY CHECK	196
REPOSSESSION	1
ROBBERY	1
SEX CRIME	2
SUSPICIOUS	4
TRAFFIC PROBLEM	2
TRESPASSING	2
TRAFFIC STOP	76
VEHICLE COMPLAINT	4
PERSON WITH A WEAPON	1
WELFARE CHECK	7
<b>Total Incidents for This Agency</b>	<b>445</b>

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Total reported: 445

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**Report Includes:**

All dates between '00:00:00 09/25/19' and '00:00:00 10/24/19', All agencies matching 'HPD', All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

**School Resource Officer's Report: 09/25/19 – 10/24/19**

The School Resource Officer (SRO) program is a valuable partnership between The Village of Homer Police Department and Homer Central School District. The SRO's are based out of the school district buildings and maintains an office within the high school. This facilitates and allows the SRO's to be immediately accessible to students, faculty, administration and parents. The SRO's primary goals are to assist in maintaining the highest level of safety within our schools through prevention, and intervention as well as to reduce juvenile crime and incidents through education and counseling.

The SRO's investigate incidents which occur on the properties of schools within the Village of Homer (Elementary, Intermediate, Jr. High and High School). The SRO's facilitate assistance for all through the use of police department, school and community resources. The SRO's also conduct investigations, assist in certain student/parent meetings, phone consults, partner agency meetings, referrals, informal counseling, providing assistance to school officials and assistance to other police officers and agencies in regards to students or school issues and property.

The following data provides information and tracking of notable incidents handled for the time period of this report as well as a school year to date compilation.

<b>Activity/Investigation</b>	<b>October 2019 Report</b>	<b>2019/2020 School YTD</b>
Training	4	12
Disorderly person (non-student)		
Disorderly person (student)	8	12
Traffic or parking	72	138
Assist Staff/Faculty	96	143
Assist Student	30	61
Found property	2	4
Aggravated Harassment	5	10
Assembly/Class Presentations	33	48
Computer Crime		
Motor Vehicle Accident	1	2
Police assistance	3	9
Parent/Guardian /Admin. meeting	12	20
Students Missing	11	19
Criminal Mischief		
Lost Property/Larceny	4	5
Suspicious Activity/Person	2	4
Security Detail (e.g. Board Meeting, Sporting Event)	30	51
Open/Unsecured doors found	2	6
911 Hang-up		
Weapon		
Fire alarm/Alarm/Hazard/Drills	19	27
Medical/Mental Health/Check Welfare	3	5
Sex Crime	2	2
Drugs/Alcohol/Tobacco	5	8
Arrests	1	1
Follow Up Investigation	12	28

Property Checks	21	29
Juvenile Complaint		
Police Investigation	3	4
Suspicious vehicle (Run Reg./Spillman		
<b>MONTHLY GRAND TOTAL</b>	<b>381</b>	

Darren "Hal" McCabe  
Mayor  
Mayor@HomerNY.org

Village Office  
31 N. Main Street  
Homer, NY 13077  
Phone: 607-749-3322  
www.HomerNY.org



Village Police: 607-749-2022  
Newton Water Works: 607-749-2511  
Glenwood Cemetery: 607-749-3517  
Streets and Parks: 607-749-3813  
Recreation: 607-749-2161  
Codes: 607-745-3177  
Homer Fire Department: 607-749-3121

## October 2019 Recreation Monthly Report

Submitted by Recreation Director Zack Pollak

### Recreation Updates:

Visit [villageofhomer.recdesk.com](http://villageofhomer.recdesk.com) for more information or to register for programs.

### **Flag, Tackle, & Cheer**

- Done, all went fairly well. Equipment is stored, waiting on some hangars/racks to store jerseys. Banquet is on 11/13. Needs for next year: Pay kids (like soccer) to run the score board/chains.
- Our Senior Cheer coach, Amy, might very well be the new Varsity head coach! Congrats Amy! Heather, our junior coach is excited to come back next year. Heather did a phenomenal job with the girls this year and really saved the junior cheer program from a disastrous start.

### **John Tobin Basketball League**

- We expect to enter 8 teams into the league. Teams/Coaches below:
  - 3rd/4th Girls: 1 Team – Chris DiFulvio & Jeremy Boylan
  - 3rd Boys: 1 Team – Chris DiFulvio & Steve Franco
  - 5th Grade Girls: 1 Team – Jason Cicioni and Brian Taylor
  - 6th Grade Girls: 2 Teams – Mike Gofkowski and Katrina Wagner
  - 4th Grade Boys: 1 Team – Josh Enders
  - 5th Grade Boys: 1 Team – Chris Calabro
  - 6th Grade Boys: 1 Team – Aaron Hart

### **K-2 Skills & Drills Basketball:**

- 30 kids, 4 coaches, and 4 helpers have registered! Very strong 1<sup>st</sup>/2<sup>nd</sup> grade numbers.

### **Ski Club**

- Registrations closed Friday 11/8. As of 11/7 we have 70 kids signed up.

### **Soccer**

- Chris Guay, one of our Rec coaches, is holding a 1 touch clinic on Saturdays in November. Registration filled up within hours when the clinic was announced. 16 kids are participating; focus of the clinic is 1<sup>st</sup> and 2<sup>nd</sup> touches on the ball. The goal of the clinic is to keep soccer fresh in the kids mind and bridge the long winter gap.

Darren "Hal" McCabe  
Mayor  
Mayor@HomerNY.org

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Newton Water Works: 607-749-2511  
Glenwood Cemetery: 607-749-3517  
Streets and Parks: 607-749-3813  
Recreation: 607-749-0663  
Codes: 607-745-0004  
Homer Fire Department: 607-749-3121

## **October 2019 Water & Sewer Monthly Report**

Submitted by Lawrence Barber

### **Water Department Updates:**

- New meters are in, so we are starting to install them.
- Marking out for DDS all water and sewer lines.
- Replace the Fire Hydrant at 26 Hudson Street as the old one was leaking.
- Repaired meter at 63 Clinton Street and replaced it with a new Sensus Meter.
- Helped Street Dept. put a new sign at David Harum.
- Put in a new water bottle filler at Town Hall.
- Keith and Devin went to NYCOM Public Works class in Ithaca.
- Repaired a water leak in front of 19 Cayuga St.

### **Sewer Department Updates:**

- Repaired a leaky water pipe at Main Sewer Pump Station.
- Clean all Sewer Pump Stations.
- The new sewer Grinder was installed and working.

## Local Municipal Historian's Annual Report

*This report covers the time from November 1, 2018 to October 31, 2019*

Date Report was Prepared: November 1, 2019

Name of Municipality: Town and Village of Homer, NY

Historian's Name: Martin A. Sweeney

Date Appointed Historian: April 2008 for the Town and April 4, 2017 for the Village

Address: Town Hall, 31 N. Main Street, Homer, NY 13077

Phone (home): 607 749-7120

Email: mapsweeney@hotmail.com

Website/Social Media: Town of Homer = <http://www.townofhomer.org/>  
Village of Homer = <http://www.homerny.org/>

Office Hours: By appointment

Stipend and Expense Account provided by each municipality.

**Number of Office Visits (estimated): 13**

Interviews by *Cortland Standard* reporters and discussions with municipal leaders.

Meeting with five students in Cortland College Prof. Evan Faulkenbury's Public Historian Course. Their final exam was to interview me and develop an idea that could be implemented to be an aid to the History Center managed by The Landmark Society. Next year's group is to develop and implement an idea. An app for a self-guided tour of Historic Homer would be nice.

On July 10, met at the Town Hall with Dr. John Hartsock who wished to have copies made of three articles in the "David Hannum" file. One was on Hannum's conviction for fraud in 1868. Later, in a published op. ed. piece he attempted to find fault with these sources but never did so in private in my office.

On July 25, met Kim Walsh at Town Hall to donate to Homeville Museum one of the three film projectors from the old Capitol Movie Theatre.

On Sept. 18, worked with David Quinlan on hanging Carpenter's portrait of his fiancée and the accompanying explanatory plaque to the left of the former stage, along with appropriate items of local interest on the walls of my new office.

On Sept. 20, met with Susan Cole of Georgia to assess black & white photos taken by her grandfather, Frank Foster Sornberger, a medical doctor who lived and practiced radiology in Cortland for many years. The images of Homer she donated. They will go to the History Center at Key Bank.

On Oct. 17, met by appointment with Mr. and Mrs. William Locke of Cortland, who requested my assistance in obtaining a list of all from the Town and Village who served in the military or support services during World War II and 8 to 10 first person accounts or family stories of a person's recollections of service rendered. The goal is a program honoring such personnel on the 75<sup>th</sup> anniversary of VE Day next year.

**Number of Phone/Email Inquiries Received/Answered (estimated):** In excess of 52, not counting communications from municipal officials and officers of The Landmark Society. The following gives an idea of the range of topics that come before me.

- Continue to receive requests for genealogical assistance once or twice per month.
- On Nov. 8, received request from Ty Marshall to assist in getting him an image of Carpenter's portrait of Rev. Ludlow for a gentleman in London.
- On Nov.29, OCI of Oklahoma called to offer the free digitizing of Homer School yearbooks through 2018. This has been done.
- In late Dec. received notice from the Pomeroy Foundation that I could proceed to apply for a free historic marker to recognize the local school's bicentennial in 2019 but the wording ~~needed to be~~ changed if I hoped to gain funding.
- Notified on Jan. 4 by the State that the decision expected in December regarding the designation of "National Historic Site" for Glenwood Cemetery was delayed by the federal government shut-down.
- On Jan. 10, received and responded to Meghan Lawton's request for involvement with Haunted History Trail in NYS, but the meeting conflicted with Winter Fest.
- In early Feb., received request from Pomeroy Foundation for images of historic markers erected in Homer a while ago: Barber Block and Bloomer's childhood home. David Quinlan supplied photos for the Foundation to archive online for public access.
- On March 18 email exchanges occurred when Dr. Val Mathes of California inquired if the Amelie Stone Quinton collection of papers was still in Homer's Phillips Free Library. She needed to know for citation purposes in the biography she was writing. The library gave the collection to Cornell University.
- On March 29, received email request from Long Island for the appraised value of one of the many Halpin prints of the life study of President Lincoln done in 1864.
- Received a call on April 24 from a woman wanting to know how to get a copy of *Lincoln's Gift from Homer, New York* for her son who was working on F. B. Carpenter for a paper at Gettysburg College.
- During Holiday in Homer, someone asked for a listing of all 24 Carpenter portraits' locations in the village.
- On August 1, received a phone request from Geoff Roberts, son of former HCS Band Director (1955-62) "Charlie" Roberts. He wanted help in reaching out to former students of Roberts to prepare something for Charlie's 94<sup>th</sup> birthday. I used the Homer newspaper and Class of 1964 to get out the word. Homer can hear the bands on YouTube.



- Emailed request answered affirmatively on Sept. 18 from Cortland College student seeking help with a paper on Homer history/Homer's trees (being surveyed in her biology class).
- Received an email request from a man in NYC. His wife and her two sisters are descendants of Francis Carpenter. They wish to be in communication with me as they go through portraits, photos, and family papers and are considering donating them to the Village of Homer.
- Received phone request from Fran Cassulo, legal counselor for Dan McNeil, for historic information on properties purchased by McNeil in the Historic District.
- Received phoned request to sit down with owners of the new brewery on Rte. 90 to discuss ways to tie their products with local history.

**Number of Municipal Meetings Attended** (Town/Village Board, County Legislature, Zoning, Planning, Work Sessions, etc.):

Nov. 7, 2018, made annual report at meeting of the Town Board.

Nov. 13, met with Town Clerk at Town Hall to decide how to preserve the stage wall graffiti and mesh with the contemporary aesthetics of the renovation project. I urged plexiglass and hinged panels over the areas. Hinged panels have been installed.

Nov. 13, 2018, gave annual report to the Village Board.

July 9, 2019, made a request of the Town Board to approve the hanging of two 19<sup>th</sup> century portraits of Homerites by F. B. Carpenter in the newly renovated Town Hall. Only one installed as of end of October, 2019.

July 11, 2019, attended Village Board meeting and contributed ideas and comments during discussion of new signage proposed for entrances to Historic Homer.

Aug. 15, attended Village Board meeting to listen to any comments from the public regarding new signage at village entrances. There was only one who spoke in favor of retaining current wording and honoring the bestselling novel *David Harum*.

*Please briefly describe your work over the past year in the sections below. Leave blank any sections that do not apply. Use more space if needed.*

**Number of Meetings out of Office:** At least 23. Representative examples include...

- Meetings of the Board of Directors of The Landmark Society.
- Meetings with members of the Cortland County Historical Society.
- Meetings with reps of Alumni Association.
- Deliveries of donated artifacts to appropriate agencies in the area, such as the History Center at Key Bank.
- Meeting individuals to gather up artifacts for use in the school bicentennial exhibit during Winter Fest.

- On March 28, per invitation, I consulted at the Homer Junior High School with the History Club on two projects they have taken on to celebrate the school's bicentennial: walking tours and making an ABC book of Historic Homer for the youngest grades ("A is for Amelia Bloomer, etc.").
- On July 19, delivered 49 copies of "A Brief History of Education in Homer, NY: 1819-2019" to the History Center for The Landmark Society to sell at the Holiday in Homer. At the same time I moved the large Village file cabinet to the new Historian's office at the Town Hall and set up the furniture for business.
- On Aug. 5, taped an interview at WHXC radio in Homer for "Happening in Homer."
- On Aug. 7, met with Mrs. Delaney at her frame shop and arranged for three items to be framed or mounted for the new office. Also, she brought forth an 1861 map of the US left off years ago for two tears to be fixed. Mary Alice Bellardini wanted it to be hung in the Town Hall. The Village will pay for the repair from the historian's expense account and it will be placed in the new office next to the Halprin print of Pres. Lincoln gifted to Stoddard by Carpenter (owned by Martin Sweeney).
- On Aug. 15, received a personal tour of the Neuman Farm and its early saw mill brought in from Whitney Point.
- On Aug. 28, availed myself of a tour of the top two floors of the Barber Block being renovated into apartments. The apartment with the old stage is going to be impressive.
- On Oct. 11, Russ Darr of The Landmark Society and I took a tour of the interiors of three properties purchased by Dan McNeil to offer input on their historicity.
- On Oct. 25, working lunch at Dasher's with Russ Darr, Fran Cassulo, and Dan McNeil to share our visions for Historic Homer and the properties Dan has purchased to date. Dan indicated a willingness to work with Randy Crawford, preservation architect, before removing any structure and to continue to consult with us.

**Exhibits:** On Jan. 26, there was a Homer School Bicentennial Exhibit at Phillips Free Library on Main Street. Part of Homer Winter Fest, the exhibit had over 200 artifacts I gathered from four sources, one for every year since February 2, 1819, when the State chartered the first academy on the Green. The Charter was displayed prominently. Members of the Homer Junior High History Club assisted during the four hour event. Sadly, only one school board member showed up and no one from the HCS Administration. The school had requested the exhibit to coincide with WinterFest, and I complied.

On July 31, started bringing items to the lip of the stage for an exhibit of stagecoach trunks made in Homer when a hotel was on the site of the present Town Hall and pieces related to the days when the Town Hall hosted the Capitol Movie Theatre.

**School Classroom Lectures/Presentations:** None

**Public Lectures/Presentations:** On April 8, I gave a talk to the Cortland Community Service Club on my job as municipal historian and supported it with highlights of the early history of Homer (1789-1909).

On May 7, I spoke at the Cortland Senior Citizens on how I as a history teacher, historian, and novelist have been a story-teller of past events.

On May 30, I spoke at the Cazenovia Public Library on "Lincoln's Gift from Homer, NY."

On June 4, I spoke at the Office of the Aging "Enrichment Day" on how being a municipal historian was part of my "bucket list" and why everyone should have a "bucket list."

On July 10, I made a "Lunch & Learn" presentation at the Cortland County Historical Society on the "Origins and History of Cortland Academy," the beginning of 200 years of state-approved education on Homer's Green.

On July 18, I participated in a "book chat" at the Glen Haven Historical Society and explained how I evolved from a history student and history teacher into a writer of both historical non-fiction and fiction.

On Sept. 26, I gave a similar "book chat" for a ladies' group at the Cortland Country Club.

On October 2, I gave the above talk for the CCHS' "Lunch & Learn" program.

On Oct. 30, I participated with local dignitaries in the unveiling of the "Education in Homer" historic marker. This was part of the school's bicentennial observance.

**Historical Research:** \* In late Feb. and early March, with the help of a consultant from the Pomeroy Foundation, I was able to confirm that Homer only experienced three school fires. There was no fire in 1869 as reported in 1893. According to newspapers in Auburn and Cortland, 1869 saw a wooden school building deliberately demolished and replaced with a brick building.

\*On July 21 and 22, spent seven and a half hours at the Village Vault and my office researching the names of Homer Village's "President of the Board" (early title for "Mayor") at the request of Deputy Mayor Pat Clune. Submitted the list via email on July 22.

\*Three days in late July, spent time researching the history of the current signs at the entrance to the village.

\*In October, I assisted a SUNY Cortland student via email in preparing a paper for BIO 321, a course that had students inventory the types of trees found in the village. She wrote about Paris Barber, his connection to Francis Carpenter, and his projects in beautifying the village with a Green, a park-like cemetery, and streets lined with trees. The paper will likely be published in my column in *The Homer News* and will tie together local history and urban forestry.

**Historical Publications:** I continue to run a column on Homer history in *The Homer News*, which is published every other week. The last half of the 21 installments were run on "A Brief History of Education in Homer: 1819 – 2019" to recognize the bicentennial of a state-approved school in Homer that originated on the Homer Green. A booklet of the collated installments was printed up for The Landmark Society to begin selling as a fundraiser at Holiday in Homer in July.

On Nov. 2, I electronically submitted an article on Glenwood Cemetery requested by the Cortland County Historical Society for inclusion in the Sequicentennial + 50 booklet. Also, sent to them a copy of the next to final "nomination" for the cemetery to be deemed "historic site" by the State.

In February, tangential to my municipal historian role but acting as an independent historian, Rogue Phoenix Publishing of Oregon released my historical fiction. *The Suffragette's Saga: A Murder Mystery* was released as an e-book and a paperback through Amazon.com and Barnes & Noble. Author's Notes in the back explain that an actual, unsolved murder in 19<sup>th</sup> century Homer, NY, inspired the fictional murder mystery. Locals will recognize names and places. It is another means of promoting Historic Homer, NY.

In August, I wrote an opinion piece for the Cortland Standard and The Homer News on welcoming signage for the village entrances and a column in the latter paper on historic accomplishments of Francis B. Carpenter *that happened in Homer*, since John Hartsock publically claimed there were none.

**Historical Events/Celebrations:** From Nov. 3 until Oct. 30, worked on celebrating the bicentennial of education in Homer. On April 25, I emailed the Homer School Board President that I had completed my activities on behalf of the Bicentennial:

- 1) 21 installments in *The Homer News* covering "A Brief History of Education in Homer."
- 2) The collection and display of 200 school artifacts from 1819 to the present during Homer's Winter Fest.
- 3) Researching and acquiring funding for a bicentennial marker at the Elementary Building that had to be installed per contract by the end of 2019.
- 4) Submission of the name of Jedediah Barber for inclusion in the 2019 CNY Living History Center's Wall of Fame. The nomination was not accepted but a nomination of Union General Willoughby Babcock was, so Homer continues to have yearly representation on the Wall of Fame.

As part of Cortland College's observance of its sesquicentennial, on April 10, Richard R. Schieffelin presented on "The Education of Henry S. Randall: Founding President of the Cortland Normal School (1868-1876)." I attended per the personal invitation of the speaker, who is aware of Randall's connections to Homer's F. B. Carpenter and Samuel B. Woolworth. I placed copies of the PowerPoint slides and an autographed copy of the commemorative program in the Town archives under Education.

As part of the 2019 edition of Homer's History Celebration, I attended on Oct. 11 Russ Darr's talk and slides on the historical architecture of Homer's Congregational churches. It was outstanding.

**Historic Preservation Projects:** 1) Getting Glenwood Cemetery listed as of January 31, 2019, in the National Register of Historic Places. Marker was provided by the William G. Pomeroy Foundation in the Spring.

2) In early Nov., I counseled James Jeffalone of Homer on a way to get tax credits for improvements that must be made on his residence that dates back to 1814. It would necessitate seeing if he qualifies for listing in the State and National Registers of Historic Places. It is not within the Homer Historic District, but it could be if the District were expanded.

3) On Nov. 13, submitted my opinion to the Town Clerk and Town Supervisor as to the best way to preserve the graffiti (archaeological dig) in the old stage area and maintain the modern ambiance being created by the renovation work in the Town Hall. It was done.

4) In early Feb., I registered my opinion with the Village as to where the cigar store Indian princess could be displayed once the Town Hall interior renovations are completed

5) On Aug. 27, sent message to County Legislator Linda Jones suggesting a banner be painted on one of the recently refurbished circus wagons at Dwyer Park. The banner would bear the name of Sig Sautelle, Homer's circus owner of yesteryear. She said to run it by the county historian. He endorsed the idea. We must see if the artist is amenable to the idea.

#### **Heritage Tourism Projects:**

1) The Lincoln Monument in CNY Project: On Jan.10, I mailed a solicitation for funding to the Helaina & Marvin Lender Family Foundation, fellow S.U. alumni. No response received.

2) Historic markers: On October 25, 2018, I submitted to the William G. Pomeroy Foundation in Syracuse an application for a free marker under their Legends & Lore Marker Program. The installed marker recognizes the account of Charles Kingsbury of Homer of how Rhoda Beebe lived alone here for six wintery weeks in 1791-92 and subsisted on roots and tree bark until the two men returned from Windsor, NY, with cattle and provisions. It was installed by the DPW on May 25<sup>th</sup>.

On Dec. 12, I submitted to the William G. Pomeroy Foundation a letter of intent to apply for a free historic marker to recognize 200 years of state-approved education on the Green. It was granted, and the marker arrived in early June and installed and unveiled on Oct. 30th.

On March 27, I mailed in the necessary documents for the William G. Pomeroy Foundation to provide a FREE marker indicating that Glenwood Cemetery is a National Historic Site. Marker was installed on May 25, 2019. Thanks to Jim Toolan and Mike Harter and crew of the DPW.

Worked in Feb. on including Homer in a proposed package tour focusing on ghosts and the eerie. There has been no follow-up.

Submitted on Feb. 15 the name of Homer's Jedediah Barber to be included in 2019 on the Homeville Museum's Wall of Fame. Nellie Randall will be included for consideration from those not selected last year. Barber spearheaded the petition for the State to charter the academy in Homer in 1819, 200 years ago. Received notice on April 25 that Barber was not selected by the committee.

In June, I ceased to provide walking tours for Historic Homer Tours. On June 25, I transferred scripts for three walking tours to Kathy Beardsley – Historic Homer with its Lincoln Connections, the popular Ghost Tour of the Village, and the Glenwood Cemetery Tour. Kathy has promised to give me credit for the time and research put into the three scripts. And I have

encouraged The Landmark Society to create apps for self-guided tours which are the wave of the future in heritage tourism.

**Conferences/Workshops Attended: None**

**Acquisitions:** On Dec.6, found that additional items had been discovered in the former balcony of the old theater in the Town Hall: Pepsi bottle, Coca-Cola bottle, Kist bottle (bottled in Cortland), two small Midland milk bottles, and one Genesee beer can that had to be opened by a can opener. Items date to era of 1940s-1954. On Dec. 19, even more old bottles and empty candy boxes brought down from the balcony area. All were taken to the History Center where they were cleaned and placed on display.

On Dec. 23, received two thick binders of materials on historic preservation from Michael Jacobs of Groton, NY, which he had used as the chairman of the Historic Preservation Commission of West Orange, NJ. May prove useful to The Landmark Society or any fledgling commission the Village might enact.

In early Jan., received a box of over 100 postcards from the estate of the late Jean Caughey. Two or three cards were placed in the Town/Village archives. The box was then taken to the History Center with instructions to remove what would be good for the collection there and take the remainder to CCHS.

On Jan. 5, Mrs. Stanbro Clark of Glen Haven donated 4 photos from 1940s: two of the Mid-Way Diner and two of the A. B. Brown & Son store across from each other on the Homer –Cortland Road. Though not in the Town of Homer, both were frequently patronized by Homer residents, and Brown resided on Clinton Street in the village.

On Jan.13, received from Prof. Evan Faulkenbury: Photocopy of Indenture of Jan. 1, 1839 legally solidifying the lease of land by the First Religious Society for the academy north of the Congregational Church (“proof” needed by Pomeroy Foundation to secure funds for a marker). Also, sent was a copy of the “Inventory Listing” of contents of the Congregational Church’s archives.

On February 1, received a copy of the approved 37 page National Register of Historic Places Registration Form for Glenwood Cemetery completed and submitted by me and Virginia Bartos, PhD.

On March 8, received two wooden Sheffield Farms pasteurized cheese boxes from Fred Forbes. One kept at Town Hall and one donated that day to the History Center at Key Bank.

On April 3, received Homer Academy ephemera for the Village archives from Paul Gower of Homer.

Around May 9, Shirley Clark brought in a copy of *The Homer Post* newspaper of May 10, 1935, with many interesting highlights of the first century of Village history. A great resource for future articles for my column in *The Homer News*.

On June 12, Ed Raus of Homer donated documents from his collection proving that Homer's three bridges were designed and patented by William Oscar Douglas, a native-son of Cortland who is buried in the Binghamton, NY, area. He also provided the history of the bridge manufacturing company, and Stephanie Spina of Homer provided material on the significance of the local bridges.

In early July, more calendars showing the films playing at the Capitol Theatre were discovered under the stage in the Town Hall. Fred Forbes and Tanya DiGennaro set them aside for me. They will probably go with the others collected at the History Center. One will go in the municipal archives.

At the end of the academic year, Mrs. Jenn Greenfield, advisor to the HJHS History Club, donated two copies of "bicentennial" projects done by the students. One was an ABC of historic Homer for elementary pupils. The other was the script used for a walking tour they conducted around the historic Green for grade 2 children. Stellar work on local history!

On Aug. 7, found that Mrs. Jane Nichols from the Jedediah Barber House had donated a framed set of old images of Pres. Lincoln's Cabinet, knowing my partiality for the President and his three connections to Homer. It has been placed on my office wall. Later, she donated some books, two of which have bearing on local history. The most fascinating is *Instructions for American Servicemen in Britain 1942* a little booklet put out originally by the War Department.

On Sept. 3, Val Ross of Virgil emailed the image on a postcard of the exterior of Durkee Bakery c. 1890s.

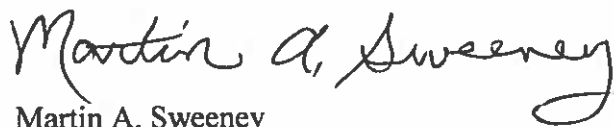
On Sept. 20, Susan Cole of Georgia donated Homer photos taken by the late Dr. Sornberger.

On Oct. 5, Andrew Porter of Homer emailed the image of buildings at the intersection of Main and Clinton Streets in the village that appears on a turn-of-the-century postcard.

On Oct. 7, I received from Hal McCabe of Homer (the Mayor) a copy of an April 15, 1865 Rochester newspaper reporting the death of Pres. Lincoln. This donation to the Village is in fairly fine shape and will be framed for display in the Historian's office.

On Oct. 29, received a copy of a 1992 CCHS BULLETIN containing a brief but interesting article by then Cortland professor Roger Heppell on the court martial of 21 year old David Hannum of Homer for skipping the mandated annual day of training. His defense was "a broken limb," which was proven to be false. The break had happened two years earlier, according to his mother. He was found guilty and fined.

Respectfully submitted,



Martin A. Sweeney

cc: The County Historian & the State Historian







# Installation Proposal - Fencing

Date: 10-23-19

Store #	1953	Sales Specialist	TJ. Ackley - Munson
Customer Name	Kevin Reese	License #	
2nd Contact Name		Home Phone	(607) 745-4347
Job Site Address	Homer Park	Work/Cell Phone	
City, State and Zip		Customer Email	

<b>Preparation:</b> <input checked="" type="checkbox"/> Pre-installation inspection <input checked="" type="checkbox"/> Provide appropriate protection to home during installation <input checked="" type="checkbox"/> Obtain and post any necessary permits <input checked="" type="checkbox"/> Dedicated project support staff will be in contact with you every step of the way	<b>Additional Considerations:</b> <input type="checkbox"/> Clear fence line <input type="checkbox"/> Add tension wire or wire mesh <input type="checkbox"/> Remove/haul away old fencing material <input type="checkbox"/> Custom work:
<b>Installation:</b> <input checked="" type="checkbox"/> Mark and prepare post hole locations <input checked="" type="checkbox"/> Install posts and backfill holes with concrete <input checked="" type="checkbox"/> Install fence material, including gates, hardware, and fasteners	<b>Clean-up/Final Inspection:</b> <input checked="" type="checkbox"/> Complete final cleanup and haul away all job related debris <input checked="" type="checkbox"/> Test product and perform complete inspection with customer

**Notes & Product Description**

New fence to be installed to the following grade specification (circle one):

- Install 2 rail split rail Fencing around playground area.

- leave out 3 sections for pass throughs.

Slotted fence

**Total Investment** \$9,596.00 Labor + material

All installation services are guaranteed by Lowe's labor warranty. Additional charges may apply for permit fees. Professional installation available through independent contractors licensed and registered where applicable. License numbers and certifications held by or on behalf of Lowe's Home Centers, LLC and/or Lowe's Home Centers, Inc.: AL #8187, AK #39289, AR #0037290514, AZ #RDC291615, CA #991832, CO #1D6055877, CT #HIC0639387, #AICO 0903044, DE #1993102010, FL #CCCE1326824, #CGC1508417, #CRC1327732, #FRD4517, GA #RBC0005106, HI #C-33489, IL #334014837, KS Arkansas City #R 2010-0936, Wichita #5495, Johnson County #2012 6366, KY Lexington #11562, IA #C110381, ID #RCE 38637, IN Hammond #017105-02, LA #LMP7481, #C# #16533, #554408, #LA #148688 #15194, MD #91680 22, MI #210214445, MN #BC629859, MS #R17568, MT #161006, NC #70220, ND #30316, NE #73319, NM #382385, NY New York City #1291730, #1291233, #1375178, #1351065, Nassau #H177890000, #H177890100, #H177890200, Suffolk #43906 H, #48295 ME, #44066 MP, #41444 HF, Buffalo #556853, Putnam #PC2742 A, Tennessee #CND391, Rockland #H-15092 86-00-00, Westchester #AC 23319 H10, NV #0079079, OH Columbus #GS872, #HIC4565, Lancaster #500596, Warren #4266, OK #48191 #0000341, #02337, CR #202237, PA Sunbury #791, Johnstown #0467, IL #10575, SC #G116664G118696, TN #64743, #3070, TX #TAC1B246741, #EC 29349, UT #9002087 5501, VA #27010365964, WA #LWESHCB3DH, WV #V17014636, and WI #1133309. License number(s) and certifications may be subject to change in accordance with local or state government processes. For the most current listing of license numbers and certifications held by or on behalf of Lowe's Home Centers, LLC and related entities, please visit <http://www.lowes.com/licensesnumbers>

**IMPORTANT:** This is an estimate only. This estimate is subject to change and does not bind you or Lowe's. This estimate is not a contract nor will it modify any future contract you may sign with Lowe's for the installation services. You may accept this proposal only by signing the appropriate Exterior Solutions Installed Sales Contract with Lowe's and making payment according to the terms and conditions therein. (Estimate good for 30 days). Installation fees will be and additional charges may be based on total product required to fulfill order (including waste), which exceeds actual area square footage. If you would like to discuss the measurements or would like a copy of this document, please contact the Lowe's Store Associate. Please review your contract carefully for all charges prior to signing.

## **Tanya Digennaro**

---

**From:** Mike Harter  
**Sent:** Wednesday, November 13, 2019 1:03 PM  
**To:** Tanya Digennaro  
**Subject:** RE: fencing

315-463-9207 is correct number no t9297

---

**From:** Tanya Digennaro <tdigennaro@homerny.org>  
**Sent:** Tuesday, November 12, 2019 10:50 AM  
**To:** Mike Harter <mharter@homerny.org>  
**Subject:** fencing

Hey Mike,

I need a memo noting the other fencing you called- Atlas- and any others and they didn't show to approve the fencing quote by Whitmore. Also, do you have the quote for Whitmore still for Newton?

Thanks!

Tanya

# WHITMORE FENCE FWF Company

**Fred Whitmore, OWNER 126 NORTH STREET  
(607) 844-9011 Dryden, NY 13053**

**QUOTE:**

**TO:**

Village of Homer  
Attn: Kevin Reese

QUOTE DATE: 10/16/19

EMAIL:

PHONE:

FAX:

ESTIMATOR: Peter Whitmore

CELL: 745-4347

Quantity	Description	Unit Price	Amount
	Griggs Field Misc Work 2019	\$0.00	\$0.00
		\$0.00	\$0.00
1	<b>Provide &amp; Install 4 ea. Panels above Dugouts (2 per dugout)</b>	\$2,000.00	\$2,000.00
	Extend existing posts as necessary to support panels	\$0.00	\$0.00
		\$0.00	\$0.00
1	<b>Provide &amp; Install Posts for two Little League Fields</b>	\$10,000.00	\$10,000.00
	One field to have 2 ea. Runs @ 120'	\$0.00	\$0.00
	One Field to have 2 ea. Runs @ 100'	\$0.00	\$0.00
	End posts to be 4" x 17' set in concrete	\$0.00	\$0.00
	Intermediate Posts to be 3" x 17' set in concrete	\$0.00	\$0.00
	Includes Post Caps. Excludes any other hardware	\$0.00	\$0.00
	Posts to accommodate 8'h Net that hangs down to existing fence	\$0.00	\$0.00
		\$0.00	\$0.00
	<b>Price reflects tax exempt/prevailing wage</b>	\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
	<b>Price valid for 15 days from quote date.</b>	\$0.00	\$0.00
		\$0.00	\$0.00

Sub-Total	\$12,000.00
Sales Tax	\$0.00
<b>TOTAL:</b>	<b>\$12,000.00</b>

**NOTE: Price assumes reasonable ground conditions ie: clay, loam, native cobbles, etc. Additional excavation charges will be applied for bedrock, blasted/chunk rock, gravel that requires sonotube. Please disclose adverse soil conditions to Whitmore Fence prebid if possible.**

Exempt  CAP. IMP  RESALE

Village of Homer  
 Numbers for Fire Protection Services Increases  
 for 2020-2021 Fiscal Year

	Summerhill	Scott	Homer Town
Taxable Value for entity only	69,272,806.00	61,894,502.00	209,874,538.00
Amount due for fire protection end of 3 years	69,272.81	61,894.50	209,874.54
Increase due end of 3 years	38,470.81	22,277.50	119,066.54
Amount of increase per year	12,823.60	7,425.83	39,688.85
Current Payment	30,802.00	39,617.00	90,808.00
Amount due 2020	43,625.60	47,042.83	130,496.85
Amount due 2021	56,449.20	54,468.67	170,185.69
Amount due 2022	69,272.81	61,894.50	209,874.54

Village of Homer  
31 North Main Street  
Homer, New York 13077

Site Plan Review  
Application

The following information is the minimum required for site plan review. Additional information may be required. The Village Clerk has a copy of the Zoning Ordinance for your review. If you have questions, please contact the Chairperson of the Village Planning Board.

PURPOSE OF APPLICATION:

Erect a structure

Add to a structure

~~Change of use~~

To occupy or use existing structure for: Review for  
modification to previously approved  
plan.

APPLICANT:

Name: Arbor Brook Flats LLC  
Address: 33 Leuydale Pl  
Cortland NY 13045  
Phone: 602-423-3957

PROPERTY OWNER:

Name: Estate of Ken DeMunn  
Address: PO Box 262  
Cortland NY 13045  
Phone: \_\_\_\_\_

PARCEL IN CONSIDERATION:

DESCRIPTION: (LOCATION AND USE)

Address: 15 properties  
contained in approved Dec 11 PDD-R  
Tax map no. of parcel: 66.42-02-01-66.42-02-15  
Property acquired on: Under Option Zoning District: PDDR

PROPERTY IS IN A FLOOD PLAIN: (see Village Clerk)

yes

no

PROFESSIONAL REVIEW: *All invoices for professional services required by the Village of Homer for services rendered by a surveyor, professional engineer or attorney licensed in the State of New York will be paid by the applicant.*

ATTACHMENTS REQUIRED:

A Site Plan (See Chapter 228.44, Village Code)

An Environmental Assessment Form: (obtain from Village Clerk)

**INDEX of ACTIONS - 2019  
(V) HOMER PLANNING BOARD**

MEETING DATE	ACTION NO.	DESCRIPTION
11/12/19	13	JOHN BARDEN, APPLICANT/REPUTED OWNER - 50-52 Cortland Street - TM #76.24-01-09.000 - Based on the information provided and analysis of the SEQR concerning this application for a Minor Subdivision, the Village of Homer Planning Board has determined that the proposed action will not produce any significant adverse environmental impact, resulting in a <b>Negative Declaration</b> .
	14	JOHN BARDEN, APPLICANT/REPUTED OWNER - 50-52 Cortland Street - TM #76.24-01-09.000 - Minor Subdivision of Land <b>APPROVED</b> as requested, with required maps to be submitted within 62 days.
	15	AMBER OURSLER, APPLICANT/DEBRA SANFORD, REPUTED OWNER - 10 Franklin Street - TM #66.65-01-25.000 - Site Plan <b>APPROVED</b> for Home Occupation (essential oils), as submitted, with operating hours to be from 8 a.m. to 8 p.m., seven (7) days per week.
	16	D. YAMAN PROPERTIES, LLC, APPLICANT/REPUTED OWNER - 12 South Main Street - 66.82-01-14.000 - Planning Board Chair <b>RE-AUTHORIZED</b> to sign subdivision maps that were previously approved on 30 July 2019.
	17	ARBOR BROOK FLATS, LLC, APPLICANT/ESTATE OF KENNETH DeMUNN, REPUTED OWNER - Dee Street - TM #s 66.42-02-01.000 & 15.000 - The Village of Homer Planning Board agrees to act as <b>Lead Agency</b> under SEQRA for this proposed development.
	18	ARBOR BROOK FLATS, LLC, APPLICANT/ESTATE OF KENNETH DeMUNN, REPUTED OWNER - Dee Street - TM #s 66.42-02-01.000 & 15.000 - Preliminary Modified Site Plan <b>APPROVED</b> , as submitted, with a recommendation made to the (V)Homer Board of Trustees that they take further action.
	19	<b>APPROVED MINUTES OF 9 September 2019 (V) HOMER PLANNING BOARD MEETING</b> , as submitted.

  
Joan E. Fitch, Recording Secretary

Sent via email to Mayor, Dep. Clerk (KC), PB Members, DD, Vill. Atty., & KM on 11/13/19. JEF

FEE PAID: On \_\_\_\_\_ Amount \_\_\_\_\_

By \_\_\_\_\_

\* \_\_\_\_\_  
Signature of Applicant

\* \_\_\_\_\_  
Date

**To be completed by Planning Board**

**Verifications:**

- Zoning District
- Flood Plain
- Setbacks
- Signage
- Parking
- Fencing
- Lighting
- Noise
- Odor
- Use
- Toxic/Hazardous Materials
- Environmental Assessment
- Form Complete

Reviewed by Code Enforcement Officer  
on \_\_\_\_\_

Variance Needed  
Other Approvals Needed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved       Not Approved

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature for the Planning Board (Chairperson or designee)

\_\_\_\_\_  
Date

**PROJECT NARRATIVE & APPLICATION**  
**For The**  
**ARBOR BROOK FLATS, LLC**  
**MODIFICATION TO THE**  
**APPROVED JTS LUMBER, INC. - PDD-R**

**HOMER (V), NY**

**Contents:**

**PDD-R Modification Narrative/Application**  
**Location Map**  
**Reduced Site Plan**  
**GML Referral**  
**Short Form EAF**



**Timothy C. Buhl, P.E.**  
**35 Fire Lane 24**  
**Auburn, NY 13021**



**ARBOR BROOK FLATS, LLC  
MODIFICATIONS TO THE DEMUNN PDD-R , HOMER (V) NY  
PROJECT NARRATIVE/APPLICATION**

**INTRODUCTION**

This Narrative and accompanying drawings and forms are intended to serve as an application to Village of Homer, for modification of the existing PDD-R covering the property located east of North Main Street (U.S. Route 11-currently Dee Street) for which JTS Lumber, Inc. (Mr. Ken DeMunn), was granted approvals in 2014. The proposed project is very similar to the one re-approved by the Village back in 2014, except that the proposed project is now comprised of condominiums vs. the previous mixture of single-family homes and multi-unit apartments. The proposed condominium project is comprised of a total of 40 dwellings, 13 – duplex buildings, 2-4 unit multi-family buildings and 1 – 6 unit multi-family building. The previous plan approved included four 4 unit multi-family buildings and 8 single-family dwellings, for a total of 24 dwelling units.

**BACKGROUND**

This project has a long history. Initially started in the early 1990's and then brought forward again in 2004 and finally approved and work commencing in 2014. In advance of starting home construction, public sewer and water extensions were brought into the site, and a new street with curbing was installed, (minus the final asphalt top coat), all in compliance with the previously approved plans. Construction work stopped in the summer of 2016 as the owner, Mr. Ken DeMunn, was involved in an automobile accident and subsequently passed away.

For the past several months Arbor Brook LLC has been working with the estate of Mr. DeMunn evaluating the project and we currently hold an option on all 15 parcels contained in the development.

**APPLICATION**

In accordance with Section 228-17(B) of the Village of Homer code, Arbor Brook Flats, LLC is hereby submitting five (4) copies of the Preliminary Development Plan to the Village Planning Board, which shows the proposed revisions to the PDD.

The following submittals make up the application, in accordance with 22g-17(C), respectively numbered below, of the Homer Village Code, and are attached or described below:

1. Survey of the property;
2. Proposed Site and Development Plan (preliminary); The proposed utility plan is also on the preliminary development plan, showing the existing underground utility, water, and sewer service all coming into the site from North Main Street. Parking spaces, landscaped spaces and other open spaces are shown on the attached development plan. All homes will have attached garages with additional parking in the driveways.
3. The partially constructed street (currently Dee Street) enters from North Main Street and has two turn arounds at the north and south ends of the development. Once the remaining utility work is completed in Phase 1, the construction of the new dwellings will begin. The final asphalt layer on the street will be added immediately after the completion of the buildings, and the street will be ready for use.
4. The construction sequence would be to install all utilities not currently on site (gas, electric and communications) in Phase 1, to predetermined locations near the site of the newly proposed buildings. Phase 2, construction of units is anticipated to start immediately at the completion of Phase 1. It is presently estimated that full build-out may take approximately three to four years, depending on demand, materials prices, and the state of the overall economy/housing market
5. As stated above, the proposed utility plan is also shown on the preliminary development plan; with sanitary service coming from those existing or developer extended Village facilities.

## **PROJECT DISCUSSION**

The above and attached constitutes the Preliminary Development Plan. A more basic discussion of the project follows; in accordance with Section 228-17(F) (4), the proposal is for an application for a PDD-R.

Multi-family dwellings are permissible provided the site is a minimum of four (4) acres and has a minimum mean width of 335 feet and a minimum mean depth of 265 feet. The maximum density is 57 - 2-bedroom units with 20 foot building setbacks to each other and 30 foot setbacks to property lines. For a PDD-R zone maximum lot coverage is 50% and there is a height maximum of 45 feet. Common open/park space must be 20%.

With respect to these technical requirements in Section 228-17(F)(4)(b), 1 through 10, the proposed development plan complies with each of the above items. This same information has provided on the development plan. Because some of the items are difficult to see due to the amount of detail required on the map, a few of the items are

highlighted below.

The building dimensions are shown on the development plan and are to scale. A Zoning Summary, Project Density Existing Conditions and Proposed Conditions table are included on the Preliminary Site Plan. The site is 5.7 acres and the 50 % building coverage limit with 20% open/common space and 30-foot rear and side yard setbacks have been met. The allowable dwelling units per gross acre is 10, but the proposed plan shows only 7 units per acre, or 30% less than the allowed maximum. Therefore, the plan has been designed to meet the requirements of the previously approved PPD-R Village designation, and it is the intent not to require any variances. At this time, there is no request for any waivers or variances, but as your office and the Planning Board review the materials, the owner would like to reserve the opportunity to request a waiver or variance if an item arises that has been unforeseen to us at this point.

One of the items researched in the past PDD-R submittal, and which is information for the eventual Village Board referral to use as a basis for findings, is that quality affordable housing for empty-nesters and younger working couples is needed in the Village. Several local agencies and studies were researched during the past application process to document the need, and these should be on file with the Village. For additional information please see the Market Analysis below.

#### **MARKET ANALYSIS**

With the assistance of a local real estate firm Arbor Brook Flats, LLC did a market study of housing needs in the Village. Currently in the village there are a total of 3 open building lots. At the time of the study there were only 11 open listings available for sale. These numbers will not and do not support the requirements of the Village of Homer if it is to continue attract and retain residents for the community. According to the real estate firm they are often asked to find quality housing of the demographics being proposed by the project, and they struggle to find quality housing meeting client needs.

The project is targeted to appeal to two primary housing buyers. First is young professionals desiring to own and not rent, but do not want the burden of outside maintenance that would be taken care of by owning a unit within this condominium development. Second are buyers who are looking to downsize, or who may only live part time in the area and wish to not be burdened by the requirements of outside maintenance. In discussions with the local real estate company they receive requests of this nature regularly, and the Village of Homer is a desirable area for these buyers to want to live.

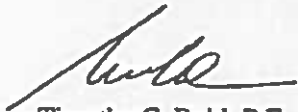
This project will be a positive addition to the tax base. There are no tax incentives, or public or quasi-public financing involved on this project. Local suppliers and construction people will be used. The construction employment, taxes paid and the requirement for services and long-term demand for business services of this project will create a positive ripple effect in the economy. With the addition of 40 new units the Village is well positioned to benefit from an increased, long term tax base.

Lastly, to complete the application, this narrative, the site plan, and a Short EAF are being submitted.

If there is no actual formal application for a PDD-R modification review designation, it is requested that these materials be accepted as Arbor Brook Flats LLC's application for the PDD-R modification and the preliminary development plan. If there is any submittal/permit fee due for the re-review of this project, the owner should be contacted directly.

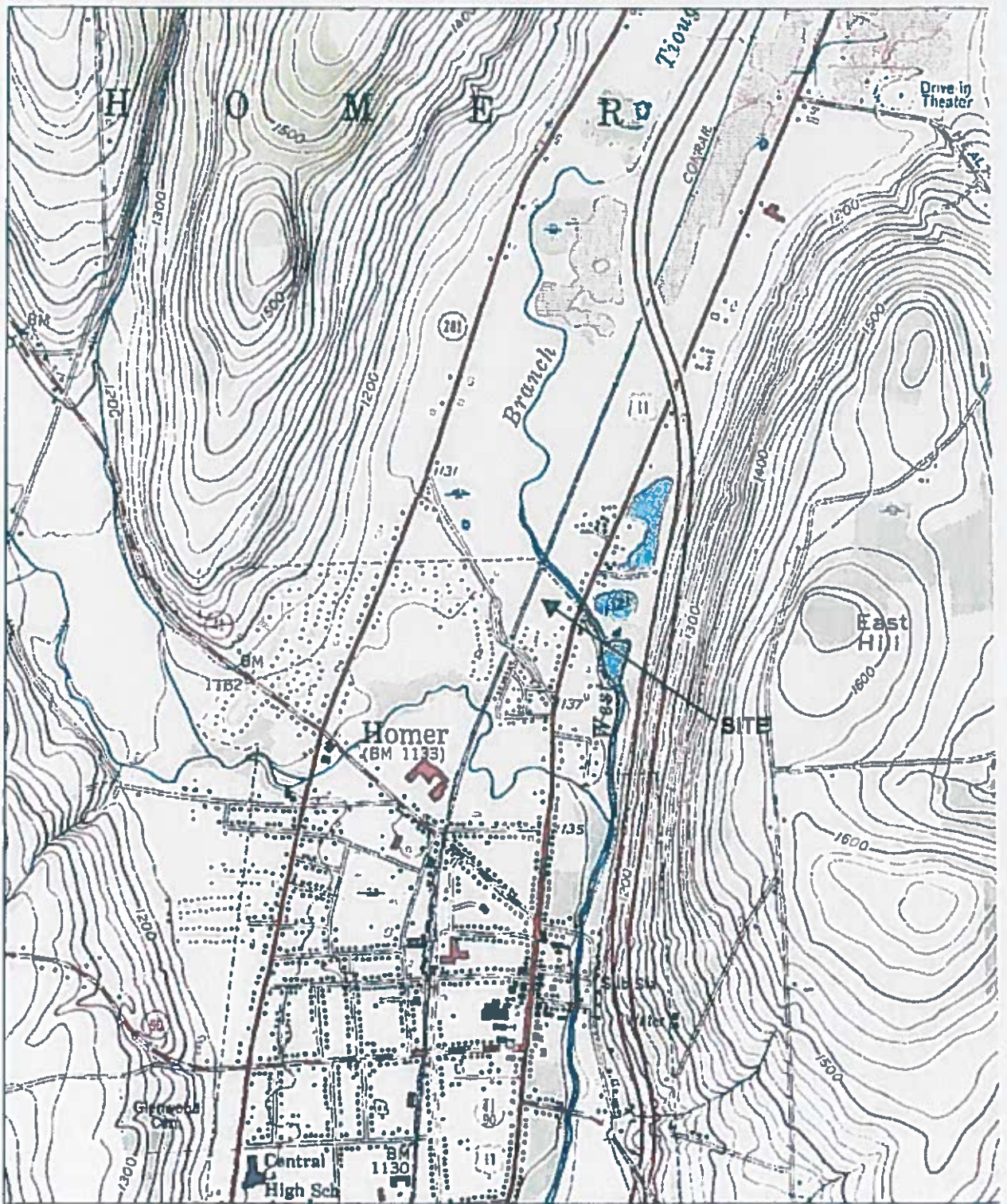
Respectfully submitted,

**TIMOTHY C. BUHL, P.E.**

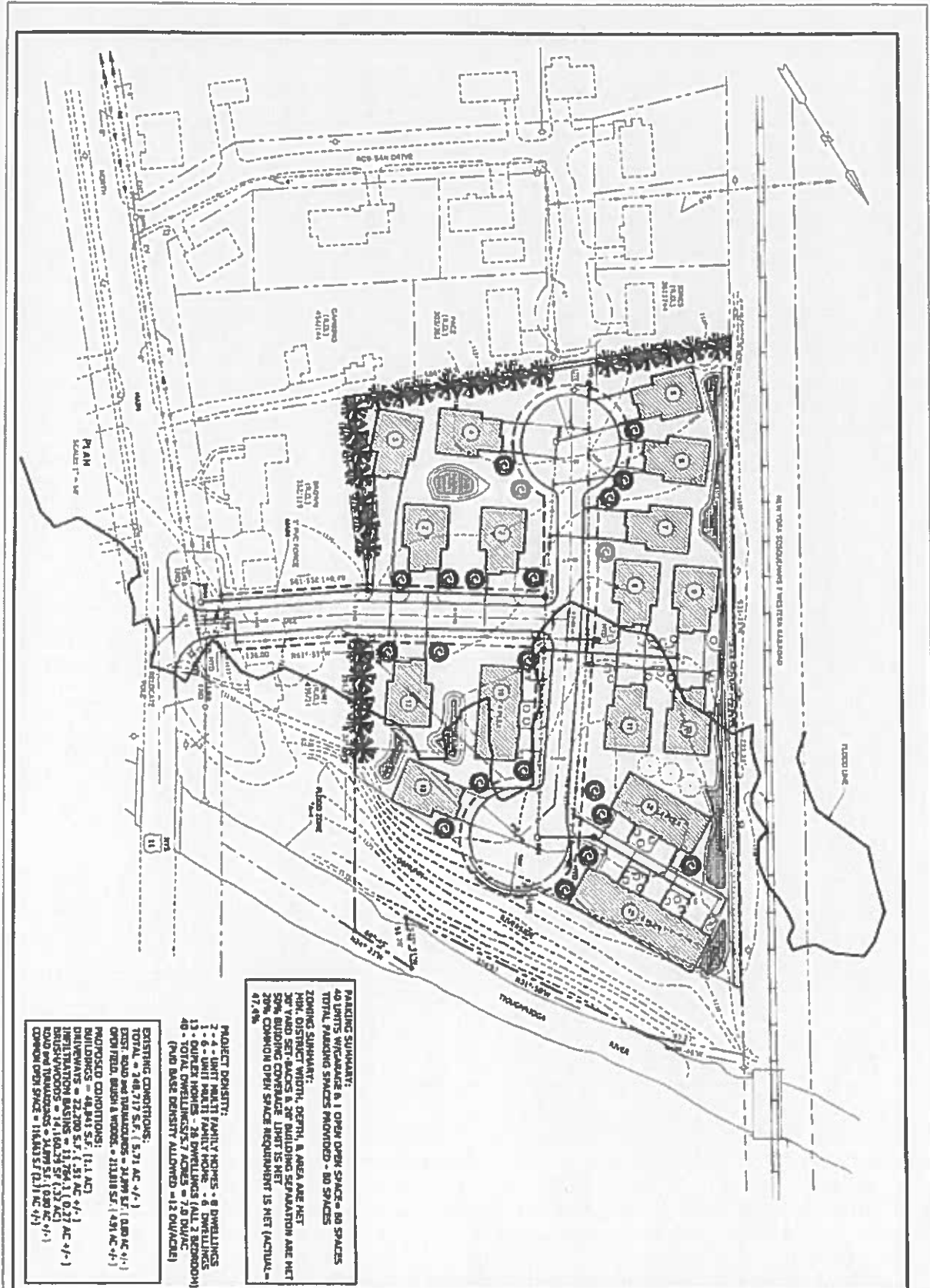
A handwritten signature in black ink, appearing to read 'Timothy C. Buhl', written in a cursive style.

Timothy C. Buhl, P.E.

**1345.ARBOR BROOK – DEE ST PDD-R/Project Narrative**



Map provided by MyTopo.com



**PARKING SUMMARY:**  
 40 UNITS WITH GARAGE & 1 OPEN OPEN SPACE = 80 SPACES  
 TOTAL PARKING SPACES PROVIDED = 80 SPACES

**ZONING SUMMARY:**  
 MIN. DISTRICT WIDTH, DEPTH, & AREA ARE MET  
 20% YARD SET-BACKS & 20% BUILDING SEPARATION ARE MET  
 50% BUILDING COVERAGE LIMIT IS MET  
 20% COMMON OPEN SPACE REQUIREMENT IS MET (ACTUAL = 17.4%)

**PROJECT DENSITY:**  
 2 - 4 UNIT MULTI FAMILY HOMES = 8 DWELLINGS  
 1 - 6 UNIT MULTI FAMILY HOME = 6 DWELLINGS  
 13 - DUPLEX HOMES = 26 DWELLINGS (ALL 2 BEDROOM)  
 40 - TOTAL UNITS = 40 UNITS  
 (700 DENSE DENSITY ALLOWED = 12 DW/AC)

**EXISTING CONDITIONS:**  
 TOTAL = 548,717 S.F. (5.71 AC +/-)  
 EXIST. ROAD AND PARKING AREAS = 24,299 S.F. (0.56 AC +/-)  
 OPEN FIELD, BUSH & WOODS = 21,118 S.F. (0.49 AC +/-)

**PROPOSED CONDITIONS:**  
 BUILDINGS = 48,841 S.F. (1.11 AC)  
 DRIVEWAYS = 22,200 S.F. (.51 AC +/-)  
 IRRIGATION BASINS = 11,754 S.F. (0.27 AC +/-)  
 DRIVEWAYS/TERRACES = 141,603 S.F. (3.23 AC)  
 EXISTING TREES = 24,995 S.F. (0.57 AC +/-)  
 COMMON OPEN SPACE = 11,843 S.F. (0.27 AC +/-)

DATE: 11/11/11  
 SHEET: 11 OF 11  
 PROJECT: 11-11-11

**TIMOTHY C. BUHL, P.E.**  
 PROFESSIONAL ENGINEER  
 200 NEW YORK ST. SCARSDALE, NY 11750-2000  
 TEL: 516-486-8800 FAX: 516-486-8801



**MIXED UNITS SITE PLAN 40**  
 ONE STREET FOD-4  
 NORTH MAIN STREET  
 HOMES NEW YORK 13817

ARBOR BROOK FLATS LLC  
 23 LEVYDALE PARK  
 COATLAND N.Y. 13045

NO.	DATE	DESCRIPTION

## Short Environmental Assessment Form

### Part 1 - Project Information

#### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

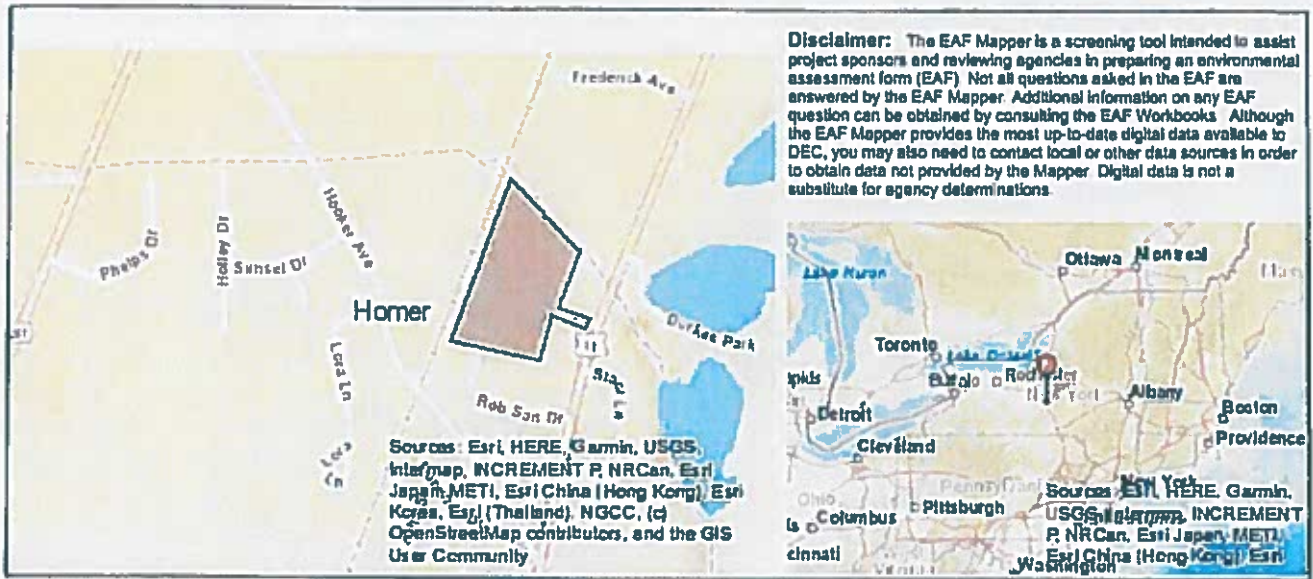
Part 1 – Project and Sponsor Information			
Name of Action or Project: MODIFICATION TO THE DEE STREET PDD-R DISTRICT			
Project Location (describe, and attach a location map): EAST SIDE OF NORTH MAIN STREET, JUST SOUTH OF THE TIOUGHNIAGA RIVER BRIDGE (MAP ATTACHED)			
Brief Description of Proposed Action: PROJECT INVOLVES THE REDESIGN OF AN EXISTING APPROVED MIXED-USE RESIDENTIAL PLANNED DEVELOPMENT DISTRICT (PDD-R) LOCATED AT THE NORTH END OF THE VILLAGE OF HOMER. THE DISTRICT APPROVAL WAS OBTAINED IN THE MID 1990'S, AND RE-APPROVED IN 2014 FOR 8 SINGLE-FAMILY HOMES AND 16 DWELLING UNITS IN FOUR SEPARATE 4-UNIT BUILDINGS. THE REVISED PROPOSAL IS FOR A TOTAL OF 40 UNITS, WITH 13 DUPLEX BUILDINGS (26 DWELLINGS), TWO 4-PLEX BUILDINGS (8 DWELLINGS) AND ONE 6-PLEX BUILDING (8 DWELLINGS) FOR A TOTAL OF 40 DWELLINGS. THE NEW PROPOSAL WILL UTILIZE THE EXISTING STREET AND UTILITY EXTENSIONS THAT WERE INSTALLED IN 2016, WITH ONLY MINIMAL MODIFICATIONS BEING NECESSARY.			
Name of Applicant or Sponsor: ARBOR BROOK FLATS, LLC		Telephone: 607.423.3977	
Address: 33 LEVYDALE PARK		E-Mail: CNYVAULT@LOCALNET.COM	
City/PO: CORTLAND		State: NEW YORK	Zip Code: 13045
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYSDOH - UPDATED SANITARY APPROVALS, NYSDEC UPDATED SWPPP APPROVAL, NYSDOT DRIVEWAY PERMIT			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ 5.7+/- acres b. Total acreage to be physically disturbed? _____ 2.5+/- acres (DISTURBED PREVIOUSLY DURING CONSTRUCTION ACTIVITIES) c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 2.5+/- acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? NONE OR NEARBY	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	



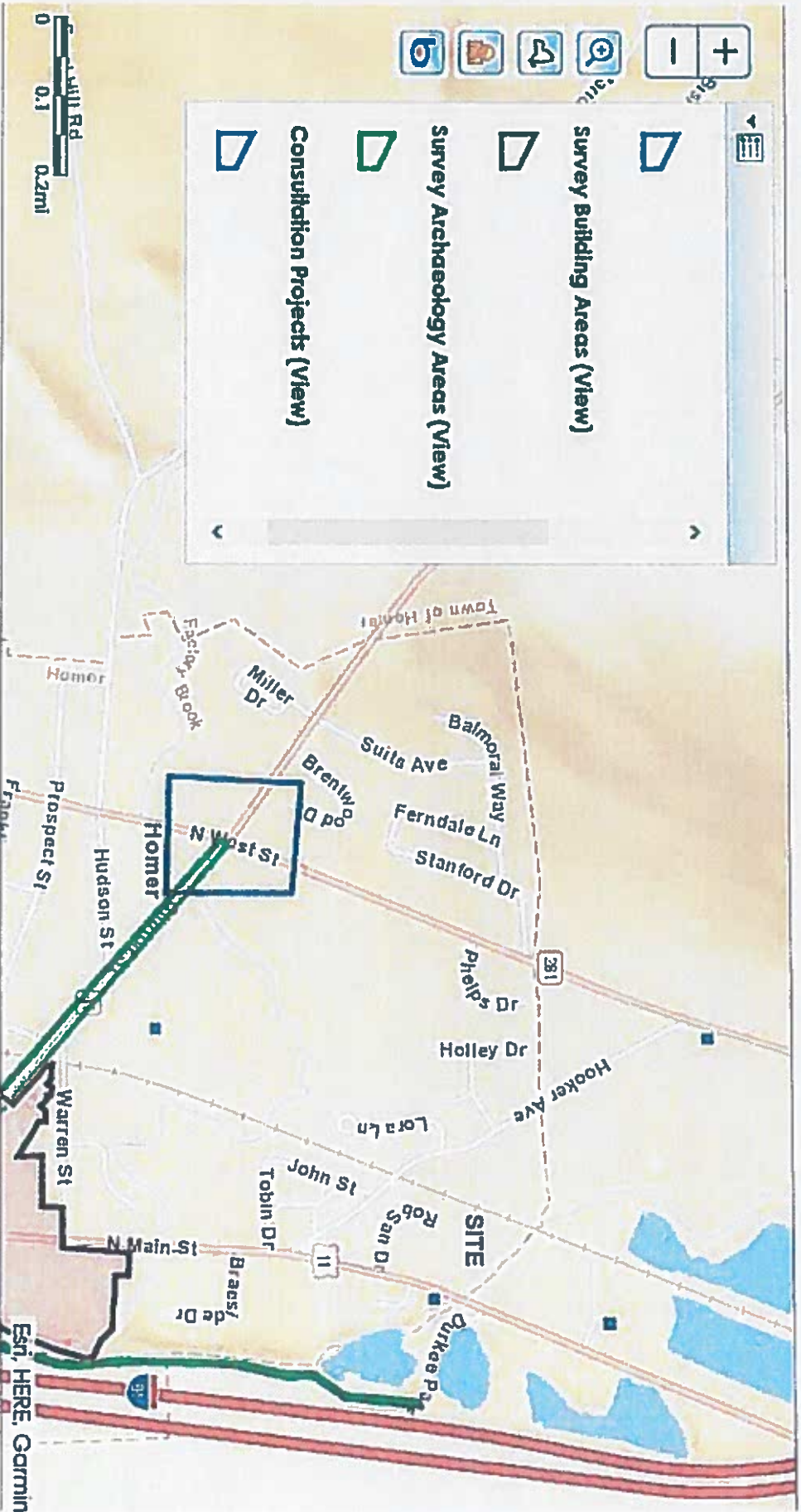
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
Green Floater, Brook Floater (NO MODIFICATIONS TO THE RIVER SHORELINE OR HABITAT WILL BE MADE)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
NORTHERN PORTION ONLY - NO IMPACT ON FLOOD ELEVATIONS OR PROPOSED BUILDINGS	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If Yes, briefly describe: NYS DOT DRAINAGE FOR THE EASTERN PORTION OF THE ACCESS DRIVE ONLY		
ANY STORMWATER INCREASES WILL BE INFILTRATED ON SITE		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain the purpose and size of the impoundment:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor/name: <u>ARBOR BROOK FLATS, LLC</u> Date: <u>10/30/2019</u>  Signature: _____ TIMOTHY C BUHL, P. E. Title: <u>PROJECT ENGINEER</u>		

**PRINT FORM**



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	Yes
Part 1 / Question 15 [Threatened or Endangered Animal - Name]	Green Floater, Brook Floater
Part 1 / Question 16 [100 Year Flood Plain]	Yes
Part 1 / Question 20 [Remediation Site]	No

# SHPO - CRIS SYSTEM MAP OF PROJECT AREA



GENERAL MUNICIPAL LAW

Zoning Referral Form

Conditional Permits, Special Permits, Site Plan Reviews & Variances

Director  
CORTLAND COUNTY PLANNING DEPARTMENT  
37 Church St.  
Cortland, NY 13045-2838  
Telephone: (607) 753-5043  
Fax: (607) 753-5150

GML No. 66.42-02-01.000-15,  
(Tax Map Number)

Date: 11/08/19

Submitting Officer: Kevin McMahon

Municipality: Village of Homer

Mailing Address: 31 North Main Street  
Homer, New York 13077

Phone Number: 607-749-3322 Fax Number: 607-749-2042

Type of Referral

The applicant request the following:

Variance: \_\_\_\_\_ Bulk - Article \_\_\_\_\_ Section \_\_\_\_\_  
\_\_\_\_\_ Use - Article \_\_\_\_\_ Section \_\_\_\_\_

Special Permit: Article \_\_\_\_\_ Section \_\_\_\_\_

Conditional Permit: Article \_\_\_\_\_ Section \_\_\_\_\_

Site Plan Review: Article II Section 22B-17

Reason(s) for request: NEW SUBDIVISION ALTERATION REQUEST PER  
DEVELOPMENTS PROPOSED COMPARED TO ORIGINAL PLAN

Is the above action a Type 1 \_\_\_\_\_, Type 2 \_\_\_\_\_ or unlisted action under the State Environmental Quality Review Act? Attach required environmental assessment forms for Type I and unlisted actions.

The following information is required for your application to be complete:

1. Name of petitioner: Arbur Brook Flats LLC

Owners name (if different): \_\_\_\_\_

Date of acquisition: Under Option

Address: 33 Leuydale PK Cortland  
 State: NY Zip: 13045  
 Phone Number: 607-423-3977 Fax Number: \_\_\_\_\_

2. A Site Plan Map showing:
- a. Scale (1 inch equals 20 feet if site is less than 1 acre or an agreed upon scale for a site larger than 1 acre)
  - b. North Arrow
  - c. Physical Characteristics of Site, existing and proposed (Topography, Water and Vegetation)
  - d. Layout Plan Showing buildings, parking and available utilities
  - e. Surface and Subsurface Drainage Plan, incorporated with Layout Plan
  - f. Location of County or State facility pursuant to Section 239 l, m and n of the General Municipal Law
  - g. Location Map at 1"=1000' scale
  - h. Area Map at 1"=200' or an agreed upon scale
    - (1) zoning classification of subject and adjoining properties
    - (2) surrounding land use within 500 feet of subject property
    - (3) surrounding zoning classifications

3. A certified Tax Map from the Cortland County Office of Real Property and Assessment showing the property lines of the applicant's property.

4. Availability of public utilities and services:

Water  District \_\_\_\_\_; Sewer  District \_\_\_\_\_;  
 Fire Protection  District \_\_\_\_\_; Refuse Collection

Special services required: \_\_\_\_\_

5. Does Site Plan conform to municipal master plan? YES If not why? \_\_\_\_\_

6. Does Site Plan conform to county land use plan? YES If not why? \_\_\_\_\_

7. School District: HOMER

8. Projected energy consumption: UNKWN Type: GAS & ELECTRIC

9. Traffic generation (expected vehicle departures and arrivals per 24 hour period): 40 DWELLINGS X 1-2 VEHICLES

NOTE: All maps require the name and address of the N.Y.S. licensed engineer or land surveyor responsible for preparing the seal and map.

[Signature] C.E.O. VILLAGE OF HOMER  
 Signature and Title of Submitting Official

(REVISED: 8/01)

Project: Dee Street Properties

Date: 11/12/19

**Short Environmental Assessment Form  
Part 2 - Impact Assessment**

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

Agency Use Only (If applicable)

Project: Dee Street Properties

Date: 11/12/19

**Short Environmental Assessment Form  
Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
<u>Village of Homer Planning Board</u>	<u>11/12/19</u>
Name of Lead Agency	Date
<u></u>	<u></u>
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
<u></u>	<u></u>
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM