

**Village of Homer**  
**31 North Main Street**  
**Homer, New York 13077**

**Site Plan Review**  
**Application**

The following information is the **minimum** required for site plan review. Additional information may be required. The Village Clerk has a copy of the Zoning Ordinance for your review. If you have questions, please contact the Chairperson of the Village Planning Board.

**PURPOSE OF APPLICATION:**

Erect a structure

Add to a structure

Change of use

To occupy or use existing structure for: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

**PROPERTY OWNER:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

**PARCEL IN CONSIDERATION:**

Address: \_\_\_\_\_  
\_\_\_\_\_

Tax map no. of parcel: \_\_\_\_\_

Property acquired on: \_\_\_\_\_

**DESCRIPTION: (LOCATION AND USE)**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Zoning District: \_\_\_\_\_

**PROPERTY IS IN A FLOOD PLAIN:** (see Village Clerk)                      yes                      no

**PROFESSIONAL REVIEW:** *All invoices for professional services required by the Village of Homer for services rendered by a surveyor, professional engineer or attorney licensed in the State of New York will be paid by the applicant.*

**ATTACHMENTS REQUIRED:**

A Site Plan (See Chapter 228.44, Village Code)

An Environmental Assessment Form: (obtain from Village Clerk)

FEE PAID: On \_\_\_\_\_ Amount \_\_\_\_\_

By \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

***To be completed by Planning Board***

**Verifications:**

- Zoning District
- Flood Plain
- Setbacks
- Signage
- Parking
- Fencing
- Lighting
- Noise
- Odor
- Use
- Toxic/Hazardous Materials
- Environmental Assessment
- Form Complete

Reviewed by Code Enforcement Officer  
on \_\_\_\_\_

Variance Needed  
Other Approvals Needed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Additional Requirements:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Approved**       **Not Approved**

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature for the Planning Board (Chairperson or designee)

\_\_\_\_\_  
Date