

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

BOARD OF TRUSTEES PUBLIC HEARING

March 13th, 2019

PUBLIC HEARING #1:

Pursuant to CFR 24 570.489, the Village will direct Program Income, derived from past Community Development Block Grant programs, in the amount of \$ 24,548.14, to the purchase of Americans with Disability Act compliant playground equipment. Said material and construction will be for the benefit of Newton Park, a local neighborhood "pocket park."

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BOARD OF TRUSTEES MEETING AGENDA

March 13th, 2019

- 1. Regular Meeting of the Board of Trustees called to order by Deputy Mayor Patrick Clune**
- 2. Approve Minutes – February 13th, 2019**
- 3. Town Hall Renovation Update from Town of Homer Supervisor Fred Forbes**
- 4. Presentation by Ken Teeter on Municipal Parking**
- 5. Treasurer's report:**
 - A. Financial Status of Village operating funds, revenues, expenditures, and CDBG Deferred Loan review.
 - B. Authorize payment of bills 2018-2019 Budget:
 - **F & G Funds – Vouchers 489-509 \$4,783.17**
 - **A Fund – Vouchers 908-954 \$135,420.78**
 - C. Authorize payment of bills 2019-2020 Budget:
 - **F & G Funds – Vouchers**
 - **A Fund – Vouchers**
- 6. Report of Offices and filing of written reports: Dog Control, Codes, DPW, Fire Department, Fire Inspector, Police Department, Recreation, Water and Sewer Billing, Water & Sewer.**
- 7. Privilege of the Floor**
- 8. Old Business**
 - A. Review and Award Tree Contracts Per RFP's
 - a. Discussion of upcoming tree planting project
- 9. New Business**
 - A. Approval of proposal with WXHC for "Happening in Homer"
 - B. Review and Approval of Fire Department Applications
 - C. Review and Approve County Wide Mutual Aid plan for Fire Department
 - D. Declare and Approve 15 Fire Department Gear worthless.

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- E. Approval to purchase playground equipment for Newton Park
- F. Approval of amendments to Health Insurance Policies
- G. Approve updates to Employee Sick Time Policy
- H. Approve Procedure for Auditing Claims
- I. Approve updated Vehicle Usage Policy
- J. Review and Approve MAP Grants as proposed by the MAP Committee
- K. Review and Approve the following Personnel Changes:
 - a. Reappointment of Michael Ellis to Seasonal Cemetery Laborer at \$13.76 per hour for the period April 1, 2019 to November 15, 2019
 - b. Reappoint Tammy Dowdle to Recreation Department in charge of Arts and Crafts for a rate of \$1,800 for the summer
 - c. Reappoint Karl Cole at \$11.10 an hour up to 29 hours a week, for the period April 1 to October 31, 2019
 - d. Review and Approve creation of MEO Mechanic Position
- L. Authorization to Execute Budget Adjustments per Village Treasurer
- M. Approval to deposit Fire Department Refunds into Reserves as follows:
 - a. \$5,155 into A231 Fire Department Building Reserves
 - b. \$8,484.79 into A232 Fire Repair Reserve
- N. Approval to deposit \$32,500 into the Police Department Police Car Reserve account A231F

- 10. Attorney**
- 11. Comments by Board Members**
- 12. Executive Session**
- 13. Adjournment**

Country Acres Animal Shelter

Record count on this entire report: 21
 Run Date: 03-01-2019 03:07:06 PM by Lindsay Andersen
 No data limits were specified for this report

Completed Incident Register 02-01-2019 to 02-28-2019

Group By Town
 Order By Town
 Page Number: 11 of 12

Town: VILLAGE OF HOMER

Incident ID **Origination** **Priority** **Town** **Assign to** **Final Outcome**

02-01-2019 04:38:03 PM 0 Village Of Homer Lindsay Andersen Other
 Assigned: 02-01-2019 04:37:35 PM Reason(s): Bite Case (person)
 Arrived: - - : : AM Location: 62 James Street, Homer, NY 13077
 Complete: 02-01-2019 04:37:40 PM Call taken by: Lindsay Andersen

Cycle Time: 01 M
Citizen Making Report
 Derek Fine
Animal owner
 Joanne Cincotta
 62 James Street
 Homer, NY 13077

No animal is linked to this incident

02-15-2019 09:05:46 AM 0 Village Of Homer Lindsay Andersen Other
 Assigned: 02-15-2019 09:12:04 AM Reason(s): Destruction,Running At Large
 Arrived: - - : : AM Location: Cortland Street, Homer, NY 13077
 Complete: 02-15-2019 09:12:21 AM Call taken by: Lindsay Andersen

Cycle Time: 06 M
Citizen Making Report
 Homer Police Department
 James Street
 Homer, NY 13077
Animal owner
 Megan Greenman
 15 Cayuga Street
 Homer, NY 13077

No animal is linked to this incident

02-23-2019 02:41:25 PM 0 Village Of Homer Lindsay Andersen Animal Picked Up
 Assigned: 02-23-2019 02:42:46 PM Reason(s): Running At Large,Stray
 Arrived: - - : : AM Location:
 Complete: 02-23-2019 02:42:54 PM Call taken by: Lindsay Andersen

Cycle Time: 01 M
Citizen Making Report
 Not Specified
Animal owner
 Not Specified
Current Owner
 Ashley Reed
 81 Cayuga Street
 Homer, NY 13077



Animal Description, Animal Number 1
 Species License Primary color RED
 Breed Vacc ID Secondary color RABIES09...
 Crossbreed Microchip Age ADULT
 Gender MALE/NOT STERILIZED Date of Birth
 Pet Name ROO Size SMALL

End of Group Group count: 3

Village of Homer
CODE ENFORCEMENT OFFICE
 31 N. Main St
 Homer, NY 13077

Kevin J. McMahon
 NYS Code Certified

Phone 607-749-3322
 Cell 607-745-0004

MONTHLY ACTIVITY REPORT

Feb. 2019

	<u>Current Month</u>	<u>Year to date*</u>
Building Permits Issues	2	3
Building Permit Renewals		
Expired Building Permit Notices		
Building Permit Inquiries	1	5
Flood Plain Permits/Special Use Permit		
Demo Permit Issues		
Solar Permit Issues		
Fireworks Permits		
Plan Reviews	3	7
Certificates of Occupancy Issued		
Certificates of Compliance Issued	3	4
Temporary C of O Issued		
Complaints filed	3	5
Compliance/ Violation Notices	1	1
Stop Work Order Issued		
Closed out Permits		
Permits, Reviews, Notices -totals	13	25
Fees Collected		\$377.00
Construction Cost		\$195,000.00

Inspections:		
Site visit-inspections	32	59
Foundations/Footers/Post Holes	4	5
Framing / Structural inspections	5	14
Mechanical inspections	3	9
Insulation inspection	2	3
Final, pre-final Inspection	1	2
Chimney / wood burning devices		
Swimming Pool inspections		
Total Inspections	47	92
Training Classes (24 hrs annually)	7	7

Printed : March 04, 2019

Village of Homer Permit Monthly Report

From February 01, 2019 To February 28, 2019

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
February						
V19-02	2/7/2019	Sirrom Endeavors, LLC <i>addition of exam room sink in Dr. Office by Conway Construction and JMS Plumbing at 70 N W St.</i>	V Commercial construction	70 N West St 66.57-01-14.100	\$8,500.00	\$49.00
V19-03	2/22/2019	Homer Village Recreatic <i>12 x 30 portable shed at Calale Field for storage of equipment for Homer Village Rec Dept.</i>	V Pole Barn - Sheds	N West St 66.64-01-35.000	\$5,270.00	\$0.00
					<u>February</u>	<u>\$13,770.00</u>
					<u>Reporting Period</u>	<u>\$13,770.00</u>

Daily Report & Mileage-Village of Homer

<u>Date:</u>	<u>Jan. 2019</u>	<u>Miles</u>
2/1/2019	23 S Main St- plumbing inspection -under pressure, discussion of bath venting w PM to change / month end reports / email to 69 N Main St-property mgr co.-need snow removal done for proper inspection / site visits -Main St, Locust Ave, Cayuga St / 74 N West St- office visit and plan review -Dr office remodel -emailed permit fee to bldr/	1.5
2/4/2019	26 Center St- insulation inspection / Cortland St, Cayuga St, Wolf Rd- site visits / no new activity-1130 Wolf Rd- site visit / James St, N Main St- site visits /	5.7
2/5/2019	23 S Main St- mechanical inspection, framing inspection -new ADA door in place w stairway change / completed monthly reports and gave to Deputy Clerk / site visit -31 S West St-no signage change over yet /	3
2/6/2019	23 S Main St-need to email owner about emergency exterior exit lighting / Main St, Hooker Ave, Clinton St- site visits / 23 Clinton St-Zoning review and returned correspondence to bldr for proposed Project, garage /	3.3
2/7/2019	site visit -1130 Wolf Rd-no new activity for foundation dig / Rte 90, S Fulton St, N Fulton St, Warren St- site visits / 1-5 N Main St-returned call to bldr-need pdfs for project for ceiling construction and review / 74 N West St- issued bldgprmt V19-02-pd \$49 -mailed to bldr-office remodel / 23 S Main St-emailed approval to Mech Contractor-bath venting / Meadow St- office visit w VlgClrk-sign off for owner needed fr DOT and DEC for filling in swail fr 281 /	5.6
2/8/2019	74 N West St- final inspection -sink remodel at Dr Office - issued CofC and emailed to bldr / 1130 Wolf Rd- site visit -no new activity-bldr promised for a wall set today-no way / Cayuga St, Cherry St, Cortland St, James St- site visits / site visit w Chief at his office for updates / returned correspondence w possible tenant-Water St-looking to open a shop / spoke w Chief and VlgClrk-road closure discussions for 23 S Main vs time frame / no internet /	6.3
2/11/2019	site visits -West Road, Clinton Ave, Main St-no new activity / internet down, pswd fr VlgClrk / email updates / call fr business owner to ck w F&S inspector-plans to do updates-timing an issue / need to research Fire Code for combustibles vs clg heights / S Main St, Copeland Ave site visits -cleanup being done at 40 Copeland Ave /	4

2/12/2019	Main St, Hooker Ave, W Road site visits / issued CofC -exam room sink install-74 N West Rd-emailed copy to bldr / 67 Cortland St-returned call to owner-request for home beauty shop-needs to go to Planning Dept /	2
2/13/2019	1130 Wolf Rd- site visit -basement dug, no stone yet for precast foundation / 43 N Main St, site visit -garbage cans by road- Complaint from neighbor-emailed them for follow up to take place / 12 Water St-correspondence to owner for garbage can Complaint to finish following up with / S Main St, Albany St- site visits / plan review 1-5 N Main St-returned call to bldr-ceiling plans vs Fire Code and specs fr AIA /	3.3
2/14/2019	1-5 N Main St-returned calls to F&S inspector, W&S Dept Spr- plan review for sprinkler requirements and office visit w GC vs approved plans / spoke w Clrk-mtg set up for next Thurs at LWC for listing items to address for occupancy / 1130 Wolf Rd- site visit -installing perimeter drain and peastone for Superior foundation / 28 Cayuga St- site visit -follow up to Complaint for trailer on front yard, need to do follow up /	3.1
2/15/2019	23 S Main St- site visit -setting up for efis on side street-returned call to plmbr-crawl space venting exhaust discussions / 1130 Wolf Rd- site visit, foundation inspection -no precast on site yet / Nixon Ave, Center St, Cayuga St- site visits / 26 Center St- framing inspection -new front door install, no one on site / 4 Center St- site visit -demo permit-returned call to contractor-going to do ground cover in Spring on rubble /	5.1
2/18/2019	Presidents Day-came to office to complete annual 1203 report and file saved electronically-need Fire and Safety officer reports for 2018 to file / Route 90, Wolf Rd site visits / foundation inspection 1130 Wolf Rd-Superior crane starting wall set /	5.5
2/19/2019	1130 Wolf Rd- foundation inspection , crane still working precast wall set / site visits -Cayuga St, Fulton St, Clinton St- / site visit 69 N Main St-visit-returned call for site mgr for confirmation on pool vence / texted F&S inspector-need info for 1203 completion / site visits -Tobin Drive, John St, Durwood Drive, S Main, Albany St / 43 N Main St-issued -pre- Notice of Violation -trash cans and emailed complainant /	3.9
2/20/2019	50 Cayuga St- site visit and house inspection and issued CofC letter of verification for single family home-emailed to realtor for buyers financing / office visit and bldrprmtpkt -rec dept-needing to provide info for another storage shed at Calale Field / 1130 Wolf Rd- foundation inspection -precast complete / Prospect St, Fulton St, James St- site visits / 23 S Main-returned call to owner-restaurant ques for main floor business vs Code requirements /	6.5

2/21/2019	LWC site visit and Dept meeting w AIA for plans and timing on repairs vs needs vs wants vs F&S issues / 23 S Main St- framing inspection, insulation inspection, mechanical inspection -need to research Code for gwb fire separation vs mixed use vs sprinklered bldg-ready to rock /	2.7
2/22/2019	23 S Main St- emailed PM and Mechanical contractor and Village Attorney for the possibility of venting a commercial kitchen, also spoke w and texted PM and bldr with fire separation requirements now that the building is sprinklered-texted results / issued bldgprmt -Village Rec Dept, permit# V19-03 storage shed at Calale Field, no fee req'd/ Dept Head mtg-a.m. / Main St, Cortland St, Copeland Ave- site visits / 1130 Wolf Rd- framing inspection -met w bldr-sill plates, walkout framing done, carrying beams /	4.6
2/25/2019	23 S Main St- ift vm w possible tenant-no particulars for venting beyond Code requirements per 2015 IMC / site visits -Wolf Rd, W Road, N Main St /	5.1
2/26/2019	Park Ave, Center St, Cortland St, James St- site visits / 1130 Wolf Rd- framing inspection -subfloor install / 67 Cortland St- filled out paperwork for owner needing PB approval for hair salon at home / site visits -S Main St-no new activity /	5.3
2/27/2019	NYS Code Training-7 CEU's -Oneonta-Energy Codes(5), Decks(2) /	20
2/28/2019	26 Center St- framing inspection -LVL header for room opening / Cherry St, Fulton St, Warren St- site visits / recap w DepClrk-Cortland St PB info and request for salon-no sign of owner for this months deadline / Main St, James St- site visits /	2.5
Total mileage for February		99

Submitted By: Kevin J. McMahon

Permit Status Report

February 01, 2014 - February 28, 2019

For Permit Type: All

Permit #	Applicant	Parcel Location	SBL#	Permit Type	Issued	Status
V18-14	Cathryn Heller	16 John St	66.50-03-02.0	V New Residential Const	4/13/2018	Open
V18-20	Talitha Johnston	48 Burgett Dr	66.72-03-08.0	V Swimming Pools	5/18/2018	Open
V18-37	Rerob LLC	30 S West St	66.80-01-26.0	V Structural Repairs	9/11/2018	Open
V18-39	Caitlin Cimino	60 James St	66.81-02-06.0	V Fence	9/17/2018	Open
V18-43	GAD Properties LLC	10 S West St.	66.80-01-24.0	V Fence	10/15/2018	Open
V18-46	DeWayne Block Building LLC	23 South Main St	66.83-01-39.0	V Commercial construction	11/8/2018	Open
V18-48	L & P Construction	26 Center St	76.25-01-17.0	V New Residential Const	11/29/2018	Open
V18-49	Renee Neiderman	1 S Main St	66.83-01-01.0	V Commercial construction	12/11/2018	Open
V18-50	Jennifer & Robert Reeve	19 Lora Ln	66.50-01-14.0	V New Residential Const	12/13/2018	Open
V18-51	Moxy Properties LLC	4 Center St	76.25-03-10.0	V Demolition Work	12/14/2018	Open
V19-01	Lauren Osborne	1130 Wolf Rd	76.31-01-01.2	V New Residential Const	1/28/2019	Open
V19-03	Homer Village Recreation Dept.	N West St	66.64-01-35.0	V Pole Barn - Sheds	2/22/2019	Open

Total # Permits : 12

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February 2019 Streets and Parks Monthly Report
Submitted By Superintendent Michael E. Harter March 6, 2019

Mayor and Members of the Board of Trustees

Street Updates:

Winter

- Street Cold patching will continue all winter.
- Christmas Trees will finish being chipped when we can get to them with all the snow piled in the compost site from Main Street and various locations.
- Tree trimming is on going
- Street sign replacement and repairs are on going
- New equipment has arrived and Nick has been working with the operators on training and operation.
- Our salt stock is holding well. Plow Operators are doing a great job keeping us within our normal consumption rates. Barring any major changes, we should not have to order any more for this winter.
- Having 2 shifts is working out well and making sidewalk snow removal more efficient. We have moved some staff around and have worked out the kinks in the routes. There will always be some variation in routes. We have also found some things that will make this operation run smother next year.

Parks Update:

- Trash pickup and plowing of entrances only going on at the parks

Misc.:

- See Nick's report on the vehicle repairs and Vehicle updates.
- Phil's office set up is going well upstairs. Phil's duty's still working out the kinks.

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February 2019 Maintenance Report
Submitted by Nicholas Casterline MEO/Mechanic

HFD Updates:

- Normal Maintenance
- #542 (Little Rescue) LOF
- #511 (Brush Truck) LOF

HPD Update:

- Normal Maintenance
- #126 (patrol car) L.O.F

Street Update

- # 31 (F-550) Replaced a bad cylinder on the right wing of the main plow. Installed Carbide blade on the main plow.
- # 23 (3500) was taken for warrantee and recall repairs.
- # 26 (Ventrac) All pieces are here and in service. Got its first LOF.
- # 27 (F-250) NYSI.
- # 33 (Kubota) the new Kubota is here and in service on the sidewalks.

Misc.

- Normal maintenance continues on all of the equipment.
- As spring approaches, we will start the transition in to summer mode.

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/31/2019} And {03/01/2019}
 and District In "CV ", "MA ", "SH ", "TH
 ", "TS ", "VH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	1	3.84%	\$0	0.00%
131 Passenger vehicle fire	1	3.84%	\$0	0.00%
	<u>2</u>	<u>7.69%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	4	15.38%	\$0	0.00%
322 Motor vehicle accident with injuries	1	3.84%	\$0	0.00%
381 Rescue or EMS standby	1	3.84%	\$0	0.00%
	<u>6</u>	<u>23.07%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
444 Power line down	2	7.69%	\$0	0.00%
	<u>2</u>	<u>7.69%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
531 Smoke or odor removal	3	11.53%	\$0	0.00%
553 Public service	1	3.84%	\$0	0.00%
571 Cover assignment, standby, moveup	1	3.84%	\$0	0.00%
	<u>5</u>	<u>19.23%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	2	7.69%	\$0	0.00%
6111 Dispatched & cancelled en route by Law	2	7.69%	\$0	0.00%
6112 Dispatched & cancelled en route by	1	3.84%	\$0	0.00%
	<u>5</u>	<u>19.23%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	1	3.84%	\$0	0.00%
736 CO detector activation due to malfunction	2	7.69%	\$0	0.00%
745 Alarm system activation, no fire -	1	3.84%	\$0	0.00%
	<u>4</u>	<u>15.38%</u>	<u>\$0</u>	<u>0.00%</u>
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	2	7.69%	\$0	0.00%

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/31/2019} And {03/01/2019}
and District In "CV ", "MA ", "SH ", "TH
", "TS ", "VH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
8 Severe Weather & Natural Disaster	2	7.69%	\$0	0.00%

Total Incident Count: 26

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/31/2019} And {03/01/2019}
and District = "VH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	1	11.11%	\$0	0.00%
	<u>1</u>	<u>11.11%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	11.11%	\$0	0.00%
381 Rescue or EMS standby	1	11.11%	\$0	0.00%
	<u>2</u>	<u>22.22%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
531 Smoke or odor removal	1	11.11%	\$0	0.00%
553 Public service	1	11.11%	\$0	0.00%
	<u>2</u>	<u>22.22%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	1	11.11%	\$0	0.00%
736 CO detector activation due to malfunction	1	11.11%	\$0	0.00%
745 Alarm system activation, no fire -	1	11.11%	\$0	0.00%
	<u>3</u>	<u>33.33%</u>	<u>\$0</u>	<u>0.00%</u>
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	1	11.11%	\$0	0.00%
	<u>1</u>	<u>11.11%</u>	<u>\$0</u>	<u>0.00%</u>
Total Incident Count:	9		Total Est Loss:	\$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/31/2019} And {03/01/2019}
and District = "TH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
131 Passenger vehicle fire	1	14.28%	\$0	0.00%
	<u>1</u>	<u>14.28%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	14.28%	\$0	0.00%
	<u>1</u>	<u>14.28%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
444 Power line down	2	28.57%	\$0	0.00%
	<u>2</u>	<u>28.57%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
6111 Dispatched & cancelled en route by Law	1	14.28%	\$0	0.00%
6112 Dispatched & cancelled en route by	1	14.28%	\$0	0.00%
	<u>2</u>	<u>28.57%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
736 CO detector activation due to malfunction	1	14.28%	\$0	0.00%
	<u>1</u>	<u>14.28%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 7

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/31/2019} And {03/01/2019}
and District = "CV "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
322 Motor vehicle accident with injuries	1	100.00%	\$0	0.00%
	1	100.00%	\$0	0.00%

Total Incident Count: 1

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/31/2019} And {03/01/2019}
and District = "TS "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
531 Smoke or odor removal	1	50.00%	\$0	0.00%
	<u>1</u>	<u>50.00%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
6111 Dispatched & cancelled en route by Law	1	50.00%	\$0	0.00%
	<u>1</u>	<u>50.00%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 2

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/31/2019} And {03/01/2019}
and District = "SH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	2	50.00%	\$0	0.00%
	<u>2</u>	<u>50.00%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
531 Smoke or odor removal	1	25.00%	\$0	0.00%
	<u>1</u>	<u>25.00%</u>	<u>\$0</u>	<u>0.00%</u>
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	1	25.00%	\$0	0.00%
	<u>1</u>	<u>25.00%</u>	<u>\$0</u>	<u>0.00%</u>
Total Incident Count:	4		Total Est Loss:	\$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/31/2019} And {03/01/2019}
and District = "MA "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
571 Cover assignment, standby, moveup	1	33.33%	\$0	0.00%
	<u>1</u>	<u>33.33%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	2	66.66%	\$0	0.00%
	<u>2</u>	<u>66.66%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 3

Total Est Loss: \$0

Homer Fire Department

Staff Activity by Activity Code (Summary)

Date Between {01/31/2019} And {03/01/2019} and
Activity Code In "FX " ,"MX "

Activity Code	Staff Count	Total Hrs	Pct Hrs
FX Fire alarm response.	176	163.57	93.96%
MX Medical At Scene	21	10.50	6.03%
	<u>197</u>	<u>174.07</u>	

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February 2019 Fire Inspection Monthly Report

Submitted by Cody Johnson on March 5, 2019

Mayor and members of the Board:

Inspections:

Regular Property Maintenance/Fire Safety Inspections:

- 18 ½ N Fulton St Building A and Building B
 - Minor Violations
 - CO detector, Smoke detectors, emergency lighting (maintenance issues).
 - Re-inspection completed.
- 1 Prospect St
 - Minor Violations
 - CO detectors
 - Re-inspection completed.
- 95 Clinton St – Origins Café
 - Inspection complete, corrections completed on-site.

Information:

- Very important for property owners and residents to check the fire detection equipment in their homes and buildings.
 - **Feb 15th -Watertown, NY – 5 Family members killed in house fire (Ages 4,6,8,14,38)**
 - **No working smoke detectors in the home.**
- Provided information to CEO (Kevin) for Annual 1203 code enforcement reporting.

Chief of Police
Robert Pitman

Sergeant
Roland Eckard

Records Clerk
Kimberly Reitano

HOMER POLICE DEPARTMENT

43 ½ JAMES STREET
HOMER, New York 13077
(607) 749-2022 FAX: (607) 749-3675
homerpolice@yahoo.com



February 2019 Monthly report

Date: February 27, 2019

For the time period: 01/26/19 – 02/26/19

Mayor and members of the board,

Patrol Monthly Activities:

Please refer to the attached detailed reports for last month. There were a total of 300 calls for service during the month of February. Officers had a total of 8 Penal Law arrests which consisted of 1 violation, 5 misdemeanors and 2 felonies. They conducted a total of 60 vehicle and traffic stops, which resulted in 27 traffic tickets being issued, 2 arrests for Aggravated Unlicensed Operation in the 3rd degree and an arrest for Driving While Intoxicated. They also investigated 9 motor vehicle collisions, all of which involved property damage only.

Notable investigations or incidents during the month of February: a follow-up to sex offense investigation that was initially reported to the City of Cortland Police Department and it was determined offenses occurred in the village as well; a larceny investigation where a delivered package was stolen from an individual's porch; a larceny of an electronic tablet from an individual's backpack and a domestic related incident where an individual was arrested for harassment.

School Officers Reports:

Please refer to the attached detailed school resource officer's report for February of 2019. There were a total of 245 incidents that the resource officers were involved in during the month of February.

Recent updates:

Security cameras updates: No issues with the current cameras during the month of February.

Patrol vehicles updates: No issues with the patrol vehicles regarding maintenance.

Bike patrol updates: The bikes have been stored for the winter months.

Grant updates: NYS Traffic Safety Grant - a voucher has been submitted and accepted by the state for reimbursement in the amount of \$947.52 for the first quarter of the grant.

Miscellaneous and Events:

The memorandum of understanding between the police department and Liberty Resources pertaining to the mobile crisis team was revised and has been signed. This will allow officers to request the mobile crisis team's response for residents or individuals who are in a crisis or in the need of help but not to the extent where they need to go to the hospital.

Since a majority of the village officers were not able to attend the county-wide active shooter training at SUNY Cortland in January, arrangements have been made with the Homer Central School District for and in-service active shooter training on March 23rd at the elementary school. We have recently purchased training equipment from the City of Cortland that we will utilize during this training.

As indicated in the January report, I began the officer's yearly evaluations for 2018. The evaluations are completed however there are some part-time officers that have not received them because they have not worked during February. It is expected that they will be completed by the end of March.

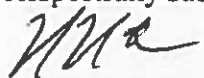
US Military Innovative Readiness Training (IRT) update: on February 26, 2019 I attended a meeting at the county office building where we were advised that military officials will be in the area for 3 days in May for planning conferences. The military is also seeking donations for certain equipment to use during the event (grills, forklifts, etc.).

The police department's awards presentation was held on February 13, 2019 at the town hall. This year the following officers (and civilian) received the following awards during the presentation: Distinguished Service Award was presented to Officer Christopher Parrow, from the Village of Homer Police Department and Officer Timothy Jones from the Cortland County Sheriff's Office, for encountering an individual during a welfare check who was holding a knife to his throat threatening self-harm, the officers were able to de-escalate the situation and take the individual to the hospital; Exceptional Duty Award was presented to Officer Matthew Compton of the Village of Homer Police Department for his continual professionalism and training of new officers; Long and Faithful Service Commendation was presented to Officer Parrow of the Village of Homer Police Department, who has served the Village of Homer community for 10 years; Good Conduct Award was presented to Officer Matthew Compton of the Village of Homer Police Department for 3 years without reprimand or any instances of disciplinary action; Chief's Achievement Award was presented to School Resource Officer Quentin Giles of the Village of Homer Police Department, who initiated a safety program within the schools through the National Child Safety Council and generated over \$2,400.00 in donations from businesses and people within the community for the program and the Homer Police Department Civilian Service Award was presented to 2018 Homer High School graduate Vincenzo Saraceno, who came to the aid of a fellow student in his time of need, which prevented the incident from become more tragic.

The police department utilizes Glock brand handguns. Officer Parrow and Officer Giles are the department's Glock armorers. Both officers armorer's certificates are due to expire this year. Officer Parrow was scheduled to attend an armorer's course on February 26, 2019 in Binghamton, NY but I was not successful in registering Officer Giles in this course (course was full). Therefore I have arranged for the police department to host the course on October 17th at the Cortland County Regional Training Center. For hosting the course the police department is able to have two officers attend it at no cost (I have scheduled Officer Giles and Officer Forbes). This course is open to officers from outside agencies to attend.

In conclusion, I would like to acknowledge Officers Compton, Smith and Forbes for saving 2 separate individuals lives that had overdosed during 2 separate incidents. The first incident occurred during the early morning hours on February 3, 2019 where Officer Compton assisted the sheriff's office outside of the village with an unresponsive person. Officer Compton administered NARCAN and revived the individual. The second incident occurred during the evening hours also on February 3, 2019 at a residence in the village where Officers Compton, Smith and Forbes responded to a residence in the village for an unresponsive person. The officers administered NARCAN to an individual and revived her. These officer's actions saved 2 individuals lives and I would like to commend them for that.

Respectfully submitted,



Robert H. Pitman
Chief of Police
Village of Homer Police Department



Homer Police Department

Law Total Incident Report, by Agency, Nature

Agency: HOMER VILLAGE POLICE DEPT

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 OPEN LINE	1
ADMINISTRATIVE	9
ALARM	6
ANIMAL PROBLEM	3
ASSIST	48
ATTEMPT TO LOCATE	1
CIVIL ONLY	2
CRIMINAL MISCHIEF	1
SPECIAL/CROSSING/TRAFFIC	15
DISTURBANCE OR FIGHT	1
DOMESTIC DISTURBANCE	7
EMOTIONALLY DISTURBED PERSON	5
Fall li	1
FIELD INVESTIGATION	3
FRAUD	1
HARASSMENT	4
INFORMATION	1
INVESTIGATION OR UNKNOWN	4
LARCENY OR THEFT	5
LOST PROPERTY	3
OPEN DOOR /UNSECURED BUILDING	1
ILLEGALLY PARKED/ABANDONED	15
PROPERTY DAMAGE AUTO ACC	9
PROPERTY CHECK	131
REPOSSESSION	4
STOLEN VEHICLE	1
SUSPICIOUS ACTIVITY/PERSON	1
TRAFFIC PROBLEM	3
TRESPASSING	1
TRAFFIC STOP	60
VEHICLE/DRIVING COMPLAINTS	5
WARRANT SERVE	1
CHECK THE WELFARE	7
Total Incidents for This Agency	360

Total reported: 360

Report Includes:

All dates between '00:00:00 01/25/19' and '00:00:00 02/24/19', All agencies matching 'HPD', All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

School Resource Officer's Report: 01/25/18 – 02/24/19

The School Resource Officer (SRO) program is a valuable partnership between The Village of Homer Police Department and Homer Central School District. The SRO's are based out of the school district buildings and maintains an office within the high school. This facilitates and allows the SRO's to be immediately accessible to students, faculty, administration and parents. The SRO's primary goals are to assist in maintaining the highest level of safety within our schools through prevention, and intervention as well as to reduce juvenile crime and incidents through education and counseling.

The SRO's investigate incidents which occur on the properties of schools within the Village of Homer (Elementary, Intermediate, Jr. High and High School). The SRO's facilitate assistance for all through the use of police department, school and community resources. The SRO's also conduct investigations, assist in certain student/parent meetings, phone consults, partner agency meetings, referrals, informal counseling, providing assistance to school officials and assistance to other police officers and agencies in regards to students or school issues and property.

The following data provides information and tracking of notable incidents handled for the time period of this report as well as a school year to date compilation.

Activity/Investigation	February 2019)Report	2018/2019 School YTD
Training	4	29
Disorderly person (non-student)		
Disorderly person (student)	4	65
Traffic or parking	68	472
Assist Staff/Faculty	42	251
Assist Student	10	77
Found property	2	6
Aggravated Harassment	2	2
Assembly/Class Presentations	4	58
Computer Crime		
Motor Vehicle Accident		6
Police assistance	3	42
Parent/Guardian /Admin. meeting	5	36
Students Missing	4	35
Criminal Mischief		7
Lost Property/Larceny	3	15
Suspicious Activity/Person	1	22
Security Detail (e.g. Board Meeting, Sporting Event)	8	76
Open/Unsecured doors found	14	71
911 Hang-up		3
Weapon		1
Fire alarm/Alarm/Hazard/Drills	1	31
Medical/Mental Health/Check Welfare	4	20
Sex Crime		10
Drugs/Alcohol/Tobacco	5	23
Arrests		
Follow Up Investigation	13	42

Property Checks	27	246
Juvenile Complaint		3
Police Investigation	2	11
Suspicious vehicle (Run Reg./Spillman)	1	32
Court		
TOTAL	245	1716

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February 2019 Recreation Monthly Report

Submitted by Recreation Director Zack Pollak

Recreation Updates:

- **Easter Eggs:** Easter Eggs were dropped off to Tootsie and the candy will be purchased and dropped off to her in the coming week or so. Meeting with Recreation Commission tomorrow and we will determine placement of eggs and age groups. Getting new, clearer, easier to understand signs.
- **Basketball:** Season is complete, tournament was this past weekend. Collecting equipment from coaches.
- **Phillips Free Library:** Met Friday with Tammy, and myself. Library would like to collaborate with Tammy and the mobile arts and crafts program.
- **Tee Ball:** Met with Tee Ball last week and the transition was a little slow, but we are clearing things up and passing all questions to Little League. Registration is online, and the deadline is April 5th. hllbaseball.com
- **Babe Ruth:** Likely having a 14U team and a 16U team in Quad County Babe Ruth (Ithaca area). Considering joining Valley Babe Ruth league but that would eliminate any kids who turn 16 during the season. Will need a new coach for 14U.
- **Cathy Stage Softball:** Registrations are online. Coaches/directors meeting.
- **Football:** Met with Cortland, Dryden, and Groton last week to discuss the Rt81 league. Both Dryden and Groton are excited to join if they can.
- **Concerts:** They starting to be booked and there are three so far. It will be an excellent lineup again this year!
- **Swim Lessons, Tennis, & Soccer** are being worked on.

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Water Billing Report

Submitted by Kristen Case March 8, 2019

Mayor and members of the Board:

Updates:

- Full page billing will be implemented for the April 1st billing.
- Any submissions for "newsletter" on the back should be submitted to me by March 20th
- Landlords will be notified that water/sewer payments will be sent to them directly, working to start that July billing

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February 2019 Water & Sewer Monthly Report

Submitted by Lawrence Barber on March 8, 2019

Mayor and members of the Board:

Water Department Updates:

- Painted the floors in shop
- Painted the ceiling in the bathroom and breakroom
- Replaced 4 frozen meters
- Helped on snow removal
- Clean and waxed truck
- Looking for water leaks
- Put some new meters in to replace old T10 meters

Sewer Department Updates:

- Pulled the pump at Hooker pump station to clean a rag out of it.
- Pulled the pump on Clinton St for a rag also.
- Cleaned up Main Pump station on Homer Ave.
- Repaired exhaust fan at Main Pump Station.
- Put New Electric Meter Box up at Fulton St pump station. It was hit by side wake plow.

New Updates:

- Went to Water training class for Water Operators.
- Dig Safe class is coming up on May 9th at W20 Training center.