

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

BOARD OF TRUSTEES MEETING AGENDA

February 13th, 2019

- 1. Regular Meeting of the Board of Trustees called to order by Mayor Hal McCabe.**
- 2. Approve Minutes – January 9th, 2019**
- 3. Presentation on the Importance of Home Radon Testing by the Cortland County Health Department**
- 4. Presentation by Homer High School Environmental Club**
- 5. Presentation on LED Lighting by New York Power Authority Energy Manger Casey Mastro**
- 6. Town Hall Renovation Update from Town of Homer Supervisor Fred Forbes**
- 7. Treasurer's report:**
 - A. Financial Status of Village operating funds, revenues, expenditures, and CDBG Deferred Loan review.
 - B. Authorize payment of bills
 - **F & G Funds – Vouchers**
 - **A Fund – Vouchers**
- 8. Report of Offices and filing of written reports: Codes, DPW, Dog Catcher, Farmers' Market, Fire Department, Fire Inspector, Police Department, Recreation, Water Billing Updates, Water & Sewer.**
- 9. Privilege of the Floor**
- 10. Old Business**
- 11. New Business**
 - A. Approval of the Appointment of Kenneth Ford to Full-Time Laborer
 - B. Approval of Amendments to the Village Cash Policy
 - C. Approval of an Employee Reimbursement Policy
 - D. Approval of Amendments to the Village Vehicle Use and Claims Policy
 - E. Approval of a Request for Proposals for Tree Removal and Pruning

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- F. Approval of a Williamson Law Book Fixed Asset and Street Department Program Purchase with Training, not to exceed \$7,000.00
- G. Approval of a Bond Anticipation Note (BAN) Renewal
- H. Authorization to Settle Initial BAN with First National Bank of Dryden for \$408,800.00
- I. Authorization to Execute Market Survey Study So Ordered by the Keystone Associates Agreement not to exceed \$30,000.00
- J. Authorization to Close/Open Bank Accounts per Village Treasurer
- K. Authorization to Execute Budget Adjustments per Village Treasurer
- L. Announcement of the Recipients from the Homer Police Department Awards Presentation
- M. Discussion of Taylor Rogers' Expulsion from the Homer Fire Department

- 12. Attorney**
- 13. Comments by Board Members**
- 14. Executive Session**
- 15. Adjournment**

Village of Homer
CODE ENFORCEMENT OFFICE
 31 N. Main St
 Homer, NY 13077

Kevin J. McMahon
 NYS Code Certified

Phone 607-749-3322
 Cell 607-745-0004

MONTHLY ACTIVITY REPORT

Jan. 2019

	Current Month	Year to date*
Building Permits Issues	1	1
Building Permit Renewals		
Expired Building Permit Notices		
Building Permit Inquiries	4	4
Flood Plain Permits/Special Use Permit		
Demo Permit Issues		
Solar Permit Issues		
Fireworks Permits		
Plan Reviews	4	4
Certificates of Occupancy Issued		
Certificates of Compliance Issued	1	1
Temporary C of O Issued		
Complaints filed	2	2
Compliance/ Violation Notices		
Stop Work Order Issued		
Closed out Permits		
Permits, Reviews, Notices -totals	12	12
Fees Collected	\$377.00	\$377.00
Construction Cost	\$195,000.00	\$195,000.00

Inspections:		
Site visit-inspections	27	27
Foundations/Footers/Post Holes	1	1
Framing / Structural inspections	9	9
Mechanical inspections	6	6
Insulation inspection	1	1
Final, pre-final Inspection	1	1
Chimney / wood burning devices		
Swimming Pool inspections		
Total Inspections	45	45
Training Classes (24 hrs annually)		

Town of Homer

Permit Monthly Report

From January 01, 2019 To January 31, 2019

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
January						
V19-01	1/28/2019	Lauren Osborne	V New Residential Const	1130 Wolf Rd 76.31-01-01.220	\$195,000.00	\$377.00
new custom ranch home on Superior walkout foundation by Hamilton Builders @1714 s.f. with 3 bdrms, 2 bths, plus attached 2 car garage at 1130 Wolf Rd						
					<u>January</u>	<u>\$377.00</u>
					<u>Reporting Period Total:</u>	<u>\$377.00</u>

Daily Report & Mileage-Village of Homer

<u>Date:</u>	<u>Jan. 2019</u>	<u>Miles</u>
1/2/2019	site visits-Prospect St, Griggs Field, Hudson St, Clinton Ave / working on month end reports / site visits-N Main St, S Main St /	4.2
1/3/2019	Albany St, S Main St-site visits / 23 S Main St-plumbing inspection, framing inspection / 12 S Main St-site visit and plan review for bank canopy / month end reports / postponed LWC site visit w Village W&S-returned call w elec insp, will send out report for site visit findings /	3
1/8/2019	19 Prospect St-returned call to bldr-adding property-need to send paperwork for subdivision / site visit-LWC w Superintendent W&S for review of stair reconstruct at front entry / 56 Cortland St-site visit-follow up to Complaint filed-no garbage cans curbside as reported / 4 Center St-site visit- still doing demo at old soybean plant / 26 Center St-foundation inspection, framing inspection-porch extension / Cherry St, S Fulton St, Warren St site visits /	4.1
1/9/2019	returned call for buyer at Carroway Hill Rd w combining town and village properties / 12 S Main St-spoke w bldr-permit design for updates needed on bank canopy / site visits-S West Rd, N West Rd, Cayuga St-no new activity /	3.9
1/10/2019	1-5 N Main St-spoke w bldr after plan review-elevator-need factory specs prior to approval-guys mobilizing for partial demo and to start gwb / 23 S Main St-plumbing inspection w PM-supplies not ready / 4913 Creal Rd-site visit-completed paperwork for subdivision-pd \$150 for upcoming meeting/	2.7
1/11/2019	office visit and update w DepMayor-main street projects, Carroway Hill annexation issues, LWC etc / site visits-Copeland Ave-follow up to Complaint of overflowing dumpster-none found / N Main St, James St, Cortland St-site visits /	2.4
1/14/2019	starting 1203 NYS DOS filing for annual reports / permit status report review for site visits and inspections / James St, S William St, Cayuga St-site visits /	2.5
1/15/2019	Copeland Ave, Cortland St, Center St-site visits / 4 Center St-building demo's complete except silo-site visit / Carroway Hill Rd-discussions w Twn and Village for resolving issue of lot modification for buyer / S Main St site visits / Town Hall framing inspection, discussions of hallway vs layout and insulation issues /	2.8

1/16/2019	23 S Main St-mechanical inspection, framing inspection, stairway unchanged yet for ADA entry compliance / Park Ave, Center St, Cortland St-site visits / texted landlord-10 Water St-another Complaint for garbage curbside to soon / 26 Center St-framing inspection-shtg for dry in on addition / Warren St, N Fulton St, Prospect St, W Road-site visits /	5.5
1/17/2019	Hooker Ave, Main St-site visits / 23 S Main St-plumbing inspection, sprinkler plan review, framing inspection / 43 Clinton St-issued CofC, final inspection -roof mount solar pv-emailed to installer / emails w atty's-Carroway Hill Rd property vs joining lots between Town and Village /	3.2
1/18/2019	8 am Dept Head meeting-mentioned to DepMayor about inquiry to a model shed for ice skaters by a dealer / held early office hours / Cayuga St, Main St, Cortland St, Cherry St-site visits-no new activity/ 23 S Main St-spoke w sprinkler Co installer-review of pendant placements for two layer ceiling /	3.1
1/21/2019	MLK Holiday -returned call to Chief-disussion of vehicles per Complaint on James and W Road /	
1/22/2019	daily log catch up / permit status review / Copeland Ave, S Main St-site visits / emailed bldgprmtpkt -Wolf Rd new home project / 60 James St-permit follow up-need to ck on location vs new fencing -site visit /	2.7
1/23/2019	site visit -10 S Main-no new activity-fence permit / N Main St, Braeside Dr-site visits / plan review and bldgprmtpkt -Wolf Rd-new home-need signature page / 12 S West St-returned call to bldr-plans to issue for bldgprmt-canopy rebuild-bank /	2
1/24/2019	26 Center St-framing inspection-ready for insulation-addition / 4 Center St-demo complete except for silo-need to contact demo contractor for completion- prefinal inspection / James St, Cortland St, Copeland Ave site visits / log updates, IPS updates / Code research /	2.9
1/25/2019	email to buyer-Carroway Hill Rd-needs to get current owner to apply for diminishing boundaries / need to research sign info and return call for commercial business-Rte 11 / 1-5 N Main St-framing inspection, demo inspection -upstairs remodel-sent email to Village Clerk about window options needed / issued bldgprmtpkt 1130 Wolf Rd / returned call to owner after discussion w Mayor-ques on historical exterior renovations per district area-none on laws /	2.7

1/28/2019	returned email and issued bldgprmt pkt-fence install questions, items needed / S West Rd, Bedford Dr, Burgett Dr site visits / Hudson St, Creal Rd, Clinton St- site visits / 1130 Wolf Rd- issued bldgprmt #V19-01-pd \$377.00 -new home-to mail to installer /	3.7
1/29/2019	1-5 N Main St-emailed bldr w items needed for elevator approval after Code research, and to submit window schedule for trying to change options per NYS requirements for historical grants / Nixon Ave, Center St, Cortland St- site visits / 26 Center St- framing inspection, insulation inspection -addition dried in / Main St site visits / 23 S Main-need to return call -emergency lighting questions /	2.7
1/30/2019	216 S Main St-returned email request for sign regs-commercial property / 23 S Main St-returned call to owner-emergency lighting question and updates for inspections / emails w AIA for LWC updates / research and emails w possible tenant-23 S Main St vs brewery vs Zoning -sent email to VlgAtty / 1-5 N Main-emails and calls w bldr-window info needed for grant follow up / Albany St, Main St, James St, S William St, Cayuga St- site visits -no new activity /	1.2
1/31/2019	23 S Main St- plumbing inspection, mechanical inspection -Code research-venting illegal-texted PM Code reference to change / office visit w PE -parking study and Zoning review-23 S Main / 69 North Main- site visit for follow up fr call for pool fencing complete-can't access-too much snow / Warren St, Prospect St, Durkee Ave, King St- site visits / site visit -1130 Wolf Rd-no activity for foundation yet -new home permitted/	6.2
	Total mileage for January	61.5

Submitted By: Kevin J. McMahon

Permit Status Report

January 01, 2014 - January 31, 2019

For Permit Type: All

Permit #	Applicant	Parcel Location	SBL#	Permit Type	Issued	Status
V18-14	Cathryn Heller	16 John St	66.50-03-02.0	V New Residential Const	4/13/2018	Open
		<i>bedroom addition and rear deck on poles</i>				
V18-20	Talitha Johnston	48 Burgett Dr	66.72-03-08.0	V Swimming Pools	5/18/2018	Open
		<i>inground pool and fence</i>				
V18-37	Rerob LLC	30 S West St	66.80-01-26.0	V Structural Repairs	9/11/2018	Open
		<i>Sign refacing at 30 S West St for gas station</i>				
V18-39	Caitlin Cimino	60 James St	66.81-02-06.0	V Fence	9/17/2018	Open
		<i>rear yard privacy stockade fence by owner</i>				
V18-43	GAD Properties LLC	10 S West St.	66.80-01-24.0	V Fence	10/15/2018	Open
		<i>9' high property privacy fence behind Hobo's and along north side</i>				
V18-46	DeWayne Block Building LLC	23 South Main St	66.83-01-39.0	V Commercial construction	11/8/2018	Open
		<i>Three story wood frame multi use building on crawl space w 2590 sf retail first floor, 1 Two bdrm + 2 Sgl bdrm apts second floor, and matching third floor-R2 square footage total 4968</i>				
V18-48	L & P Construction	26 Center St	76.25-01-17.0	V New Residential Const	11/29/2018	Open
		<i>400 sf addition on post frame for new porch, dining, bedroom and bath by L&P Construction</i>				
V18-49	Renee Neiderman	1 S Main St	66.83-01-01.0	V Commercial construction	12/11/2018	Open
		<i>interior renovations to upper floors at 1-5 S Main St by 2 Pro's Contracting for residential units</i>				
V18-50	Jennifer & Robert Reeve	19 Lora Ln	66.50-01-14.0	V New Residential Const	12/13/2018	Open
		<i>renewal permit for two story addition at 510 sf by owner</i>				
V18-51	Moxy Properties LLC	4 Center St	76.25-03-10.0	V Demolition Work	12/14/2018	Open
		<i>demolition and removal of old soybean plant by Contento's Demolition</i>				
V19-01	Lauren Osborne	1130 Wolf Rd	76.31-01-01.2	V New Residential Const	1/28/2019	Open
		<i>new custom ranch home on Superior walkout foundation by Hamilton Builders @1714 s.f. with 3 bdrms, 2 bths, plus attached 2 car garage at 1130 Wolf Rd</i>				

Total # Permits : 11

Country Acres Animal Shelter

Record count on this entire report: 19
 Run Date: 02-01-2019 05:22:45 PM by Lindsay Andersen
 No data limits were specified for this report

Completed Incident Register 01-01-2019 to 01-31-2019

Group By Tow
 Order By Tow
 Page Number: 9 of 1

Town: VILLAGE OF HOMER

Incident ID	Origination	Priority	Town	Assign to	Final Outcome
	01-07-2019 01:01:01 PM	0	Village Of Homer	Lindsay Andersen	Notice To Comply
Assigned:	01-07-2019 01:03:09 PM	Reason(s): Running At Large			
Arrived:	- - : : AM	Location: Warren Street, Homer, NY 13077			
Complete:	01-07-2019 01:03:23 PM	Call taken by: Lindsay Andersen			
Cycle Time:	02 M				
Citizen Making Report					
Carla Hickey					
25 Warren Street					
Homer, NY 13077					
Animal Owner					
Sharon Burns					
29 Warren Street					
Homer, NY 13077					
No animal is linked to this incident					
	01-29-2019 11:42:18 AM	0	Village Of Homer	Lindsay Andersen	Animal Picked Up
Assigned:	01-29-2019 11:43:00 AM	Reason(s): Running At Large, Stray			
Arrived:	- - : : AM	Location:			
Complete:	01-29-2019 11:43:02 AM	Call taken by: Lindsay Andersen			
Cycle Time:	44 S				
Citizen Making Report					
Homer Central School					
Animal owner					
Not Specified					
Animal Description - Animal Number 1					
Species	DOG ID#: 1969	License	Primary color	TRI	Current Owner
Breed	TREE WALKING...	Vacc ID	RABIES01...	ADULT	Tyler Sullivan
Crossbreed		Microchip	Age	ADULT	76 Clinton Street
Gender	MALE/NOT STERILIZED	Registration	Date of Birth	LARGE	Homer, NY 13077
Pet Name	BOOMER		Size		
	01-30-2019 05:05:48 PM	0	Village Of Homer	Lindsay Andersen	Animal Picked Up
Assigned:	01-30-2019 05:06:45 PM	Reason(s): Running At Large, Stray			
Arrived:	- - : : AM	Location: Cayuga Street, Homer, NY 13077			
Complete:	01-30-2019 05:06:52 PM	Call taken by: Lindsay Andersen			
Cycle Time:	01 M				
Citizen Making Report					
Homer Police Department					
James Street					
Homer, NY 13077					
Animal owner					
Not Specified					
Animal Description - Animal Number 1					
Species	DOG ID#: 1970	License	Primary color	YELLOW	Current Owner
Breed	LABRADOR RETRIEVER	Vacc ID	Secondary color	ADULT	Megan Greenman
Crossbreed		Microchip	Age	LARGE	15 Cayuga Street
Gender	FEMALE/NOT...	Registration	Date of Birth		Homer, NY 13077
Pet Name	DIXIE		Size		

End of Group Group count: 3



Country Acres Animal Shelter

Record count on this entire report: 15

Run Date: 02-01-2019 05:24:50 PM by Lindsay Andersen

Disposition Register 01-01-2019 to 01-31-2019

Group By Town

Order By Town

Page Number: 10 of 11

Town: VILLAGE OF HOMER

Case ID	Disposition Method	Intake Date	Disposition Date	Days In Shelter	Kennel/ID	Pet Name	Animal
01-29-2019 1	Return To Owner	01-29-2019	01-29-2019	1		Boomer	#1969.M.Dog.Tree Walking Coonhound
01-31-2019 1	Return To Owner	01-30-2019	01-31-2019	2		Dixie	#1970.F.Dog.Labrador Retriever.(Purebred)
End of Group	Group count:	2		3			

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January 2019 Streets and Parks Monthly Report

Submitted by Superintendent Michael E. Harter February 6, 2019

Street Updates:

Winter

- Street Cold patching will continue all winter
- Christmas tree pickup has ended for the most part.
- Christmas Trees will finish being chipped when we can get to them with all the snow piled in the compost site from Main Street and various locations.
- Street vehicles and winter repairs took priority this month as well as plowing with our second big snow storm bringing us 18"-22" of snow.
- We also managed to get the ice rink ready for Winterfest as well as other preparations for the event.
- Tree trimming is on going
- Street sign replacement and repairs on going

Parks Update:

- Trash pickup and plowing of entrances only at the parks.

State of Emergency:

- State of Emergency issued in January.
- Street department was assisted by the Water Department in keeping roads clear/safe.

Sidewalks:

- Continue to plow sidewalks
- Instituted a second shift for keeping sidewalks clear.
- Insurance Proceeds were approved allowing a new blower due to accident.
- Hal issued a notice in Homer news for complaints to go to the Village Office regarding sidewalks.

Inventory:

- Completed inventory of Vehicles and Equipment on 2/5/19 with Ed Finkbeiner.

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January 2019 Maintenance Report

Submitted by Nicholas Casterline MEO/Mechanic on February 8, 2018

HFD Update

- Normal Maintenance

HPD Update

- Normal Maintenance
- #125 (patrol car) L.O.F.

Street Update

- # 31 (F-550) Wing repairs. Replaced the wing control box as shorted wiring was causing fuses to constantly blow.
- # 28 (Big Plow) Rough starting issue. Removed plows to lift hood and change fuel filters as the first step. The issue seems to be resolved. Will keep an eye on if further repairs are needed. We may have to send out to have the injectors replaced. (Acted up again so trying fuel system cleaner before sending out.) Oil change gear box for the salt spreader.
- # 23 (3500) new truck is here and in service.
- # 26 (Ventrac) the Snow Blower is out of service after striking steel from a gas valve that was above grade and not marked. The new snow blower will be here the first week of February. Cab and salter will also be here the first week of February.
- # 21 (F250) replaced tail light socket.
- # 24 (Tractor) replaced blown Hydraulic lines.
- # 27 (F-250) replaced Hydraulic pump on the plow.

Water Update

- #5 (Vac Truck) working on small engine (rear). Replaced oil pressure sender and resolved the pressure fluctuation issue.

Misc.

- Normal maintenance continues with all the equipment.

Country Acres Animal Shelter

Record count on this entire report: 27
 Run Date: 12-03-2018 10:38:26 AM by Lindsay Andersen
 No data limits were specified for this report

Completed Incident Register 11-01-2018 to 11-30-2018

Group By Town
 Order By Town
 Page Number: 15 of 16

VILLAGE OF HOMER

Incident ID	Origination	Priority	Town	Assign to	Final Outcome
	11-21-2018 12:43:13 PM	0	Village Of Homer	Suzie Tracy	Animal Picked Up

Assigned: 11-21-2018 12:44:22 PM Reason(s): Running At Large, Stray
 Arrived: - - : : AM Location: 41 Cayuga Street, Homer, NY 13077
 Completes: 11-21-2018 12:44:31 PM Call taken by: Lindsay Andersen

Cycle Time: 01 M
 Citizen Making Report
 Not Specified
 Animal Owner
 Not Specified

Animal Description	Animal Number	1	Primary color	Secondary color	Age	Date of Birth	Size	Current Owner
Species DOG ID#: 1899 BREED TERRIER	License Vacc ID Microchip Registration		RED	RABIES09...	ADULT		SMALL	Ashley Reed 81 Cayuga Street Homer, NY 13077
Gender Pet Name MALE/NOT STERILIZED ROO								



Assigned: 11-13-2018 11:39:23 AM Reason(s): Running At Large, Stray
 Arrived: - - : : AM Location:
 Completes: 11-13-2018 11:40:14 AM Call taken by: Lindsay Andersen

Cycle Time: 51 S
 Citizen Making Report
 Homer Police Department
 James Street
 Homer, NY 13077
 Animal Owner
 Not Specified

Animal Description	Animal Number	1	Primary color	Secondary color	Age	Date of Birth	Size	Current Owner
Species DOG ID#: 1935 BREED HUSKY	License Vacc ID Microchip Registration		BLACK	WHITE	YOUNG		LARGE	Sarah Jensen 3 Maple Ave Homer, NY 13077
Gender Pet Name FEMALE/NOT... KEELY								

End of Group Group count: 2

Country Acres Animal Shelter

Record count on this entire report: 16

Run Date: 12-03-2018 11:02:12 AM by Lindsay Andersen

Disposition Register 11-01-2018 to 11-30-2018

Group By Town

Order By Town

Page Number: 9 of 10

Town: VILLAGE OF HOMER

Case ID	Disposition Method	Intake Date	Disposition Date	Days in Shelter	Kennel/ID	Pet Name	Animal
11-23-2018 2	Return To Owner	11-21-2018	11-23-2018	3		Roo	#1899 M.Dog.Terrier
11-16-2018 4	Return To Owner	11-13-2018	11-13-2018	1		Keely	#1935 F.Dog.Husky.(Purebred)
End of Group	Group count:	2		4			

50 - 2nd offense
30 g. see

80-

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Homer Farmers' Market Report

Submitted by Kristen Case February 8, 2019

Updates

- Starting to focus on the 2019 Market Season
- Working on my Farmers Market Manager Professional Certification through Cornell Cooperative Extension
- Will be starting to contact past vendors and potential future vendors.
- Brainstorming new strategies for an increase of consumers and vendors
- Looking at Little White Church as a rain location for the Market



February 3, 2019

Honorable Mayor and Trustees,

Unfortunately, I won't be able to attend the Board meeting as I'll be vacationing in Florida followed by a trip to California for a few days. Deputy Chief Harter will be in my place.

The monthly fire report has been submitted for your review.

January report

We had monthly Officers meeting and Chiefs meeting.

I attended the Company meetings, Department Board meeting, Fire Police meeting, Village Board meeting, Village Department Head meeting, new Village Workers Comp insurance meeting, County Fire Chiefs and Fire Advisory Board meetings, and the new NYS required Sexual Harassment training at the ESIP Hub in Cortland.

A PO has been submitted for new helmets to replace outdated ones, along with a PO for 6 new pagers to begin to replace those that have stopped working and can't be repaired.

We had a crew of approximately 10 firefighters stand by for the winter storm.

I attended several of our neighboring fire departments installation banquets

Respectfully,

Mahlon Irish Jr.
Fire Chief

Chief of Police
Robert Pitman

Sergeant
Roland Eckard

Records Clerk
Kimberly Reitano

HOMER POLICE DEPARTMENT

43 ½ JAMES STREET
HOMER, New York 13077
(607) 749-2022 FAX: (607) 749-3675
homerpolice@yahoo.com



January 2019 Monthly report

Date: January 27, 2019

For the time period: 12/26/19 – 01/26/19

Mayor and members of the board.

Patrol Monthly Activities:

Please refer to the attached detailed reports for last month. There were a total of 271 calls for service during the month of January. Officers had a total of 10 Penal Law arrests which consisted of 8 misdemeanors and 2 felonies. They conducted a total of 45 vehicle and traffic stops, which resulted in 18 traffic tickets being issued. They also investigated 14 motor vehicle collisions. 2 of which involved injuries and 1 involved the operator leaving the scene but was located at another location.

Notable investigations or incidents during the month of January: a follow-up to a domestic related incident where the individual was arrested on an arrest warrant; a follow-up to a larceny investigation involving an employee stealing from a business where the individual was arrested; a forgery investigation where a known suspect forged the victim's name on documents at a business and a fraud investigation involving the unauthorized use of a credit card.

School Officers Reports:

Please refer to the attached detailed school resource officer's report for January of 2019. There were a total of 217 incidents that the resource officers were involved in during the month of January.

Recent updates:

Security cameras updates: No issues with the current cameras during the month of January. As indicated in the December report, I met with a representative from Beard Electric regarding the possibility of adding cameras at the police department and the town hall. However with the construction continuing at the town hall, the representative has not provided a quote.

Patrol vehicles updates: No issues with the patrol vehicles regarding maintenance.

Bike patrol updates: The bikes have been stored for the winter months.

Grant updates: NYS Traffic Safety Grant - a voucher has been submitted and accepted by the state for reimbursement in the amount of \$947.52 for the first quarter of the grant.

Miscellaneous and Events:

During the officer's in-service in December a representative from Liberty Resources did a presentation regarding their mobile crisis team, which is a team of trained professionals who at the request of law enforcement, will respond to individuals residences to help those in need or who are in a crisis but not someone that needs to go to the hospital for further treatment. The City of Cortland Police Department and other agencies outside the county currently utilize this and have had success. A memorandum of understanding has been composed between the police department and Liberty Resources and once it is agreed upon this service will be offered to residents in crisis.

The County-Wide Active Shooter Training was held at SUNY Cortland in January with the university police being the hosting agency. Due to scheduling only one officer from the Homer Police Department attended this training. However, arrangements are being made with the Homer Central School District for active shooter training for Homer Officers in one of the schools on a weekend in March.

No updates regarding the US Military's Innovative Readiness Training (IRT) that will be at the intermediate / jr high school in July of this year.

Winterfest 2019 was on January 25th and January 26th. Several hundred people attended this event and there were no incidents during it as well as during the Winterfest Parade.

In January I began the officer's yearly evaluations for 2018, which I am planning on having completed by sometime in mid-February.

In conclusion, on February 13, 2019 is the police department's awards presentation at 5pm at the town hall. This year three officers from the village police department and an officer from the sheriff's office will be presented awards for incidents or their accomplishments in 2018. I will also be presenting a civilian award to a former Homer student for his actions during an incident that occurred in May of 2018 at the high school.

Respectfully submitted,



Robert H. Pitman
Chief of Police
Village of Homer Police Department



Homer Police Department

Law Total Incident Report, by Agency, Nature

Agency: HOMER VILLAGE POLICE DEPT

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 HANG UP/DROPPED CALL	1
911 OPEN LINE	1
ADMINISTRATIVE	11
ALARM	5
ANIMAL PROBLEM	3
Animal Bite	1
ASSIST	41
ATTEMPT TO LOCATE	4
CRIMINAL MISCHIEF	1
SPECIAL/CROSSING/TRAFFIC	17
DISTURBANCE OR FIGHT	2
DOMESTIC DISTURBANCE	5
DRUG INVESTIGATION	1
DSS ASSIST/HOME VISIT	3
EMOTIONALLY DISTURBED PERSON	4
FIELD INVESTIGATION	3
FOLLOW UP INVESTIGATION/ACTION	1
FOUND PROPERTY	2
FRAUD	3
HARASSMENT	5
INFORMATION	1
INVESTIGATION OR UNKNOWN	2
JUVENILE INCIDENT	6
LARCENY OR THEFT	3
LOST PROPERTY	1
NOTIFICATION	1
ILLEGALLY PARKED/ABANDONED	4
PROPERTY DAMAGE AUTO ACC	12
PERSONAL INJURY AUTO ACC	2
PROPERTY CHECK	109
SEX CRIME/ASSAULT/RAPE	3
SUSPICIOUS ACTIVITY/PERSON	3
TRAFFIC STOP	45
VEHICLE/DRIVING COMPLAINTS	2
WARRANT SERVE	3
CHECK THE WELFARE	5
Total Incidents for This Agency	316

Total reported: 316

Report Includes:

All dates between '00:00:00 12/25/18' and '00:00:00 01/24/19', All agencies matching 'HPD', All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

School Resource Officer's Report: 12/25/18 – 01/24/19

The School Resource Officer (SRO) program is a valuable partnership between The Village of Homer Police Department and Homer Central School District. The SRO's are based out of the school district buildings and maintains an office within the high school. This facilitates and allows the SRO's to be immediately accessible to students, faculty, administration and parents. The SRO's primary goals are to assist in maintaining the highest level of safety within our schools through prevention, and intervention as well as to reduce juvenile crime and incidents through education and counseling.

The SRO's investigate incidents which occur on the properties of schools within the Village of Homer (Elementary, Intermediate, Jr. High and High School). The SRO's facilitate assistance for all through the use of police department, school and community resources. The SRO's also conduct investigations, assist in certain student/parent meetings, phone consults, partner agency meetings, referrals, informal counseling, providing assistance to school officials and assistance to other police officers and agencies in regards to students or school issues and property.

The following data provides information and tracking of notable incidents handled for the time period of this report as well as a school year to date compilation.

Activity/Investigation	January 2019 Report	2018/2019 School YTD
Training	6	25
Disorderly person (non-student)		
Disorderly person (student)	5	61
Traffic or parking	67	404
Assist Staff/Faculty	30	209
Assist Student	15	67
Found property		4
Aggravated Harassment		
Assembly/Class Presentations	4	54
Computer Crime		
Motor Vehicle Accident	2	6
Police assistance	4	39
Parent/Guardian /Admin. meeting	2	31
Students Missing	5	31
Criminal Mischief	1	7
Lost Property/Larceny		12
Suspicious Activity/Person	4	21
Security Detail (e.g. Board Meeting, Sporting Event)	10	68
Open/Unsecured doors found	9	57
911 Hang-up	2	3
Weapon		1
Fire alarm/Alarm/Hazard/Drills	1	30
Medical/Mental Health/Check Welfare	3	16
Sex Crime	2	10
Drugs/Alcohol/Tobacco	3	18
Arrests		
Follow Up Investigation	1	29

Property Checks	39	219
Juvenile Complaint		3
Police Investigation	1	9
Suspicious vehicle (Run Reg./Spillman)	1	31
Court		
TOTAL	217	1471

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Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

January 2019 Recreation Monthly Report

Submitted by Recreation Director Zack Pollak on February 8, 2019

Recreation Updates

- **Ski club:** I have had 3 or 4 cancelations due to weather (too cold or too warm). There will be make up dates, TBA.
- **Basketball:** All the teams are doing very well, especially the Girls 5th & 6th grade team. Perhaps a little too well! They are skilled well beyond Rec league games and are blowing away the competition, which isn't good for either side and 2 teams have canceled matches against us as a result. There is only so much we can do to reign the girls back in during a game. Next year we will have to send them to the Binghamton league to be more competitive.
 - Chad Cotterill, coach of the 6th grade rec team has been an excellent addition to Homer Rec. and we are very happy to have him. They started off as a very weak team but are gaining skills and becoming competitive. There have been seven home games and they play Groton this weekend.
 - Putting in an order for nice 1/4 zip shirts for our Skills and Drills coaches. Hopefully, that will help them feel appreciated and stick around as their kids progress through basketball.
- **Tee Ball Meeting:** This past Tuesday I am starting to field questions on when Tee Ball is starting. I am coordinating with Little League to get registrations set up.
- **Rec Brochure:** I will be doing a card stock flyer for the Rec brochure instead of a full pamphlet. The pamphlet is ok but expensive (\$2K) and the goal is ultimately to direct people to RecDesk. We can save some money and put the essentials (Dates/Ages) onto a card stock flyer. It will be something they can put on their fridge with a list of dates and basic details, along with our website.
- Beginning to book summer concert series.
- Shed will hopefully be ordered by this meeting.
- Basketball contractors and Homer Wrestling invoices have been written.
- Rec Insurance should be complete.
- Hunting for my Rec Van :)

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Water Billing Report

Submitted by Kristen Case February 8, 2019

Updates

- Very few complaints/inquiries about January bills most of the inquiries that we have had are due to leaks that have been found or previous missed payments
- Accounts with arrears have been passed along to the County to relevy onto 2019 taxes

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January 2019 Water & Sewer Monthly Report

Submitted by Lawrence Barber on January 30, 2019

Water Department Updates

- Repaired main break on Balmoral St
- Painting Walls in shop in this cold weather
- Repaired some frozen water meters
- Helped with snow removal
- Buzz, Keith, Jon and Phil had taken D.O.H training class at W2O training center
- Change oil in Equipment that need to be done
- Been checking for water main breaks and service leaks
- Working on Vulnerability Assessment report for Heath Dept.
- Maintaining Shop, keep Equipment cleaned up form salt on them
- Welded up new support arms on Box Plow we use on the Backhoe

Sewer Department Updates

- Cleaned all sewer pump stations
- Put on a new suction pipe on flush truck that was rusted out also replace the 6" flex tube on the suction pipe also