

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

**BOARD OF TRUSTEES
PUBLIC HEARING**

January 9th, 2019

PUBLIC HEARING #1:

Pursuant to Village Law Section 5-508 (3), the Village of Homer Board of Trustees will hold a Public Hearing to Adopt the Final Budget of the Village of Homer for the FY 19/20.

Further, monies from Special Reserves and Fund Balance will be used thusly:

- Machinery Reserve for a Replacement DPW Truck at \$37,995.00
- Recreation Equipment Reserve for a Hauling Van at \$10,000.00
- Police Car Reserve for a New Vehicle at \$13,600.00
- Machinery Reserve for Two Garbage Trucks at \$110,000.00
- Employee Benefit Reserve for Employee Benefits at \$30,000.00
- Fund Balance for Repayment of UGRL Overpayment at \$32,000.00
- Fund Balance for a Fire Truck at \$110,000.00
- Fund Balance for Two Garbage Trucks at \$110,000.00

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

BOARD OF TRUSTEES MEETING AGENDA

January 9th, 2019

- 1. Regular Meeting of the Board of Trustees called to order by Mayor Hal McCabe.**
- 2. Approve Minutes – December 12th, 2018**
- 3. Treasurer's report:**
 - A. Financial Status of Village operating funds, revenues, expenditures, and CDBG Deferred Loan review.
 - B. Authorize payment of bills
 - F & G Funds – Vouchers
 - A Fund – Vouchers
- 4. Report of Offices and filing of written reports:** Codes, DPW, Fire Department, Police Department, Recreation, Water Billing Updates, Water & Sewer.
- 5. Privilege of the Floor**
- 6. Old Business**
- 7. New Business**
 - A. Approval of New or Updated Village Policies for Holiday and Cash Handling
 - B. Approval of an Employee Title Change for Donna Kotas from Account Clerk to Account Clerk-Typists
 - C. Approval to add Village Treasurer Tanya Digennaro as a Trustee to the Edward Jones Account and Remove all Village Personnel Previously Assigned
 - D. Approval of Budget Adjustments per Village Treasurer
 - E. Authorize the Mayor to enter into a Memorandum of Understanding with Neutron Holdings DBA Lime, the City of Cortland and the Town of Cortlandville – Susan Williams from Seven Valley Health Coalition to Discuss
 - F. Authorize the Mayor to execute a Fire Contract between the Homer Fire Department and the Town of Summerhill
 - G. Authorize the Mayor to Submit a Letter of Support for Cortland County's CDBG Application of a Community Planning Assessment Grant
 - H. Authorize the Mayor to seek Request for Proposals for Tree Cutting and Pruning
- 8. Attorney**
- 9. Comments by Board Members**
- 10. Executive Session**
- 11. Adjournment**

Village of Homer
CODE ENFORCEMENT OFFICE
 31 N. Main St
 Homer, NY 13077

Kevin J. McMahon
 NYS Code Certified

Phone 607-749-3322
 Cell 607-745-0004

MONTHLY ACTIVITY REPORT

Dec. 2018

	<u>Current Month</u>	<u>Year to date*</u>
Building Permits Issues	2	12
Building Permit Renewals		
Expired Building Permit Notices		
Building Permit Inquiries	4	15
Flood Plain Permits/Special Use Permit		
Demo Permit Issues	1	2
Solar Permit Issues		1
Fireworks Permits		
Plan Reviews	2	24
Certificates of Occupancy Issued		1
Certificates of Compliance Issued	3	15
Temporary C of O Issued		
Complaints filed	3	21
Compliance/ Violation Notices		17
Stop Work Order Issued		1
Closed out Permits		
Permits, Reviews, Notices -totals	15	109
Fees Collected	\$1,417.00	\$3,512.00
Construction Cost	\$1,268,000.00	\$2,773,351.00

Inspections:		
Site visit-inspections	43	242
Foundations/Footers/Post Holes	1	24
Framing / Structural inspections	13	50
Mechanical inspections	1	1
Insulation inspection		2
Final, pre-final Inspection	3	27
Chimney / wood burning devices		
Swimming Pool inspections		1
Total Inspections	61	347
		<small>*totals since 08/01/18</small>
Training Classes (24 hrs annually)		36

Village of Homer Permit Monthly

From 12/1/2018 To December 31, 2018

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>	
December							
V18-49	12/11/2018	Renee Neiderman	V Commercial construction	1 S Main St 66.83-01-01.000	\$1,258,000.00	\$1,317.00	
<i>interior renovations to upper floors at 1-5 S Main St by 2 Pro's Contracting for residential units</i>							
V18-50	12/13/2018	Jennifer & Robert F	V New Residential Const	19 Lora Ln 66.50-01-14.000	\$10,000.00	\$50.00	
<i>renewal permit for two story addition at 510 sf by owner</i>							
V18-51	12/14/2018	Moxy Properties L	V Demolition Work	4 Center St 76.25-03-10.000	\$0.00	\$50.00	
<i>demolition and removal of old soybean plant by Contento's Demolition</i>							
					<u>December</u>	<u>\$1,268,000.00</u>	<u>\$1,417.00</u>
					<u>Reporting Period</u>	<u>\$1,268,000.00</u>	<u>\$1,417.00</u>

Daily Report & Mileage-Village of Homer

<u>Date:</u>	<u>Dec. 2018</u>	<u>Miles</u>
12/1/2018	returned call to owner-36 Cayuga St-responding to Second NoFV for second driveway use-to stop immediately-supposed misunderstanding /	
12/3/2018	site visit-31 S West St-sign refacing on Speedway station on canopy / site visits-S West St, N West St-no recent activity / 10 S West St-site visit-no new work on privacy fencing / month end report filing / 43 Clinton St-final inspection-solar array complete-called installer-need final electrical for close out / N Fulton, S Fulton, Center St-site visits / no new activity 26 Center St-site visit-addition remodel /	4.7
12/4/2018	Cayuga St, Cortland St, Center St, Nixon Ave-site visits-no new activity / 4 Center St-more equipment mobilized -spoke w contractor for demo permit-need to research for Village-site visit -emailed bldgprmtpkt / Bartlett Ave, James St, Clinton St-site visits /	2.5
12/5/2018	site visits-N West St, N Main St-no new activity / 69 N Main St-site visit-no work done as per email fr property management firm-email to them w fines to start / returned Complaint call-issues of bldr working without permits to follow up with / site visits-Durwood Ave, Warren St, Hudson St Ext / final inspection-Speedway signage on big store complete-need to issue CofC, small store not done yet / returned call to F&S inspector-help needed for F&S inspection at family business on Main St-told him I'd do a walk thru w him /	4.7
12/6/2018	31 S West Rd-issued CofC-new signage at Speedway to mail reg to owners / daily log, filing, emails / 4 Center St-corrected email correspondence for demo work / James St site visits-no recent activity /	2.1
12/7/2018	4 Center St-demo taking place w asbestos mitigation enforcement on site-demo inspection / 26 Center St-site visit-no new activity-addition remodel permit / site visit-36 Cayuga St-truck gone from second driveway-to keep track of / 35 Cayuga St final inspection-fence-need to issue CofC / 37 Cayuga St-final inspection-need to issue CofC / James St, Cortland St, Center St-site visits / 36 Cayuga St-site visit-truck finally moved off second driveway-yay! /	2.5

12/10/2018	site visits-NandS W Road, N and S Main St-no recent activity / 19 Lora Lane-bldgprmtpkt for renewal-no plans on file-no sign of original permit on file according to DepClrk / emails and updates to IPS /	3.2
12/11/2018	26 Center St-post hole inspection-addition / 4 Center St-site visit-demo in action-need bldgprmtpkt and fee / issued bldgprmtpkt-new home for Wolf Rd-online / Center St, Cortland St, Copeland Ave-site visits / spoke w Village Clerk-renovations to church on Green and no plans, permit etc-emailed Mayor and group for info and updates-proposed concert for coming weekend-not allowable yet / issued bldgprmt V18-49-1-5 S Main St-upper two floor historic renovation for living space-pd \$1317 / site visit-James St-need to ck into cars in rear yard behind auto repair /	4
12/12/2018	35 Cayuga St-issued CofC-fencing permit complete-to mail to owner / 37 Cayuga St-issued CofC-fencing permit complete-to mail to owner / 10 S West St-site visit-no new activity on privacy fence / N West St, N Main St-site visits / emails w Mayor and others for LWC and getting in shape for combined use space under Village reign /	2.6
12/13/2018	met w Twn Spr early a.m. for office visit on planned temp move for Code Office / 77 Cayuga St-Zoning plan review, sent info w survey to owner-inquiry for possible second home and subdivision / 67 N Main St-window replacement activity -site visit / Hooker Ave, Clinton St, Albany St-site visits / 19 Lora Lane-issued bldgprmt V18-50 for replacement on renewal permit-took pix of plans to forward fr phone-pd \$50 /	3.5
12/14/2018	4 Center St-issued demo permit-to mail to bldr-pd \$50 / 26 Center St-framing inspection-addition on post frame-called bldr for updates on fasteners and insulation profile planned / Center St, Nixon Ave, Cayuga St site visits / 36 Cayuga St-site visit-second driveway roped off per instructions / spoke w bldr-initial plan review w bldgprmtpkt-new home on Wolf Rd-need to figure bldrprmt cost / email reply w AIA for LWC for scheduling a site meeting / 9 Water St-site visit-trash empty-need to do follow up call to Complaint filed / 23 S Main St-roofing complete / S Main St, Copeland Ave site visits /	3.3

12/17/2018	received text w info on event on Green at LWC being held without the building being in compliance after being vacant with no updates, against mine and F&S inspectors advice-issued email to mayor, dep mayor, clerk, dep clerk, and others with non compliance issues and rec'd response from mayor stating that we can resign if we want / 23 S Main St-site visit, framing inspection, discussions w PM about accessibility on side door to elevator and space concerns-need to research ADA compliance designs / 4 Center St-demo activity progressing on soybean plant-site visit / 26 Center St-framing inspection-spoke w bldr-band joist bolting in action /	5.1
12/18/2018	resituation in temp office space at rear of bldg / plan review for Wolf Rd project-new home, need to email bldr with items needed for permit / James St, N Main St, Hooker Ave, N West St-site visits / office visit w DepMyr-LWC issues and inspections discussed with plans for getting building in shape for use-contact w AIA for site meeting next week / Cayuga St, Cortland St, Center St-site visits / 4 Center St-site visit-demo in action / 26 Center St-framing inspection-standing walls on addition	4
12/19/2018	Cayuga St, S Fulton St, N Fulton St-site visits / 4 Maple Ave-junk pile gone-yay!-follow up to Notice issued-site visit / Clinton St, Elm Ave , Maple Ave-site visits / bulk email fr Village Clerk for LWC being put on hold for use until CofO is complete/ 23 S Main St-site visit-more discussion for ADA side door compliance for elevator entry w PM /	2.5
12/20/2018	S West St, Suites Ave, Balmoral Way, Stanford Drive-site visits-need to alert hiway dept-blind spot on parking sign next to N West Rd / Hooker Ave, Durwood Dr, N Main St site visits / 69 N Main St-site visit-follow up to NofV-pool fence enclosed finally / filing and permit updates / 23 N Main St-Complaint of dump truck need to do follow up w owner / emailed installer 43 Clinton St for final electric cert on roofmount solar pv / S Main St, Albany St-site visits /	2.8
12/21/2018	23 S Main St-site visit, framing inspections, calls and research for firewall vs. electrical panel recessed install-not allowing it in corridor for upstairs entry / Dept. head meeting for year end, discussions of LWC, garbage cans etc /	1.5
12/24/2018	1 Durwood Ave-framing inspection-deck-need to contact owner w changes to fasteners required / Copeland Ave, Cortland St, Center St-site visits /	4.8

12/26/2018	26 Center St-framing inspection-some rafters started-addition / 4 Center St-demo inspection-met w demo contractor earlier, need to take down silo also / 23 S Main St-framing inspection, plumbing inspection-need to look up mop sink details and get w PM / 1 Durwood Ave-lft vm, no one on site for deck review-framing inspection-no change/	2.6
12/27/2018	26 Center St-framing inspection-completing rafters for addition / 4 Center St-site visit-no new demo / LWC site visit w AIA and review for prelim plans and items necessary for Code Compliance-ramp, egress, restrooms, and kitchen discussions /	2.8
12/28/2019	12 S Main St-plan review and spoke w PM-bank drive thru for permit on replacment structure / Cayuga St ,Main St, Cortland St-site visits / 23 S Main St-discussed alarms vs placements w PM and electrician - site visit / N West St, Hooker Ave, S Main St, Albany St, River St-site visits / subdivision work for Creal Rd lot line change / spoke w Mayor for LWC updates and schedules /	5.3
12/31/2019	26 Center St-framing inspection-shgtg roof on addition / checked in with Clerk for any changes, updates / Center St, Park Ave, Cayuga St, James St-site visits /	2.5
	Total mileage for December	67

Submitted By: Kevin J. McMahon

Printed 1/2/19

Permit Status Report

December 01, 2014 - December 31, 2018

For Permit Type: All

Permit #	Applicant	Parcel Location	SBL#	Permit Type	Issued	Status
V18-14	Cathryn Heller	16 John St	66.50-03-02.0	V New Residential Const	4/13/2018	Open
		<i>bedroom addition and rear deck on poles</i>				
V18-20	Talitha Johnston	48 Burgett Dr	66.72-03-08.0	V Swimming Pools	5/18/2018	Open
		<i>inground pool and fence</i>				
V18-37	Rerob LLC	30 S West St	66.80-01-26.0	V Structural Repairs	9/11/2018	Open
		<i>Sign refacing at 30 S West St for gas station</i>				
V18-39	Caitlin Cimino	60 James St	66.81-02-06.0	V Fence	9/17/2018	Open
		<i>rear yard privacy stockade fence by owner</i>				
V18-43	GAD Properties LLC	10 S West St.	66.80-01-24.0	V Fence	10/15/2018	Open
		<i>9' high property privacy fence behind Hobo's and along north side</i>				
V18-45	Apex Solar Power	43 Clinton St	66.65-01-16.0	V Solar Installations	11/2/2018	Open
		<i>6.6 kw roof mount solar pv array by Apex Solar</i>				
V18-46	DeWayne Block Building LLC	23 South Main St	66.83-01-39.0	V Commercial construction	11/8/2018	Open
		<i>Three story wood frame multi use building on crawl space w 2590 sf retail first floor, 1 Two bdrm + 2 Sgl bdrm apts second floor, and matching third floor-R2 square footage total 4968</i>				
V18-48	L & P Construction	26 Center St	76.25-01-17.0	V New Residential Const	11/29/2018	Open
		<i>400 sf addition on post frame for new porch, dining, bedroom and bath by L&P Construction</i>				
V18-49	Rence Neiderman	1 S Main St	66.83-01-01.0	V Commercial construction	12/11/2018	Open
		<i>interior renovations to upper floors at 1-5 S Main St by 2 Pro's Contracting for residential units</i>				
V18-50	Jennifer & Robert Reeve	19 Lora Ln	66.50-01-14.0	V New Residential Const	12/13/2018	Open
		<i>renewal permit for two story addition at 510 sf by owner</i>				
V18-51	Moxy Properties LLC	4 Center St	76.25-03-10.0	V Demolition Work	12/14/2018	Open
		<i>demolition and removal of old soybean plant by Contento's Demolition</i>				

Total # Permits : 11

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

December 2018 Streets and Parks Monthly Report

Submitted by Superintendent Michael E. Harter January 4, 2019

Street Updates:

- Winter arrived in November early and then the weather let up, little snow, rain and ice only
- Cold patching will continue all winter
- Leaf cleanup is also continuing with the mild weather
- Christmas tree pickup started December 26 and will continue for the month of January.
- Christmas trees are being chipped with our chipper at our compost site with the grinder broken in the city.
- Street vehicles and winter repairs took priority this month

Parks Update:

- All wreaths have been taken down and put in storage as well as the garland that decorates Main St.
- Christmas decorations on the green will be removed as soon as they are ready as soon as Paul Sweeney notifies us.

Misc.:

- See Nick's report on the vehicle repairs.
- DDS continues working on sidewalks as weather permits.
- DDS and NYSEG had also requested to start working on the second phase of the gas line project. They were told not to start till April.

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

December 2018 Maintenance Report

Submitted by Nicholas Casterline MEO/Mechanic

HFD Updates:

- 541 (Heavy Rescue) NYSI completed, installed 6 new hand lights.
- Several minor repairs completed (Lights)
- 521 (Tanker) replaced gasket for port pump to tank plumbing

HPD Updates:

- Normal Maintenance items
- 125 (patrol car) replaced 1 tire. (curb strike)
- 250 (chiefs' car) New set of tires (4)
- 225 (patrol suv) L.O.F

Street Updates:

- # 31 (F-550) Plow repairs (small Hyd. Leak)
- # 25 (Loader) hydraulic leaks. Replaced O-ring
- # 21 (F250) Hydraulic leaks repaired. (loose fitting)
- # 36 (Skidsteer) new door ordered (rotted out)
- # 16 (F-150) L.O.F
- # 28 (Big Plow) Rough starting issue removed plows to lift hood and change fuel filters as the first step. Issue seems to be resolved. Will keep an eye on it. If further repairs are needed, may have to send out to have injectors replaced.
- # 23 (3500) new truck should be delivered the week of 1/7/19
- # 26 (Ventrac) the Snow Blower and Sweeper are in at CNY waiting assembly. Will be delivered the week of 1/7/19. Cab and salter are on their way soon.

Water Updates:

- #5 (Vac Truck) working on small engine (rear). (Oil press.)

Misc.:

- Normal maintenance continues on all equipment.
- 4 post lift replaced all air lines



January 7, 2019

Honorable Mayor and Trustees,

The monthly fire report has been submitted for your review.

December report

We had monthly Officers meeting and Chiefs meeting.

I attended the Company meetings, Department Board meeting, Fire Police meeting, Village Board meeting, Village Department Head meeting.

Attended the joint public hearing with the Town of Homer and the Homer Fire District in regard to the fire contract.

Attended a meeting with Cortland and Cortlandville in regard to forms and specifics of the new physical requirements.

A purchase order was issued for the purchase of the 10 sets of turn out gear for 2019

We provided coverage for the City of Cortland FD while they attended the funeral for Firefighter Zelznack with 531 and a crew and 542 with a crew.

Respectfully,

Mahlon Irish Jr.
Fire Chief

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {11/30/2018} And {01/01/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
131 Passenger vehicle fire	1	2.70%	\$0	0.00%
	<u>1</u>	<u>2.70%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
322 Motor vehicle accident with injuries	2	5.40%	\$0	0.00%
	<u>2</u>	<u>5.40%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
410 Combustible/flammable gas/liquid condition,	1	2.70%	\$0	0.00%
412 Gas leak (natural gas or LPG)	1	2.70%	\$0	0.00%
424 Carbon monoxide incident	1	2.70%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	2.70%	\$0	0.00%
444 Power line down	1	2.70%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	2.70%	\$0	0.00%
	<u>6</u>	<u>16.21%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
531 Smoke or odor removal	1	2.70%	\$0	0.00%
551 Assist police or other governmental agency	1	2.70%	\$0	0.00%
571 Cover assignment, standby, moveup	5	13.51%	\$0	0.00%
	<u>7</u>	<u>18.91%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	1	2.70%	\$0	0.00%
611 Dispatched & cancelled en route	6	16.21%	\$0	0.00%
6111 Dispatched & cancelled en route by Law	2	5.40%	\$0	0.00%
622 No Incident found on arrival at dispatch	2	5.40%	\$0	0.00%
631 Authorized controlled burning	1	2.70%	\$0	0.00%
	<u>12</u>	<u>32.43%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
736 CO detector activation due to malfunction	1	2.70%	\$0	0.00%
741 Sprinkler activation, no fire -	1	2.70%	\$0	0.00%
745 Alarm system activation, no fire -	3	8.10%	\$0	0.00%
	<u>5</u>	<u>13.51%</u>	<u>\$0</u>	<u>0.00%</u>

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {11/30/2018} And {01/01/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	4	10.81%	\$0	0.00%
	<u>4</u>	<u>10.81%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 37

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {11/30/2018} And {01/01/2019}
and District = "VH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
131 Passenger vehicle fire	1	10.00%	\$0	0.00%
	<u>1</u>	<u>10.00%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	1	10.00%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	10.00%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	10.00%	\$0	0.00%
	<u>3</u>	<u>30.00%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
531 Smoke or odor removal	1	10.00%	\$0	0.00%
	<u>1</u>	<u>10.00%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	1	10.00%	\$0	0.00%
	<u>1</u>	<u>10.00%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
736 CO detector activation due to malfunction	1	10.00%	\$0	0.00%
745 Alarm system activation, no fire -	3	30.00%	\$0	0.00%
	<u>4</u>	<u>40.00%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 10

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {11/30/2018} And {01/01/2019}
and District = "TH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
322 Motor vehicle accident with injuries	1	11.11%	\$0	0.00%
	<u>1</u>	<u>11.11%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
424 Carbon monoxide incident	1	11.11%	\$0	0.00%
	<u>1</u>	<u>11.11%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
551 Assist police or other governmental agency	1	11.11%	\$0	0.00%
	<u>1</u>	<u>11.11%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
6111 Dispatched & cancelled en route by Law	2	22.22%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	11.11%	\$0	0.00%
	<u>3</u>	<u>33.33%</u>	<u>\$0</u>	<u>0.00%</u>
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	3	33.33%	\$0	0.00%
	<u>3</u>	<u>33.33%</u>	<u>\$0</u>	<u>0.00%</u>
Total Incident Count:	9		Total Est Loss:	\$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {11/30/2018} And {01/01/2019}
and District = "CV "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
322 Motor vehicle accident with injuries	1	25.00%	\$0	0.00%
	<u>1</u>	<u>25.00%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	1	25.00%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	25.00%	\$0	0.00%
	<u>2</u>	<u>50.00%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
741 Sprinkler activation, no fire -	1	25.00%	\$0	0.00%
	<u>1</u>	<u>25.00%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 4

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {11/30/2018} And {01/01/2019}
and District = "TS "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
4 Hazardous Condition (No Fire)				
410 Combustible/flammable gas/liquid condition,	1	33.33%	\$0	0.00%
	1	33.33%	\$0	0.00%
6 Good Intent Call				
631 Authorized controlled burning	1	33.33%	\$0	0.00%
	1	33.33%	\$0	0.00%
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	1	33.33%	\$0	0.00%
	1	33.33%	\$0	0.00%

Total Incident Count: 3

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {11/30/2018} And {01/01/2019}
and District = "SH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
4 Hazardous Condition (No Fire)				
444 Power line down	1	50.00%	\$0	0.00%
	<u>1</u>	<u>50.00%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	1	50.00%	\$0	0.00%
	<u>1</u>	<u>50.00%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 2

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {11/30/2018} And {01/01/2019}
and District = "MA "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
571 Cover assignment, standby, moveup	5	55.55%	\$0	0.00%
	<u>5</u>	<u>55.55%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	4	44.44%	\$0	0.00%
	<u>4</u>	<u>44.44%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 9

Total Est Loss: \$0

Homer Fire Department

Staff Activity by Activity Code (Summary)

Date Between {11/30/2018} And {01/01/2019} and
Activity Code In "FX " , "MX "

Activity Code	Staff Count	Total Hrs	Pct Hrs
FX Fire alarm response.	430	422.33	100.00%
	<u>430</u>	<u>422.33</u>	

Chief of Police
Robert Pitman

Sergeant
Roland Eckard

Records Clerk
Kimberly Reitano

HOMER POLICE DEPARTMENT

43 ½ JAMES STREET
HOMER, New York 13077
(607) 749-2022 FAX: (607) 749-3675
homerpolice@yahoo.com



December 2018 Monthly report

Date: December 27, 2018

For the time period: 11/26/18 – 12/26/18

Mayor and members of the board.

Patrol Monthly Activities:

Please refer to the attached detailed reports for last month. There were a total of 316 calls for service during the month of December. Officers had a total of 5 Penal Law arrests which consisted of 2 misdemeanors and 3 felonies. They conducted a total of 39 vehicle and traffic stops, which resulted in 13 traffic tickets being issued, 1 arrest for the unclassified misdemeanor of Aggravated Unlicensed Operation in the 1st and 1 for Driving While Intoxicated. They also investigated 13 motor vehicle collisions, 1 of which involved injuries.

Notable investigations or incidents during the month of December: a burglary investigation and subsequent arrest of a known suspect entering an unlocked residence and stealing items from within; a verbal domestic in a moving motor vehicle and when it was stopped by patrol it was determined that the driver was in possession of a controlled substance; a traffic stop on North-West St that resulted in the arrest of the operator for driving while intoxicated and aggravated unlicensed operation and a larceny investigation at a village business where an employee was arrested for stealing currency and products along with falsifying the businesses business records while doing so.

School Officers Reports:

Please refer to the attached detailed school resource officer's report for October. There were a total of 362 incidents that the resource officers were involved in during the month of November.

Recent updates:

Security cameras updates: No issues with the current cameras during the month of December. I met with a representative from Beard Electric regarding the possibility of adding cameras at the police department and the town hall. The representative is preparing a quote.

Patrol vehicles updates: No issues with the patrol vehicles regarding maintenance.

Bike patrol updates: The bikes have been stored for the winter months.

Grant updates: No updates.

Miscellaneous and Events:

In-service training for the officers was completed during the month of December. The training consisted of legal and policy updates as well as Taser recertification training.

During the month of December we completed the required lockdown drills at each of the schools for 2018. Village officers and school resource officers were assisted completing the drills by officers from the Cortland County Sheriff's Office and troopers from the New York State Police. Although village officers and school resource officers are more than capable of conducting the drills with school staff this afforded outside agencies to learn the layout of the schools as well as the opportunity to become familiar with the school resource officers and school administrators. There was positive feedback from the school administrators and staff for including the outside agencies.

On December 4, 2018, I attended a planning meeting in Binghamton regarding the Department of Defense Medical Professional's (US Military's) Innovative Readiness Training (IRT). The following day, December 5, 2018 military personnel came to the intermediate school where they did a site review / inspection.

On December 19, 2018, we hosted a safety presentation for village residents at the town hall. The safety presentation focused on burglaries, robberies and identity theft (scams or frauds) prevention.

Winterfest 2019 will be on January 25th and January 26th. Several hundred people typically attend this event. We will be assisting the Winterfest Parade on January 26th at 10:15am. Officer Howell will be fingerprinting children free of charge in the elementary school cafeteria after the conclusion of the parade.

In conclusion, Officer F. "Jay" Forbes completed the required field training and will begin covering shifts on a part time basis. Officer Forbes graduated from the Cazenovia Police Academy in June of 2018 and after additional training (firearms and defensive tactics) provided by the Cortland County Sheriff's Office began the field training program, which consisted of 160 hours working with field training officers. In addition to his duties as a part time police officer, he will continue as the departmental chaplain. He is not only an asset to the police department but to the village.

Respectfully submitted,



Robert H. Pitman
Chief of Police
Village of Homer Police Department



Homer Police Department

Law Total Incident Report, by Agency, Nature

Agency: HOMER VILLAGE POLICE DEPT

<u>Nature of Incident</u>	<u>Total Incidents</u>
ADMINISTRATIVE	20
ALARM	5
ANIMAL PROBLEM	4
ASSIST	35
ATTEMPT TO LOCATE	7
BURGLARY	1
CIVIL ONLY	1
CRIMINAL MISCHIEF	2
SPECIAL/CROSSING/TRAFFIC	26
DISORDERLY CONDUCT	1
DISTURBANCE OR FIGHT	2
DOMESTIC DISTURBANCE	4
DRUG INVESTIGATION	3
DSS ASSIST/HOME VISIT	1
EMOTIONALLY DISTURBED PERSON	4
FIELD INVESTIGATION	5
FOLLOW UP INVESTIGATION/ACTION	1
FOUND PROPERTY	1
FRAUD	2
HARASSMENT	4
INFORMATION	1
JUVENILE INCIDENT	7
LARCENY OR THEFT	6
LOST PROPERTY	2
NOISE COMPLAINT	2
NOTIFICATION	1
ILLEGALLY PARKED/ABANDONED	12
PROPERTY DAMAGE AUTO ACC	13
PROPERTY CHECK	117
EMS REQUEST/DETERM PROVIDED	1
SEX CRIME/ASSAULT/RAPE	4
Sick Person	1
SUSPICIOUS ACTIVITY/PERSON	4
TRAFFIC PROBLEM	4
TRANSPORT/ESCORT	1
TRESPASSING	1
TRAFFIC STOP	39
VEHICLE/DRIVING COMPLAINTS	4
CHECK THE WELFARE	6
Total Incidents for This Agency	355

Total reported: 355

Report Includes:

All dates between '00:00:00 11/25/18' and '00:00:00 12/24/18', All agencies matching 'HPD', All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

School Resource Officer's Report: 11/25/18 – 12/24/18

The School Resource Officer (SRO) program is a valuable partnership between The Village of Homer Police Department and Homer Central School District. The SRO's are based out of the school district buildings and maintains an office within the high school. This facilitates and allows the SRO's to be immediately accessible to students, faculty, administration and parents. The SRO's primary goals are to assist in maintaining the highest level of safety within our schools through prevention, and intervention as well as to reduce juvenile crime and incidents through education and counseling.

The SRO's investigate incidents which occur on the properties of schools within the Village of Homer (Elementary, Intermediate, Jr. High and High School). The SRO's facilitate assistance for all through the use of police department, school and community resources. The SRO's also conduct investigations, assist in certain student/parent meetings, phone consults, partner agency meetings, referrals, informal counseling, providing assistance to school officials and assistance to other police officers and agencies in regards to students or school issues and property.

The following data provides information and tracking of notable incidents handled for the time period of this report as well as a school year to date compilation.

Activity/Investigation	December 2018 Report	2018/2019 School YTD
Training	6	19
Disorderly person (non-student)		
Disorderly person (student)	19	56
Traffic or parking	97	337
Assist Staff/Faculty	46	179
Assist Student	14	52
Found property	3	4
Aggravated Harassment		
Assembly/Class Presentations	8	50
Computer Crime		
Motor Vehicle Accident	2	4
Police assistance	7	35
Parent/Guardian /Admin. meeting	15	29
Students Missing	4	31
Criminal Mischief	3	6
Lost Property/Larceny	2	12
Suspicious Activity/Person	3	17
Security Detail (e.g. Board Meeting, Sporting Event)	21	58
Open/Unsecured doors found	12	48
911 Hang-up		1
Weapon		1
Fire alarm/Alarm/Hazard/Drills	9	29
Medical/Mental Health/Check Welfare	6	13
Sex Crime	5	8
Drugs/Alcohol/Tobacco	3	15
Arrests		
Follow Up Investigation	13	28

Property Checks	45	180
Juvenile Complaint	1	3
Police Investigation	4	8
Suspicious vehicle (Run Reg./Spillman)	13	30
Court	1	
TOTAL	362	1254

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

January 2019 Recreation Monthly Report

Submitted by Recreation Director Zack Pollak

Recreation Updates:

- Ski club started on Friday. Had a few stragglers ask to join, fine by me as long as it is ok with Lab and the school chaperones.

- Basketball scrimmages @ Dryden. This past Sat/Sun our boys' and girls' teams participated in 20-minute games against most of the teams in our league. We did very well in all age groups.
 - Referees are now being handled as Independent Contractors.

- Time to start thinking about softball! I just learned that the individual who organizes Cortland's softball is going on maternity leave, so we need to start planning a little sooner. I think we will be asking each town individually to source their own umpires this year, like we do for all other sports.

- Rec Commission meeting tomorrow. I have asked all individuals on the board, if they are not interested in being a board member to please let me know. Attendance at meetings has been spotty.

- Working this week with Tanya this week to create MOUs (memorandum of understanding) for all the programs run through the Rec Department that we don't manage. Wrestling for example.

- Coming soon / start thinking about - Cathy Stage Softball. Rec brochure. Babe Ruth. Easter Egg Hunt.

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

Water Billing Report

Submitted by Kristen Case January 4, 2019

Mayor and members of the Board:

Updates:

- Bills were sent out on December 31st
- The bills for this quarter were printed on heavy cardstock. I believe that they will prove to be sturdier and endure the journey through the postal system.
- So far, most of the inquiries that we have had are due to leaks that have been found or previous missed payments
- The online payment system through our website seems to be in working order; we have started receiving credit card and e-check payments.

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

December 2018 Water & Sewer Monthly Report

Submitted by Lawrence Barber on January 4, 2019

Mayor and members of the Board:

Water Department Updates:

- Repaired 6" water main break on Braeside Drive
- Made the furniture at the Little White Church easy to remove and put back in place
- Painted at well number 3 floors
- Cleaned the Carburetor on the generator in the Blue Van
- Painting the break room in shop
- Replaced main water shut off in work shop
- Still working on quotes on backup generator for well #3
- Read meters for billing
- Washed equipment and maintained shop and pump station
- Repaired some meters not working

Sewer Department Updates:

- Had a high-water level on Hooker Ave, made some repairs to get working right
- Working with Jones, repairs on getting sewer leaks sealed up