

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

BOARD OF TRUSTEES MEETING AGENDA

December 12th, 2018

- 1. Regular Meeting of the Board of Trustees called to order by Mayor Hal McCabe.**
- 2. Approve Minutes – November 13th, 2018**
- 3. Treasurer's report:**
 - A. Financial Status of operating funds, Newton Water Works Fund and General Fund, revenues and expenditures.
 - B. Authorize payment of bills
 - **F & G Funds – Vouchers 400-420 \$27,175.09**
 - **A Fund – Vouchers 678-746 \$164,579.98**
- 4. Report of Offices and filing of written reports: Codes, DPW, Fire Department, Police Department, Recreation, Water Billing Updates, Water & Sewer.**
- 5. Privilege of the Floor**
- 6. Old Business**
- 7. New Business**
 - A. Approval of CDBG Mortgage Releases
 - B. Approval of New or Updated Village Policies for Vacation, Overtime and Compensatory Time
 - C. Approval of Exceptions to Personal Time Off Carry Forwards
 - D. Approval of Title Changes for Certain Village Employees per Civil Service Compliance
 - a. Jim Toolan – Working Foremen to Cemetery Sexton (PT)
 - b. Donna Kotas – Deputy Clerk/Treasurer to Account Clerk
 - c. Mike Galeotti – Sewer/Heavy Equipment Operator to HEO
 - E. Approval of Budget Adjustments per Village Treasurer
 - F. Approval of a Volunteer Fireman Application for Eugene Smith
 - G. Authorize Monies from the Water Equipment Reserve for Newton Waterworks, not to exceed \$23,000, for the Purchase of a Backhoe
 - H. Authorize the Mayor to enter into an Agreement with Central New York Regional Planning and Development Board in order to Provide Funding for a Project to link the Village of Homer with the Statewide Peacemaker Trail, not to exceed \$13,000
 - I. Authorize the Mayor to enter into a Purchase Agreement of the Former Episcopal Church (Little White Church) located at 64 South Main Street, on the Village Green, for \$0

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- 8. Attorney**
- 9. Comments by Board Members**
- 10. Executive Session**
- 11. Adjournment**

Village of Homer
CODE ENFORCEMENT OFFICE
 31 N. Main St
 Homer, NY 13077

Kevin J. McMahon
 NYS Code Certified

Phone 607-749-3322
 Cell 607-745-0004

MONTHLY ACTIVITY REPORT

Nov. 2018

Current Month

Year to date*

	<u>Current Month</u>	<u>Year to date*</u>
Building Permits Issues	3	10
Building Permit Renewals		
Expired Building Permit Notices		
Building Permit Inquiries	5	11
Flood Plain Permits/Special Use Permit		
Demo Permit Issues	1	1
Solar Permit Issues	1	1
Fireworks Permits		
Plan Reviews	8	22
Certificates of Occupancy Issued		1
Certificates of Compliance Issued	4	12
Temporary C of O Issued		
Complaints filed	1	18
Compliance/ Violation Notices		17
Stop Work Order Issued		1
Closed out Permits		
Permits, Reviews, Notices -totals	23	94
Fees Collected	\$1,669.00	\$2,095.00
Construction Cost	\$1,454,918.00	\$1,505,351.00

Inspections:		
Site visit-inspections	34	199
Foundations/Footers/Post Holes	2	23
Framing / Structural inspections	11	37
Mechanical inspections		
Insulation inspection		2
Final, pre-final Inspection	6	24
Chimney / wood burning devices		
Swimming Pool inspections		1
Total Inspections	53	286
		*totals since 08/01/18
Training Classes (24 hrs annually)		36

Village of Homer Permit Monthly Report

November 01, 2018

November 30, 2018

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
November						
V-18-44	11/2/2018	Karla Cannavino	V Structural Repairs	24 Cherry St 76.25-02-11.000	\$25,418.00	\$50.00
<i>side porch replacement by Stan Bustamante for Thoma sponsored work</i>						
V18-45	11/2/2018	Thomas Kiernan	V Solar Installations	43 Clinton St 66.65-01-16.000	\$10,000.00	\$50.00
<i>6.6 kw roof mount solar pv array by Apex Solar</i>						
V18-46	11/8/2018	DeWayne Block Building LLC	V Commercial construction	23 South Main St 66.83-01-39.000	\$1,380,000.00	\$1,437.00
<i>Three story wood frame multi use building on crawl space w 2590 sf retail first floor, 1 Two bdrm + 2 Sgl bdrm apis second floor, and matching third floor-R2 square footage total 4968</i>						
V18-47	11/13/2018	William Decker	V Demolition Work	31 Grove St 66.73-02-03.000	\$3,500.00	\$39.00
<i>demolition and removal of 24 x 24 framed garage</i>						
V18-48	11/29/2018	LouAnne Simons	V New Residential Const	26 Center St 76.25-01-17.000	\$36,000.00	\$93.00
<i>400 sf addition on post frame for new porch, dining, bedroom and bath by L&P Construction</i>						

November	\$1,454,918.00	\$1,669.00
<u>Reporting Period</u>	<u>\$1,454,918.00</u>	<u>\$1,669.00</u>
<u>Year-to-</u>	<u>\$1,505,351.00</u>	<u>\$2,095.00</u>

Daily Report & Mileage-Village of Homer

<u>Date:</u>	<u>11/1/2018</u>	<u>Miles</u>
11/1/2018	<p>final inspection 111 S Main St-fence permit-need to issue CofC / 23 S Main St-foundation inspection-grinding wall tops to proper elevation / 69 N Main St-site visit-no change to fence-too wet for mowing / 1 Durwood Drive-site visit-returned call to owner-need to ck on status of supposed old permit application-need to research w DClrk and return call w instructions / 24 Cherry St-issued bldgprmtpkt-Thoma work-emailed them and printed scope of work -need to find out payment schedule / 8 Grove St, 31 Clinton St-2 bldgprmtpkts lft on desk-called owner-need Work Comp certs-reroofing requests / site visits Main St, Cayuga St, Rte 281 /</p>	4.6
11/2/2018	<p>24 Cherry St-post hole inspection-Thoma porch project-issued bldgprmt V18-44 -pd \$50/ 10, 14, 18 Cherry St-site visits-garbage cans put away-yay! / 23 S Main St-site visit-still doing foundation finishing / 43 Clinton St-issued bldgprmt V18-45-roof mount solar pv-pd \$50, mailed to installer / Water St-follow up to garbage Complaint-area picked up-site visit / S Main St, Albany St-site visits /</p>	2.4
11/5/2018	<p>Cayuga St, S Fulton St, N Fulton St-site visits-no new activity / Warren St, N Main St, Durwood Ave-site visits-no new activity at 1 Durwood Ave, owner to send in bldgprmtpkt from Stop Work Order / 46 N Main St-final inspection-need to issue CofC / 54 Copeland Ave-site visit-returned call to owner-issued Notice of Compliance for unlicensed vehicles-will be towing the last one out this week / Main St, James St, N West St-site visits / 10 S West St-framing inspection-privacy fence posts installed / 1-5 S Main St-returned call fr W&S Super-hookups per PE specs needed /</p>	4..3
11/6/2018	<p>23 S Main St-framing inspection-first floor wall framing / completed, updated and turned in Month end reports for Oct to DepClrk / James St, N William St, Grove St-site visits / Cayuga St, S Main St-site visits/ site visits-Cortland St, Center St, Cherry St. / 4 Center St-site visit-job trailer on site for demo-need to contact for permit / 36 Cayuga St-truck still parked in second driveway /</p>	4.1

11/7/2018	23 S Main St-framing inspection and plan review w PM and bldr / emailed October reports to DepClrk and book keeper / 93 Clinton St-office visit from owner-requesting info for apartments in B2 Zone-emailed Attorney for info and help for ZBA-site visit / sent email to Mayor and Center for the Arts regarding commercial kitchen and plans needed for review-Church on the Green / Main St, Clinton St, Rte 281-site visits / S Fulton, N Fulton, Cherry St site visits / 24 Cherry St-framing inspection-ramp half done-Thoma job /	3.9
11/8/2018	23 S Main St-issued bldgprmtpkt and bldgprmt-new 3 story mixed use bldg-more plan review-pd \$1437-owner picking up / 111 S Main St-issued CofC-to mail to owner -fence permit/ 24 Cherry St-framing inspection-porch landing and ramp / 1-5 S Main St-returned call to bldr-update w call to W&S Super / site visits-Hooker Ave, 1 Durwood Ave, N Main St, S Main St-site visits /	4.6
11/9/2018	site visit-10 S West Road-fencing install-no new activity / James St, Main St site visits / framing inspection-23 S Main St-second floor walls being staged on deck / office visit and Complaints on parking vs number of spots allowed-corner of Cayuga St and S West St and corner of James St and S West St-dealerships-need to research ZBA allowances-historical data-site visits for confirmation / site visit per request-White Church on the Green for renovation questions vs structural issues -definite structural work needed-wall and roof lines bowing-need to email Mayor w issues found /	2.9
11/13/2018	46 N Main St-issued CofC-porch and fascia repairs -to give copy to owner / 31 Grove St-site visit-issued bldgprmtpkt-demo on garage-issued bldgprmt #V18-37-pd \$39-office visit / 23 S Main St-site visit-second floor walls started-framing inspection-no activity / N William St , S William St, Cayuga St, Elm Ave, Maple Ave site visits / spoke w Village Clerk about a backup Attorney for proposed project at 93 Clinton St-conflict of interest / office visit w FD Rep for signage proposal at front yard of rec bldg / 26 Center St-bldgprmtpkt issued-started plan review-proposed addition, items missing, no forwarding number or email / 54 Copeland Ave-final inspection-cars are gone off site! yay! /	3.7
11/14/2018	framing inspection-23 S Main St-guys doing second floor framing / 26 Center St-more plan review for addition and bldgprmtpkt / emailed 54 Copeland Ave results to admin for NofV completion / 24 Cherry St-prefinal inspection-landing and ramp w stairs / site visits-Cayuga St, Cherry St, Center St /	2.3
11/15/2018	medical /	

11/16/2018	returned call, lft msg to bldr-HUD project 10 Water St-need more details vs issuing bldgprmt / 24 Cherry St-final inspection-need to ck on job total descr prior to issuing CofC / correspondence w 26 Center St-plan review-addition plans proposed, needing more info / 31 Grove St-prefinal inspection-loading debris into dumpster fr garage demo / 60 James St-no fencing activity yet-site visit / N Williams St, Williams St,	3.6
11/19/2018	31 Grove St-final inspection-demo and removal completed-issued CofC to mail to owner / S Main St, Cayuga St site visits / 23 S Main St-framing inspection w guys-2nd floor walls-crane due for steel I beam set today / data needed for parking allowances at two S West Rd properties-req to DepClrk / James St, N Fulton St, Grove St, S West Rd site visits /	3.1
11/20/2018	need to call demo contractor for updates to timing at 4 Center St-job trailer on site, no recent activity-site visit / started compiling second NofV-36 Cayuga St for next week mailing / 23 S Main St-framing inspection-third floor truss system installation -plan review for R values per comm.Code and emailed PM for updates to insulation and to send Comm Check/ Main St, Albany St-site visits /	1.6
11/21/2018	Center St, Cortland St, Cayuga St-site visits / emails to Board, email fr Complaint for trash cans two hours ahead of curb time /	2.1
11/23/2018	stopped in at office/ checked emails, calls etc / spoke w PM at 23 S Main St-proposed changes for insulation vs already issued Comm Check to have AIA regenerate updates/	
11/26/2018	10 S West St-site visit-no new activity privacy fence / Hudson St, Prospect St, N Fulton St-site visits -no new activity / 26 Center St-plan reviews and correspondence for needed items / 23 S Main St-more plan reviews for Comm Check and emails / 36 Cayuga St site visit-truck still in second driveway-need to reissue Notice/ junk car still at repo property -Copeland Ave site visits / Complaint-10 Water St-garbage out curbside-need to ck into it /	3.6
11/27/2018	framing inspection for 23 S Main St-third floor walls staged, no new activity / 10 Water St- Complaint-site visit to 12 Water St lft msg w owner for follow up / 26 Center St-more plan review for addition, spoke w bldr-venting and egress to fix prior to issuing permit / 1 Durwood Ave-site visit-no new activity-follow up to Stop Work Order / Hooker Ave, N Main St, Rte 281, Rte 90-site visits /	4.1

11/28/2018	24 Cherry St-issued CofC for porch and landing to mail to owner / IPS webinar w tech support-not real happy with reporting results not being able to separate from Village and Town for year to date / site visit-54 Copeland Ave-new vehicle in driveway -need to watch / site visit-26 Cherry St-some mobilizing done for new addition permit /	2.7
11/29/2018	23 S Main St- framing inspection -third floor wall framing installation / 69 N Main-email fr property mgr-need to do follow up site visit-supposedly fixed items needed for Complaint / 26 Center St- issued bldgprmt #V18-48 -addition on home, remodel, pd \$93 -mailed to owner / started modifying bldgprmt form / 35 & 37 Cayuga St- site visits-fencing/ Cortland St, Center St, Park Ave, Albany St- site visits /	2.9
11/30/2018	site visits-S West St, Henry St, Durkee Ave / 43 Clinton St- framing inspection -solar pv installers framework for roof mount / compiling month end reports / 69 N Main St- site visit -snowed in, need to revisit for confirmation on fixing fence / 1 Durwood Dr- site visit -no new activity, no permit yet / 27 N West St- site visit for follow up to Complaint for snow plowing-need to monitor / started month end reports /	4.3
Total mileage for November		56.5

Submitted By: Kevin J. McMahon

November 30, 2018

Village of Homer CO & CC Issued

November 1 to November 30, 2018

V Demolition Work		Completion Type	Applicant	Location	Issue Date
Permit #	SBL	Certificate of Compliance	William Decker	31 Grove St	11/19/2018
V18-47	66.73-02-03.000				
V Demolition Work # of CC/CO :Issued :					1
V Fence		Completion Type	Applicant	Location	Issue Date
Permit #	SBL	Certificate of Compliance	Joan Guard	111 S Main St	11/8/2018
V18-29	76.34-01-33.000				
V Fence # of CC/CO :Issued :					1
V Structural Repairs		Completion Type	Applicant	Location	Issue Date
Permit #	SBL	Certificate of Compliance	Patrick Clune	46 N Main St	11/13/2018
V18-38	66.66-02-16.000				
V-18-44	76.25-02-11.000	Certificate of Compliance	Karla Cannavino	24 Cherry St	11/28/2018
V Structural Repairs # of CC/CO :Issued :					2
Grand Total:					4

Permit Status Report

November 01, 2014 - November 30, 2018

For Permit Type: All

Permit #	Applicant	Parcel Location	SBL#	Permit Type	Issued	Status
V18-14	Cathryn Heller	16 John St	66.50-03-02.0	V New Residential Const	4/13/2018	Open
		<i>bedroom addition and rear deck on poles</i>				
V18-20	Talitha Johnston	48 Burgett Dr	66.72-03-08.0	V Swimming Pools	5/18/2018	Open
		<i>inground pool and fence</i>				
V18-32	Rerob LLC	31 S West St	66.80-01-29.0	V Structural Repairs	7/18/2018	Open
		<i>sign refacing at Express Mart</i>				
V18-35	Timothy Metcalf	35 Cayuga St	76.26-01-20.0	V Fence	8/14/2018	Open
		<i>installation of 48 lf of privacy fencing by owner</i>				
V18-36	Timothy Metcalf	37 Cayuga St	76.26-01-19.0	V Fence	8/14/2018	Open
		<i>installation of 60 lf of fencing by owner</i>				
V18-37	Rerob LLC	30 S West St	66.80-01-26.0	V Structural Repairs	9/11/2018	Open
		<i>Sign refacing at 30 S West St for gas station</i>				
V18-39	Caitlin Cimino	60 James St	66.81-02-06.0	V Fence	9/17/2018	Open
		<i>rear yard privacy stockade fence by owner</i>				
V18-43	GAD Properties LLC	10 S West St.	66.80-01-24.0	V Fence	10/15/2018	Open
		<i>9' high property privacy fence behind Hobo's and along north side</i>				
V18-45	Apex Solar Power	43 Clinton St	66.65-01-16.0	V Solar Installations	11/2/2018	Open
		<i>6.6 kw roof mount solar pv array by Apex Solar</i>				
V18-46	DeWayne Block Building LLC	23 South Main St	66.83-01-39.0	V Commercial construction	11/8/2018	Open
		<i>Three story wood frame multi use building on crawl space w 2590 sf retail first floor, 1 Two bdrm + 2 Sgl bdrm apts second floor, and matching third floor-R2 square footage total 4968</i>				
V18-48	L & P Construction	26 Center St	76.25-01-17.0	V New Residential Const	11/29/2018	Open
		<i>400 sf addition on post frame for new porch, dining, bedroom and bath by L&P Construction</i>				

Total # Permits : 11

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November 2018 Streets and Parks Monthly Report

Submitted by Superintendent Michael E. Harter December 4, 2018

Mayor and Members of the Board of Trustees

Street Updates:

Winter is here, a month early, full winter operations

- Cold patching will be done thru the winter as needed.
- Street sweeping is done for the season, will resume in the spring.
- Leaf clean up continues as weather permits.
- Both Fall amnesty days went well.
- Fall tree planting got cancelled (contractor) due to the early winter. Preparations for Spring planting are under way. The 20 trees that are here we are going to try to plant this winter ourselves.
- Tree trimming, and removal will continue as weather permits.
- All road salt has been delivered for the winter, 450 tons. More is available if needed.
- Sidewalk route has been established and will be tweaked as necessary for smooth operation. We are still in the learning stages with the new machine.
- Next year's budget proposal submitted for Streets and Parks.
- As in years past, we are storing salt for the school.
- We also load the school's truck with our skid steer.
- Compost site is closed for the season. As in year's past anyone needing to get in to the compost site can come to the street garage and we will let them in as long as it does not interfere with snow plowing.

Parks Updates

- All parks are closed for the winter.
- Christmas wreaths were put up on the light poles on Main Street after Veterans Day by the Street Department personal. The flags were removed by the American Legion.
- All Christmas decorations for the green were taken to the green by Street Department personal. Mr. Sweeney, and his people set it all up. We did rebuild the manger scene house at the Street garage.
- There are 2 light poles that do not have power outlets to light the wreaths, 1 at Key bank (ours) and 1 at the corner of Main and Cayuga Street. National Grid is working on getting this repaired.

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Misc.

- See Nicks report on the vehicles' repairs. All quotes requested have been submitted for replacement vehicles.
- Working on updating some village signs. A quote is in the works.
- This year's portion of the Gas line (NYSEG, DDS) is complete and will resume in the spring.
- Working with the construction company working on Main St.
- DDS is in town working on sidewalks as weather permits. We did ask that they repair as much as possible while weather permits. (only sidewalks that they dug up).

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November 2018 Maintenance Report

Submitted by Nicholas Casterline MEO/Mechanic

HFD updates:

- # 541 (Heavy Rescue) new tires and wheels on the rear were installed.
- # 503 (Engine) shore line battery charging issue. Bad cord reel end will get replaced.
- # 501 (Engine) has had pump repairs completed by Firehouse in Locke.

HPD Update:

- Normal Maintenance items.
- All winter tires were installed on the Patrol cars.

Street Update:

- Winter preparations and repairs took priority with the early snow.
- # 24 (small tractor) - we have had 2-cylinder failures on the plow and are waiting on the parts. A new blade was purchased and is in operation. It has a different cylinder set up and should be better. We will have a spare when the other blade is repaired. (These breakdowns have all happened since snow started.) Also received an oil change.
- # 34 (Sweeper) has been winterized and parked.
- # 32 (Volvo) our other large plow is set up for salting and plowing if needed with no wing.
- # 29 (F-550) the hydraulic wing cylinder has been rebuilt with a different rod to prevent the issue that we are having and is in service. Also received an oil change.
- #26 (Ventrac) the new Ventrac is here and being used. Still waiting on the cab, snow blower, snow broom, salter to come in. It looks like mid to late December.
- # 25 (loader) received its 1000Hr Service.
- # 50 (Mower) got 2 new tires from stock to get ready for next year's mowing.
- # 31 (F-550) the electric motor for the J Jag wing hydraulics burned up. Luckily, we had a spare motor/pump assembly and the repairs were made quickly.
- #28 (big plow truck) installed new curb guard on the wing to help prolong the life of the blade.

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Water Update:

- Water department came and got oil and filters to do oil changes on the backhoe and workhorse van.

Misc.:

- Normal maintenance continues on all the equipment.



December 10, 2018

Honorable Mayor and Trustees,

The monthly fire report has been submitted for your review.

October report:

We had monthly Officers meeting

I attended two the Company meetings, Department Board meeting, Fire Police meeting, Village Board meeting.

I attended the Fire Fighter boot camp graduation where we had Firefighter Nate Stockwin graduate with over 160 hours of training.

I met with the Trustees on the Budget for 2019-2020

Minor repairs to 501 were made by 4Guys Fire Apparatus

The contract for the replacement of Engine 503 was hand delivered to 4Guys Fire Apparatus

I delivered and received back the contract for the new physical provider, and as of December 1, 2018 the will be providing our entry physicals.

Respectfully,

Mahlon Irish Jr.
Fire Chief

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/31/2018} And {12/01/2018}
 and District In "CV " ,"MA " ,"SH " ,"TH
 " ,"TS " ,"VH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	12	16.43%	\$0	0.00%
321 EMS call, excluding vehicle accident with	6	8.21%	\$0	0.00%
322 Motor vehicle accident with injuries	3	4.10%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	2.73%	\$0	0.00%
	23	31.50%	\$0	0.00%
4 Hazardous Condition (No Fire)				
444 Power line down	2	2.73%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	1.36%	\$0	0.00%
	3	4.10%	\$0	0.00%
5 Service Call				
521 Water evacuation	1	1.36%	\$0	0.00%
522 Water or steam leak	1	1.36%	\$0	0.00%
531 Smoke or odor removal	1	1.36%	\$0	0.00%
551 Assist police or other governmental agency	2	2.73%	\$0	0.00%
571 Cover assignment, standby, moveup	2	2.73%	\$0	0.00%
	7	9.58%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & cancelled en route	6	8.21%	\$0	0.00%
6111 Dispatched & cancelled en route by Law	3	4.10%	\$0	0.00%
6112 Dispatched & cancelled en route by	17	23.28%	\$0	0.00%
622 No Incident found on arrival at dispatch	2	2.73%	\$0	0.00%
	28	38.35%	\$0	0.00%
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	1	1.36%	\$0	0.00%
736 CO detector activation due to malfunction	1	1.36%	\$0	0.00%
743 Smoke detector activation, no fire -	4	5.47%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.36%	\$0	0.00%
	7	9.58%	\$0	0.00%
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	5	6.84%	\$0	0.00%

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/31/2018} And {12/01/2018}
and District In "CV ", "MA ", "SH ", "TH
", "TS ", "VH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
8 Severe Weather & Natural Disaster	5	6.84%	\$0	0.00%

Total Incident Count: 73

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/31/2018} And {12/01/2018}
and District = "VH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	8	30.76%	\$0	0.00%
321 EMS call, excluding vehicle accident with	3	11.53%	\$0	0.00%
	<u>11</u>	<u>42.30%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
445 Arcing, shorted electrical equipment	1	3.84%	\$0	0.00%
	<u>1</u>	<u>3.84%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
531 Smoke or odor removal	1	3.84%	\$0	0.00%
	<u>1</u>	<u>3.84%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
6112 Dispatched & cancelled en route by	6	23.07%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	3.84%	\$0	0.00%
	<u>7</u>	<u>26.92%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	1	3.84%	\$0	0.00%
736 CO detector activation due to malfunction	1	3.84%	\$0	0.00%
743 Smoke detector activation, no fire -	2	7.69%	\$0	0.00%
745 Alarm system activation, no fire -	1	3.84%	\$0	0.00%
	<u>5</u>	<u>19.23%</u>	<u>\$0</u>	<u>0.00%</u>
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	1	3.84%	\$0	0.00%
	<u>1</u>	<u>3.84%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 26

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/31/2018} And {12/01/2018}
and District = "TH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	2	10.52%	\$0	0.00%
321 EMS call, excluding vehicle accident with	1	5.26%	\$0	0.00%
322 Motor vehicle accident with injuries	1	5.26%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	10.52%	\$0	0.00%
	6	31.57%	\$0	0.00%
4 Hazardous Condition (No Fire)				
444 Power line down	1	5.26%	\$0	0.00%
	1	5.26%	\$0	0.00%
5 Service Call				
522 Water or steam leak	1	5.26%	\$0	0.00%
551 Assist police or other governmental agency	1	5.26%	\$0	0.00%
	2	10.52%	\$0	0.00%
6 Good Intent Call				
6112 Dispatched & cancelled en route by	6	31.57%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	5.26%	\$0	0.00%
	7	36.84%	\$0	0.00%
7 False Alarm & False Call				
743 Smoke detector activation, no fire -	2	10.52%	\$0	0.00%
	2	10.52%	\$0	0.00%
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	1	5.26%	\$0	0.00%
	1	5.26%	\$0	0.00%

Total Incident Count: 19

Total Est Loss:

\$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/31/2018} And {12/01/2018}
and District = "CV "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
4 Hazardous Condition (No Fire)				
444 Power line down	1	20.00%	\$0	0.00%
	<u>1</u>	<u>20.00%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
521 Water evacuation	1	20.00%	\$0	0.00%
	<u>1</u>	<u>20.00%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
6111 Dispatched & cancelled en route by Law	2	40.00%	\$0	0.00%
6112 Dispatched & cancelled en route by	1	20.00%	\$0	0.00%
	<u>3</u>	<u>60.00%</u>	<u>\$0</u>	<u>0.00%</u>
Total Incident Count:	5		Total Est Loss:	\$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/31/2018} And {12/01/2018}
and District = "TS "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	2	28.57%	\$0	0.00%
321 EMS call, excluding vehicle accident with	1	14.28%	\$0	0.00%
322 Motor vehicle accident with injuries	1	14.28%	\$0	0.00%
	<u>4</u>	<u>57.14%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
6111 Dispatched & cancelled en route by Law	1	14.28%	\$0	0.00%
	<u>1</u>	<u>14.28%</u>	<u>\$0</u>	<u>0.00%</u>
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	2	28.57%	\$0	0.00%
	<u>2</u>	<u>28.57%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 7

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/31/2018} And {12/01/2018}
and District = "SH "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	1	11.11%	\$0	0.00%
322 Motor vehicle accident with injuries	1	11.11%	\$0	0.00%
	<u>2</u>	<u>22.22%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
551 Assist police or other governmental agency	1	11.11%	\$0	0.00%
	<u>1</u>	<u>11.11%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	1	11.11%	\$0	0.00%
6112 Dispatched & cancelled en route by	4	44.44%	\$0	0.00%
	<u>5</u>	<u>55.55%</u>	<u>\$0</u>	<u>0.00%</u>
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	1	11.11%	\$0	0.00%
	<u>1</u>	<u>11.11%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 9

Total Est Loss: \$0

Homer Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/31/2018} And {12/01/2018}
and District = "MA "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
571 Cover assignment, standby, moveup	2	28.57%	\$0	0.00%
	<u>2</u>	<u>28.57%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	5	71.42%	\$0	0.00%
	<u>5</u>	<u>71.42%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 7

Total Est Loss: \$0

Homer Fire Department

Staff Activity by Activity Code (Summary)

Date Between {10/31/2018} And {12/01/2018} and
Activity Code In "AD " , "FX
" , "MX "

Activity Code	Staff Count	Total Hrs	Pct Hrs
FX Fire alarm response.	295	169.04	73.44%
MX Medical At Scene	160	61.12	26.55%
	<u>455</u>	<u>230.16</u>	

Chief of Police
Robert Pitman

Sergeant
Roland Eckard

Records Clerk
Kimberly Reitano

HOMER POLICE DEPARTMENT

43 ½ JAMES STREET
HOMER, New York 13077
(607) 749-2022 FAX: (607) 749-3675
homerpolice@yahoo.com



November 2018 Monthly report

Date: November 27, 2018

For the time period: 10/26/18 – 11/26/18

Mayor and members of the board,

Patrol Monthly Activities:

Please refer to the attached detailed reports for last month. There were a total of 300 calls for service during the month of November. Officers had a total of 15 Penal Law arrests which consisted of 9 misdemeanors and 6 felonies. They conducted a total of 61 vehicle and traffic stops, which resulted in 37 traffic tickets being issued, 2 arrests for the unclassified misdemeanor of Aggravated Unlicensed Operation in the 3rd and 1 for Driving While Intoxicated. They also investigated 13 motor vehicle collisions, 1 of which involved injuries.

Notable investigations or incidents during the month of November: a follow-up to the 2 separate burglaries that were mentioned in October's report, the individuals were arrested in the last week of October; a domestic related incident which resulted in an arrest for unauthorized use of a motor vehicle (an individual took a family member's vehicle without permission and returned it a few hours later, undamaged); criminal mischief to a vehicle parked in the parking lot of the intermediate / jr high school (damaged window) and a criminal mischief to a motor vehicle that was parked in the parking lot of a village business (tires were damaged);

School Officers Reports:

Please refer to the attached detailed school resource officer's report for October. There were a total of 301 incidents that the resource officers were involved in during the month of November.

Recent updates:

Security cameras updates: No issues with the current cameras during the month of November. Beard Electric is currently working in the town hall. I will be meeting with a representative with the possibility of adding cameras at the police department and the town hall.

Patrol vehicles updates: No issues with the patrol vehicles regarding maintenance.

Bike patrol updates: The bikes have been stored for the winter months. During a recent meeting with the Cortland Communities That Care I was informed that we would be receiving funding again in 2019 for the bike patrol.

Grant updates: As indicated in the October report, we were awarded \$3,811.00 for the 2019 traffic safety grant which started on October 1, 2018.

Miscellaneous and Events:

There were no notable incidents during the evening of Halloween. There were extra patrols out during the evening as well as there was a candy check at the fire department with fire department members.

The budgeting course presented by Penn State that I attending on November 6, 2018 and November 7, 2018 at Cornell University titled "Budgeting for Law Enforcement" was very informative. I believe what I learned during this course aided me in developing the 2019 police budget proposal that was presented to the village board on November 20, 2018.

The New York State Girls Soccer Championship was held at the high school on November 10, 2018. There were no incidents during the event but the organizers requested an officer to assistance with traffic and monitoring the spectators. The organizers reimbursed for the cost of the officer so that there was no expense to the village.

On Saturday, November 24, 2018, was "Small Business Saturday" and I had my 3rd annual "Coffee with the Chief" at Sinfully Sweet Café located at 17 South Main St. Several people stopped by and spoke with me during this event.

The Child Safety Education Program for the children and families of our community has began and we have accepted several donations so far. As indicated in the October report, SRO Giles, who is assigned to the elementary school, is facilitated this program, which will be providing child safety education material for children from the National Child Safety Council.

On December 4, 2018, I will be attending a planning meeting in Binghamton regarding the Department of Defense Medical Professional's (US Military's) Innovative Readiness Training (IRT).

In-service training for the officers is being planned during the month of December. The training will consist of legal and policy updates as well as Taser training.

In conclusion, I have spoken with Mayor McCabe about hosting a safety presentation for village residents during an evening sometime in December. The safety presentation would focus on burglaries, robberies and identity theft (scams or frauds) and it would provide residents with insight and safety tips that would hopefully prevent them from being a victim.

Respectfully submitted,



Robert H. Pitman
Chief of Police
Village of Homer Police Department

11/27/18
11:07

Homer Police Department
Law Total Incident Report, by Agency, Nature

Page: 4497
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Nature of Incident	Total Incidents

Agency: HOMER VILLAGE POLICE DEPT	
ADMINISTRATIVE	9
ALARM	7
ANIMAL PROBLEM	2
ASSIST	46
ATTEMPT TO LOCATE	3
CIVIL ONLY	2
CRIMINAL MISCHIEF	3
SPECIAL/CROSSING/TRAFFIC	16
DISTURBANCE OR FIGHT	2
DOMESTIC DISTURBANCE	1
ILLEGAL DUMPING	2
EMOTIONALLY DISTURBED PERSON	2
FIELD INVESTIGATION	7
OUTSIDE FIRE	1
FOUND PROPERTY	2
FRAUD	2
HARASSMENT	3
INFORMATION	2
INVESTIGATION OR UNKNOWN	4
JUVENILE INCIDENT	5
LARCENY OR THEFT	3
LOST PROPERTY	2
ILLEGALLY PARKED/ABANDONED	30
PROPERTY DAMAGE AUTO ACC	12
PERSONAL INJURY AUTO ACC	1
PROPERTY CHECK	105
REPOSSESSION	2
STOLEN VEHICLE	2
SUSPICIOUS ACTIVITY/PERSON	4
TRAFFIC PROBLEM	3
TRAFFIC STOP	61
VEHICLE/DRIVING COMPLAINTS	4
WARRANT SERVE	1
PERSON WITH A WEAPON	1
CHECK THE WELFARE	9

Total Incidents for This Agency:	361

Total Incidents for This Report: 361

Report includes:

All dates between `00:00:00 10/25/18` and `00:00:00 11/24/18`
All agencies matching `HPD`
All natures
All locations
All responsible officers
All dispositions
All clearance codes
All observed offenses
All reported offenses
All offense codes
All circumstance codes

11/27/18
11:07

Homer Police Department
Law Total Incident Report, by Agency, Nature

Page: 4497
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*** End of Report /tmp/rptEu3wJH-rplwtir.r3_3 ***

School Resource Officer's Report: 10/25/18 – 11/24/18

The School Resource Officer (SRO) program is a valuable partnership between The Village of Homer Police Department and Homer Central School District. The SRO's are based out of the school district buildings and maintains an office within the high school. This facilitates and allows the SRO's to be immediately accessible to students, faculty, administration and parents. The SRO's primary goals are to assist in maintaining the highest level of safety within our schools through prevention, and intervention as well as to reduce juvenile crime and incidents through education and counseling.

The SRO's investigate incidents which occur on the properties of schools within the Village of Homer (Elementary, Intermediate, Jr. High and High School). The SRO's facilitate assistance for all through the use of police department, school and community resources. The SRO's also conduct investigations, assist in certain student/parent meetings, phone consults, partner agency meetings, referrals, informal counseling, providing assistance to school officials and assistance to other police officers and agencies in regards to students or school issues and property.

The following data provides information and tracking of notable incidents handled for the time period of this report as well as a school year to date compilation.

Activity/Investigation	November 2018 Report	2018/2019 School YTD
Training	2	13
Disorderly person (non-student)		
Disorderly person (student)	17	37
Traffic or parking	79	240
Assist Staff/Faculty	34	133
Assist Student	24	38
Found property	1	1
Aggravated Harassment		
Assembly/Class Presentations	17	42
Computer Crime		
Motor Vehicle Accident	2	2
Police assistance	4	28
Parent/Guardian /Admin. meeting	6	14
Students Missing	10	27
Criminal Mischief	1	3
Lost Property/Larceny	4	10
Suspicious Activity/Person	2	14
Security Detail (e.g. Board Meeting, Sporting Event)	4	37
Open/Unsecured doors found	8	36
911 Hang-up		1
Weapon		1
Fire alarm/Alarm/Hazard/Drills		20
Medical/Mental Health/Check Welfare	1	7
Sex Crime	2	3
Drugs/Alcohol/Tobacco	2	12
Arrests		
Follow Up Investigation	9	15

Property Checks	57	135
Juvenile Complaint	2	2
Police Investigation	3	4
Suspicious vehicle (Run Reg./Spillman)	10	17
TOTAL	301	892

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

November 2018 Recreation Monthly Report

Submitted by Recreation Director Zack Pollak

Recreation Updates:

Cheer: The program has finished. Our 2nd tournament was canceled in Ithaca. Coach Amy did an excellent job this year. The program is growing. Next year we will open it up to 7th/8th graders and split into 2 squads with 2 coaches.

Basketball: Game scheduling is ongoing. I am making the rounds to practices and making sure the coaches have what they need. With adjusting practice schedules, working with the schools, scheduling referees, this takes up most of my time.

Ski Club: All forms have been dropped off to Labrador. Signups for the bus are still coming in. There was not much communication from the school, hopefully we can improve that.

Recreation Commission meets tomorrow.

Light of My Life.

Budget

Hopefully in the coming weeks I can start winding down my weekly hours a bit. Basketball takes up most of my time in the winter.

Darren "Hal" McCabe
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Water Billing Report

Submitted by Kristen Case December 7, 2018

Mayor and members of the Board:

Updates:

- Handhelds will be ready next week in order to start taking reads for January billing

Darren "Hal" McCabe
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November 2018 Water & Sewer Monthly Report

Submitted by Lawrence Barber on Dec 7th, 2018

Mayor and members of the Board:

Water Department Updates:

- Worked on Church put in a new circulating pump for hot water heat.
- Repaired water leaks on baseboard heaters at the Church.
- Repaired leaking water line going to the bathrooms and repaired toilet in the Church.
- Took down the drop ceiling at the Church.
- Gave the truck a good cleaning and wax them.
- Cleaned the water pump station and getting ready to paint.
- Helped with snow removal.

Sewer Department Updates:

- Pulled the sewer pumps on Fulton St. Both pumps had rags in them.
- Cleaned all floats, checked them and made sure everything was working.