

Darren "Hal" McCabe
Mayor
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Cell: 607-345-7174

Village Office
31 N. Main Street
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Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

BOARD OF TRUSTEES MEETING AGENDA

Wednesday July 11, 2018 – 6:00 p.m.

- 1. Regular Meeting of the Board of Trustees called to order by Mayor Hal McCabe.**
- 2. Approve Minutes - June 13, 2018**
- 3. Treasurer's report:**
 - A. Financial Status of operating funds, Newton Water Works Fund and General Fund, revenues and expenditures.
 - B. Authorize payment of bills
 - **F & G Funds – Vouchers 93-124 \$7,037.09**
 - **A Fund – Vouchers 248-329 \$297,646.94**
- 4. Report of Offices and filing of written reports: Cemetery, DPW, Farmers Market, Fire Department, Police Department, Recreation, Water Billing Updates, Water & Sewer.**
- 5. Privilege of the Floor**
- 6. Old Business**
- 7. New Business**
 - A. Approval of an Adaptive Swing to be Installed at Newton Park
 - B. Approval of a Settlement for Underpaid Gross Receipt Taxes owed by Verizon
 - C. Approval of Kevin McMahon appointment to be the Village Code Enforcement Officer
 - D. Approval of Donna Kotas appointment to be a Deputy Clerk-Treasurer
 - E. Approval to seek the services of a Professional Engineer, not to exceed \$7,500.00, to study, report and offer solutions for Municipal Parking within the Village
 - F. Approval of remuneration for both Planning Board and Zoning Board Appeals with Members receiving \$25.00 a meeting and Chairs receiving \$50.00 a meeting
 - G. Authorizing the Mayor to negotiate with Cortland County regarding Workman's Compensation issues
 - H. Authorizing the Promulgation of Rules for Garbage Bin Placement per Village Code 131
 - I. Authorizing the Mayor to submit a Grant Application, not to exceed by \$1,000,000.00 and not to exceed a local match of \$200,000.00, for Sidewalk Installation, Repair or Enhancement throughout the Village
 - J. Authorizing the Commitment of \$75,000.00 for DASNY Project #9201 – New Fire Truck for the Homer Fire Department

- K. Authorize Return of Tax Overpayment for Phase 1 Sewer
- L. Resolution Authorizing Extension of Terms of Mayor and All Trustees from Two (2) to Four (4) Years and Moving the Date of the General Village Election.
- M. Resolution Authorizing inclusion in the Tioughnioga River Local Waterfront Revitalization Program Plan Update

8. Attorney

9. Comments by Board Members

10. Executive Session

11. Adjournment

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June 2018 Glenwood Cemetery Monthly Report

Submitted by Jim Toolan on July 6, 2018

Mayor and members of the Board:

Cemetery Updates:

- 14 burials, 4 cremations and 10 full
- 1 tent and chairs rental order for this month
- 1 foundation put in.
- Made corner markers for the lot sales made this year so far.
- Mowing and trimming are ongoing.
- Mike's 700 needed new front tire and a new battery

Cemetery Clean-Up:

- Cleaned up storm damaged Pine tree on Section 16.
- Cleaned up a large Maple tree branch that split off the Maple tree in the little circle below the cemetery shed.
- Took down and removed a dead pine tree on Section 5, southeast corner.
- Straightened dangerously tipped and/or fallen stones on Sections 5, 6, 7, 8, and 2.

Misc.

- Fuel used for Diesel truck – 22 gallons, Loader 545D – 30 gallons and mowers and trimmers used 15 gallons for a total of 125 gallons.

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June 2018 Streets and Parks Monthly Report

Submitted by Superintendent Michael E. Harter on July6, 2018

Mayor and members of the Board:

Street Updates:

- North Fulton and North Cortland Streets were ground and paved. Also, it included the front parking lot at the street garage.
- All the following helped us with our paving - Town of Homer, hauling and large roller, Town of Cortlandville, Town of Scott, Town of Virgil, Town of Solon, Town of Truxton, and Town of Preble helped hauling. Without their free help, we would not have been able to get our paving done in 2 days. A big THANK YOU to all.
- The rear and side of the Fire Station will get ground and paved after the water line is installed.
- Water Department front parking area and High Street will be getting ground and paved.
- Street patching and driveway repairs near our streets will be going in the months of July and August.
- Tree trimming and removal is ongoing and progressing well.
- Street sweeping is ongoing.
- Flower watering and watering of the new trees is ongoing daily.
- We are still picking up a lot of brush on the streets from residents cutting and trimming other trees on their properties.

Park Updates:

- Upkeep on all the parks are ongoing daily.
- Newton Water Works will be getting several trees cut down and the historical sign has been removed and is getting repainted.
- Waiting on a quote to change the 9 street lights on Main Street that we own and maintain to LED's and repair the base mounts.
- Mowing, trimming and trash pickup is ongoing every day.
- Assisted office personnel with fixed asset inventory for Streets and Parks, Recreation, and Fire Department assets.

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Misc.:

- Assisted Plymovent on installing the exhaust system at the Fire Department. Nick will explain more as we had to install all tail pipe adaptors on all the trucks.
- Assisted the Police Department and moved a small shed given to the police from Preble to Homer and repaired by us.
- Working on a sidewalk repair and replacement grant project with Dan.
- Please note: We have done some digging on Durkee Street storm drain and we are working on building up a resident's yard at the end of Durkee and Prospect Street per the resident's request.

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June 2018 maintenance report

Submitted by Nicholas Casterline MEO/Mechanic July 6, 2018

HFD updates

- **The Plymovent system is up and running at the station. I was very busy getting all the exhaust modifications done. And also had to assist with moving trucks for the installers.**
- **531-underwent its annual aerial certification which I had to complete 3 minor repairs. Upon further review we found an issue that is not allowing the tower to fully retract. Upon investigating further with the help of Mike McCrory and several phone calls with Shaun from Fire Line Equipment in Pennsylvania it was determined that there is extensive wear of the shive wheels on the tower and need replacement. (This is normal wear over time) Fire Line has been scheduled to come up here and complete the repairs.**

HPD Update

- **All vehicles are in good working order the only repair was a new set of wiper blades. Mike McCrory and I also went to Preble and used their loader to put the storage shed on our trailer and deliver it safely to HPD**

Street Update

- **#21 brake repairs have been completed. A new door latch assembly has been ordered 7/5/18 truck is again **out of service** due to door not latching
Several other small repairs completed.**

Water Update

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No vehicle repairs

Misc.

- On top of repairs I worked on the Grinding and Paving of Cortland St., North Fulton St. and the shop. Was trained on the operation of the sweeper truck and have done some sweeping on my own. I have also been walking the streets and measuring sidewalks with Mike Harter and Mike McCrory!!

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Homer Farmers' Market Report

Submitted by Kristen Case July 6, 2018

Updates:

- Vendors that we have had are:
 - Dave's Veggies (produce, plants, flowers)
 - Entomos Apiaries (honey)
 - Blue Owl Farms (produce)
 - Cayuga Street Cookies and More (cookies, sweet breads, jewelry, jams, jellies)
 - Maggie Phelps (henna tattoos, soaps, chapsticks)
 - Solon Gardens (produce, plants, flowers)
 - Back East Farm (mushrooms)
 - Hidden Hollow Farms (breads, produce, fresh eggs, cookies, skin care products)
- Vendors that will be starting
 - A maple syrup vendor ☺
- I'm going to look into placing an ad in the Cortland Standard and the Homer News



July 6, 2018

Honorable Mayor and Trustees,

The monthly fire report has been submitted for your review.

July report:

The exhaust extraction system has been installed and working.

The department attended calling hours and funerals for Donald L. Barber and Roy Crandall
Ladder 531 has a minor issue with some ladder extension/retraction cable pullies and
Fireline Equipment is scheduled to be here July 17 and 18 if needed to make the repairs

All ground ladders have been tested and repaired as necessary

We have hung several banners for various events. (We need to look at this as several issues
have come up)

I met with ESIP on our insurance renewal with the Mayor

We had a truck committee meeting on the replacement of Engine 503

We had monthly Officers and Chiefs meetings

There is a meeting scheduled with Cortland, Cortlandville and Homer departments to
discuss joint "purchasing" of physicals and cancer screening in preparation for the new
cancer bill.

Respectfully,

Mahlon Irish Jr.

Fire Chief

45 South Main Street • P.O. Box 58 • Homer, NY 13077 • 607/749-3121

Fax 607 / 749-4948

Chief of Police
Robert Pitman

Sergeant
Roland Eckard

Records Clerk
Kimberly Reitano

HOMER POLICE DEPARTMENT

43 ½ JAMES STREET
HOMER, New York 13077
(607) 749-2022 FAX: (607) 749-3675
homerpolice@yahoo.com



June 2018 Monthly report

Date: July 3, 2018

For the time period: 05/26/18 – 06/26/18

Mayor and members of the board,

Patrol Monthly Activities:

Please refer to the attached detailed reports for last month. We had a total of 234 calls for service during the month of June. We had a total of 1 arrest, which consisted of bench warrant for a misdemeanor. We issued a total of 33 vehicle and traffic tickets, 2 of which were for the unclassified misdemeanor of Aggravated Unlicensed Operation in the 3rd degree. Officers also responded and investigated 4 motor vehicle collisions.

Notable investigations or incidents during the month of June: a residential burglary where jewelry was stolen; criminal mischief complaint at a local business; a suspicious vehicle parked unoccupied at the waterworks; which was determined to have been stolen from Central Square (Oswego County) and various acts of criminal mischief (pranks) at the high school.

School Officers Reports:

Please refer to the attached detailed school resource officer's report for June. There were a total of 51 incidents that the resource officers were involved in during the month of June.

Recent updates:

Security cameras updates: Beard Electric installed security cameras at Calale Park in May. At this time all of the security cameras are operational. I have assigned an officer to check the cameras at least once a month to determine if there are any issues with them.

Patrol vehicles updates: No issues with the patrol vehicles regarding maintenance.

Bike patrol updates: As indicated in the May monthly report, bike patrol has started again. During the summer months bike officers will be utilized during the evening hours throughout the week as well during the daytime on Saturday's. They will also be utilized during public events within the village and also during the night time if needed to deter any criminal or other issues that may arise.

Officer Smith completed the bike patrol school at SUNY Cortland and he is now a certified bike officer. We are in the process of purchasing another police bike from the City of Cortland Police Department to add to our bike fleet. The bike we are purchasing is smaller than any of the others we currently have and it will accommodate smaller officers.

Grant updates: No updates regarding the New York State traffic safety grant that I applied for in April for 2019. No updates regarding the federal pilot grant program for funding for law enforcement for reducing trespassing on railroad property.

SRO contract updates: The SRO contract expired in June. A new contract was composed to reflect the additional SRO's and equipment costs for the 2018-2019 school year. The contract was submitted to the school board in June and was approved. The contract will be forwarded to the village board for approval.

Miscellaneous and events:

The Cortland County Emergency Response and Communications fundraising race was held on June 2nd. The race was led by Bike Patrol Officer SanJule and fire police from Homer and Cortlandville Fire Departments assisted with traffic.

The Fireman Field Days were on June 7th, 8th and 9th. Officers patrolled the grounds during it as well as assisted with the parade. There were no notable incidents during it.

The Relay for Life fundraising event was on June 16th, from noon until midnight on the Village Green and elementary school. There were also no notable incidents during this event as well.

The Route 41 Sales (yard and garage sales) from Route 20 in Skaneateles to North Main St in Homer, will be on June 29th & 30th and July 1st. To prevent any traffic or parking issues, additional no parking signs will be placed along the north side of Clinton St.

On July 14th from 10am until 12pm, there will be a bike rodeo at the intermediate school on Clinton St for children ages 5 to 12. The rodeo will include free helmet give away, obstacle and skills courses, bike inspection, bike laws and education. The police department, along with Cub Scouts Pack 85, the Cortland County Sheriff's Office and the Cortland County Health Department will be hosting this. The sheriff's office and the health department will also be checking child safety seats. There is no cost to participate in the rodeo.

Holiday in Homer will be on the Village Green on July 21st. This event typically attracts several hundred people to the Village Green. Due to this an officer will be assigned to the event to ensure that there are no issues.

Also on July 21st, the Homer Congregational Church will be hosting a race starting at 8:30am. The race will start on the Village Green and go north on S. Main to N. Main outside of the village on Route 11 to the 81 overpass by Pine Hill Trailer Park and then back to the Village Green. The police department and sheriff's office will assist with traffic during the race.

The Route 90 Sales will again be the last Friday and Saturday in July. To prevent any traffic or parking issues, additional no parking signs will be placed along the north side of Cayuga St.

In conclusion, Robert and Darlene Lieber from Preble donated a small shed to the police department. The shed will be utilized to keep items such as flares, targets stands and other supplies that we currently store inside the police department.

The village DPW along with assistance of the Preble Highway Department, were able to load and transport the shed to the village. It will be in the parking lot outside the police department. A local boy scout troop will be painting it for us sometime during the next few weeks. I would like to take this opportunity to thank the Lieber's for their donation along with the DPW and the Preble Highway Department.

Respectfully submitted,

Robert H. Pitman
Chief of Police
Village of Homer Police Department

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JUNE 2018 Recreation Monthly Report

Submitted by Recreation Director Zack Pollak

Recreation Updates:

- **Soccer** – Good feedback about changes we implemented. A bit of a rough start due to the crazy weather we've had the past 2 weeks. JV & Varsity players have been coming down to assist coaches. Ordered size 3 balls for PeeWee which has been requested for several years. Darl Zehr donated 12. Soccer has occupied most of my time. Referees have been great.
- **Babe Ruth:** All is well. Teams took a break this week due to holidays. 2 home games next week.
- **Mobile Arts & Crafts:** Well attended so far! More kids showing up compared to last year.
- **Summer Concert Series:** Off to an excellent start. We utilized the C4A last week for the 1st show (Old Timers). Had ~75~ people which was a great showing for how terrible the rain was. Casey Max and the cats had 50 - 75 people last week was good for a holiday, but we'll probably avoid running a concert on the 4th of July in the future. Molly and the Badly Bent Blue Grass Boys are on @7 tonight so let's get out of here quick 😊
- **Football/Cheer:** We will need to order approx. 20 small and medium helmets due for 3rd graders, as well as some additional shoulder pads and pants. Going to run a clinic and equipment try on day. Working on inventory this week.
- **Little League:** Fields need attention and maintenance. Rec & Little League will meet to discuss next year and proper ways to prep and maintain the field.
- **Adaptive swing set** – Aiming to work on that this week.

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Water Billing Report

Submitted by Kristen Case July 6, 2018

Mayor and members of the Board:

Updates:

- Water bills were completed and sent out at the end of June.
- It was a much smoother process, I believe most, if not all, of the problems have been figured out and resolved
- Few billing complaints, most high bills were caused by nonpayment on last bill.
- Next month, I will send late notices to accounts that are not yet paid... this should help to eliminate some of the missed payments and future high bills.

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June 2018 Water & Sewer Monthly Report

Submitted by Lawrence Barber on

Mayor and members of the Board:

Water Department Updates:

- Repaired catch basin on Durkee and Henry Street
- Tree clean up in Newton Park from high winds
- Replaced a broken water curb stop at 136 South Main
- Deaden the old 3" water on James Street.
- Blacktop where we dug for the 3" repair.
- Helped Street Dept. with grinding and Blacktop
- Hunting for a water leak and found it at the corner of Grove and 281 and made the Repair.
- Working on water line at Fire Station and finding a lot of thing in are way.
- Fire Hydrant are now all painted.
- Installed a new 8 HP motor on are Road Saw. Are old motor was shot.

Sewer Department Updates:

- Cleaned all the floats at all sewer pump stations.