

**Village of Homer Board of Trustees Meeting
April 14, 2015**

The regular meeting was called to order by Mayor Suits at 5:00 PM. Present were Trustees Paul Gower, Kevin Slack, Eugen Smith and Andrew Brush; Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Also present were Craig Umbehauer, Mr. & Mrs. Clune, Don Ferris, Tim Maxson, Charlie Ford and Chief Mark Helms

The newly re-elected Trustees are Kevin Slack and Eugene Smith, Mayor – Genevieve A. Suits
Election was as follows: Mayoral race – Genevieve Suits – 338 Ed Finkbeiner – 323
Trustees: Kevin Slack – 462 Eugene Smith – 391 Suzanne Riley - 348

Minutes from March 3, 2015 were approved as submitted, motion Trustee Gower, all aye.

TREASURER’S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Brush - all ayes.

Motion Trustee Slack, - all ayes to pay the following bills:

General Fund	Vouchers 17-76	\$	110,415.92
Water Fund	Vouchers 14-34	\$	14,672.43
Sewer Fund	Vouchers 14-34	\$	7,053.07
Capital Projects Fund	-----		-----
Comm. Dev. Fund	-----		-----

Mayor Suits read a letter from Attorney Perfetti stating he was removing his name from consideration for the Village Attorney position.

NOTICE IS HEREBY GIVEN that the Village Trustees of the Village of Homer, Cortland County, New York at a meeting held April 14, 2015 duly adopted the resolution, a summary of which is published herewith, subject to permissive referendum as provided in the State of New York.

**Village of Homer
ORGANIZATIONAL BUSINESS & ANNUAL APPOINTMENTS – 4/14/2015**

<u>APPOINTMENTS</u>	<u>CHAIRMAN</u>	<u>MEMBER</u>
Police	Andy Brush	Eugene Smith
DPW	Andy Brush	Paul Gower
Fire Department	Paul Gower	Eugene Smith
Recreation	Kevin Slack	Paul Gower
Cemetery	Kevin Slack	Andy Brush
Codes	Paul Gower	
Beautification	Andy Brush	Kevin Slack
Village Green Liaison	Mayor Suits	

APPOINTMENTS TO COMMISSIONS:

Zoning Board (5 year term)
Amber Eckard-term expires 2020

Planning Board (5 year term)
Mahlon Irish Jr.-term expires 2020

Recreation Commission (5 year term)
Gary Harrington - Term expires 2018

Cemetery Commission (3 year term)

Beautification Commission (5 year term)
Terre Dennis – term expires 2020

Village Clerk-Treasurer	Lou Anne Randall
Deputy Village Clerk-Treasurer	Karen Gaebler
Deputy Mayor	Andy Brush
Registrar of Vital Statistics	Lou Anne Randall
Deputy Registrar of Vital Statistics	Karen Gaebler
Historians	
Official Newspaper	Cortland Standard
Official Depository	Key Bank, Homer, Alliance Bank of Cortland, HSBC, Edward Jones, First Niagara
Records Management Officer	Lou Anne Randall
Village Attorney	
Records Management Advisory Board	Mayor Suits
OSH Manager	Lou Anne Randall
Fair Housing Coordinator	Karen Gaebler
Cable Representative	
Auditor	Ciaschi, Dietershagen, Little & Mickelson
Code Enforcement Officer	Craig Umbehauer
Board to review financial reports of depositories.	

Board to review purchase order/procurement policy of the Village of Homer.

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Review Investment Policy.
Review Fee Schedule

CONFLICT OF INTEREST STATEMENTS:

1st Tuesday of each month at 5:30 p.m., designated as meeting date for the Village Board of Trustees unless otherwise publicized.

OPEN PURCHASE ORDERS BE ISSUED FOR COUNTY ITEMS ON STATE BID.
Review Rates.

PASS THE FOLLOWING RESOLUTIONS:

1. **Whereas** the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

Section 1. *That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of \$.57 per mile. This includes reimbursing employees and officers. Fire Chiefs are not to exceed their caps that have been placed by the Village Board of Trustees.*

Section 2. *That this resolution shall take effect immediately.*

2. **Whereas** there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors Annual Meeting and Fall Training School for Fiscal Officers and Municipal Clerks; c) the NYCOM Public Works Conference for the Streets/Parks Department, and AWWA Meetings for the Water/Sewer Department.

Whereas it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. *That the following officers and employees are hereby authorized to attend the following schools: NYCOM General Meetings - Mayor Suits; NYCOM General Meetings - Members of the Board of Trustees; NYCOM General /Fall Training School - Lou Anne Randall, Clerk-Treas., Karen Gaebler Dep. Clerk-Treas.; AWWA Meeting - Supt. Lawrence Barber and Jeff Lewis; NYCOM Public Works Conference & NYS Assoc. of Highway Supt. School –Supt Lawrence and Jeff Lewis*

Section 2. *That this resolution shall take effect immediately.*

3. **Whereas** the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and **Whereas**, all such claims shall be presented at the next regular meeting for audit, and **Whereas**, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

NOW THEREFORE BE IT RESOLVED:

Section 1. *That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.*

Section 2. *That this resolution shall take effect immediately.*

4. **Review rules of procedures.**

Village of Homer Organizational Appointments and policy was submitted by Mayor Suits: on motion by Trustee Smith – all ayes.

ACCEPTANCE FOR FILING OF WRITTEN REPORTS:

CEMETERY - no report was received.- They are now open.

CODES – report was received as submitted, **motion** to accept by Trustee Gower - all ayes.

Thomas was notified that 2 N. Main Street. Renee Neiderman was renovating apartments without permits. An order of violation was sent to her. 49 Clinton Street is building a fence without a permit. Code Officer Craig will be addressing this issue. Craig stated the heater was removed from Dasher's. Code Office would like to advertise next year that sidewalks will be cleaned at all times and to be more aggressive on this issue.

POLICE – report was received as submitted, **motion** by Trustee Slack– **all ayes**.

The new data base for Cortland County will be going on line on April 20, 2015. They have been attending classes on this issue.

DOGS –report was received as submitted, motion by Trustee Slack – all ayes.

RECREATION – report was received as submitted, **motion** Trustee Smith - **all ayes**.

Spring signs ups have started at the recreation office. Lights are out at the Calale fields. The electrician is coming tomorrow to check out the situation.

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WATER/SEWER/STREETS/PARKS & MEO – report was received as submitted, **motion** Trustee Brush - **all aye**.

Spring cleanup will be under way next week. They are checking manholes plus water mains for any leaks.

FIRE DEPARTMENT PRESIDENT'S –

Two memberships were submitted for approval. They were lacking the arson and background checks. Until the paperwork is complete the memberships are on hold.

FIRE CHIEF'S - report was received as submitted, **motion** Trustee Smith-**all ayes**.

The Homer Fire Department elections were held and all the officers stayed the same as last year. They have had a busy month with fire calls.

Mayor reviewed the Barton & Loguidice updated collection system inflow/infiltration investigation for CWSRF Planning Grant. On motion by Trustee Brush the board approved to proceed with the services and agreement for the grant. – all ayes.

Farmers Market Bobcat Rawks, Bob Holdswarth, Nancy Lee, Hugh McCabe, and Leslie Kannus explained to the Village Board how important the Farmers Market is to the community. The Farmers Market started in 2010 and has been successful since the beginning. Bobcat stated they need help with advertising and publications to keep the farmers market striving. They were asking for money to keep the market sustainable. The Mayor and board said they could help with advertising but if they are specifically looking for money they need to come in September when we start the budget process for next year. Our budget has already been passed for this year. We are willing to submit a grant on their behalf. The farmers market would have to write and gather all information for the grant.

Trustee Gower would like to see the vacant property building list be administered through the code officer.

Attorney Perfetti stated there was nothing new on the budget inn property.

Trustee Smith explained he does not want to go back to the Town Hall. He handed out a sketch plan of a new building that could be constructed on the Tennis/basketball court. He stated the approximate cost would be \$210,000. The Village has 272,000 in reserve designated for this building. The village would not raise taxes and the DPW would help with most of the work to keep cost down. Trustee Smith would like the Mayor to say Thank you for the offer but the Village is going in another direction.

The Mayor explained to everyone that these are just ideas nothing has been decided on. Trustee Smith than made the following motion:

On motion by Trustee Smith to have the Mayor contact the Town of Homer to tell them the Village has other options and are not interested moving back into the Town Hall. This would mean no further testing is required. Ayes: Trustee Brush, Smith and Gower. Nays: Trustee Slack.

Mayor reported the compost will open on April 18th.

The Village board will conduct a workshop with Jeff Lewis and Lawrence Barber to review all of our equipment at the Village garage on May 4th at 5:30 pm.

Trustee Gower suggested that the Village put a monthly update in the Homer News.

Code officer Craig Umbehauer would like to put an article in the paper regarding mowing lawns.

NYCOM Annual Meeting will be May 4-6 in Saratoga Meeting.

On motion by Trustee Gower the board moved to adjourn the meeting at 6:45 PM - all ayes.

Mayor Genevieve Suits
Lou Anne Randall, Village Clerk-Treasurer