

**VILLAGE CLERK'S
OFFICE**
31 North Main Street
HOMER, NY 13077

**VILLAGE OF HOMER
INCORPORATED 1835
COUNTY OF CORTLAND
STATE OF NEW YORK**

**THE "HOMEVILLE" OF
DAVID HARUM**
PHONE 607-749-3322
FAX 607-749-2642

**BOARD OF TRUSTEES
MEETING AGENDA**

Wednesday June 13, 2018 – 6:00 p.m.

PUBLIC HEARING #1: Through Traffic Prohibition Central Park Place. A LOCAL LAW AMENDING HOMER CODE Section 210-44: Vehicles and Traffic OF THE CODE OF THE VILLAGE of HOMER in CORTLAND COUNTY, NEW YORK. This will be Local Law 2 of 2018.

Be it enacted by the Board of Trustees of the VILLAGE OF HOMER as follows: The VILLAGE of HOMER Code Section 210-44 is hereby amended by this Local Law to add these provisions as follows:

Section 1. Amending the Through Traffic Prohibition along Central Park Place

The Section Schedule XI: Through Traffic Prohibited section titled Central Park Place is hereby amended to read as follows:

Name of Street	Hours/Days	Location	Excluded Vehicles from these restrictions
Central Park Place	8:15 a.m. to 9:00 a.m. and 2:45 p.m. to 3:45 p.m. school days	Entire Length	School buses, faculty and staff operated vehicles

Besides the above amendment, all other section and paragraphs remain unchanged.

Section 2. Separability

If any part or provision of this Local Law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other persons or circumstances, and the BOARD OF TRUSTEES of the VILLAGE of HOMER hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.

Section 3. Effective Date

This Local Law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

PUBLIC HEARING #2: All-Terrain Vehicle Definitions. A LOCAL LAW AMENDING HOMER CODE Section 212-2: Vehicles, all-terrain OF THE VILLAGE of HOMER in CORTLAND COUNTY, NEW YORK. This will be Local Law 3 of 2018.

Be it enacted by the Board of Trustees of the VILLAGE OF HOMER as follows: The VILLAGE of HOMER Code Section 212-2 is hereby amended by this Local Law to read as follows:

Section 212-2. Definitions.

As used in this chapter, the following terms shall have the meaning indicated:

ALL-TERRAIN VEHICLE – Any all-terrain vehicle or wheeled recreational device(ATV) that is not considered a "motor vehicle" under New York State vehicle and traffic law and is motor-propelled, or contains a motor to assist the operation of

said vehicle, or is electronically propelled and which includes but is not limited to the following: "dirt bikes," "minibikes," "goKarts," "dune buggies," "trail bikes," "skateboards," "motor-scooters," "scooters," and "mopeds."

PRIVATE PROPERTY – All land and buildings in the Village of Homer not included in the definition below of "public property" nor part of the public road system.

PUBLIC PROPERTY – Lands and buildings owned or leased by the Village or Town of Homer within the village, any school district, the County of Cortland or the State of New York or any equivalent public body. This definition specifically excludes any public roadways owned or maintained by any of the aforementioned public entities.

Besides the above amendment, all other section and paragraphs remain unchanged.

Section 2. Separability

If any part or provision of this Local Law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other persons or circumstances, and the BOARD OF TRUSTEES of the VILLAGE of HOMER hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.

Section 3. Effective Date

This Local Law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

**BOARD OF TRUSTEES
MEETING AGENDA**

Wednesday June 13, 2018 – 6:00 p.m.

- 1. Regular Meeting of the Board of Trustees called to order by Mayor Hal McCabe.**
- 2. Approve Minutes - May 9, 2018**
- 3. Treasurer's report:**
 - A. Financial Status of operating funds, Newton Water Works Fund and General Fund, revenues and expenditures.
 - B. Authorize payment of bills
 - **F & G Funds – Vouchers 63 - 91 \$78,675.83**
 - **A Fund – Vouchers 163 - 247 \$92,278.46**
- 4. Report of Offices and filing of written reports: Cemetery, Codes, Dogs, DPW, Farmers Market, Fire Department, Fire Inspection, Police Department, Recreation, Water Billing Updates, Water & Sewer.**
- 5. Privilege of the Floor**
- 6. Old Business**
- 7. New Business**
 - A. Approval of Karen Snyder's Proposal for Organization of Records and Retention Program
 - B. Approval of Carol Golden Engagement Letter to prepare FY's 17/18 AUD
 - C. Approval of a Recreation Contract between the Village and the Town of Homer
 - D. Approval of a \$45,000 Land Purchase adjacent to Glenwood Cemetery
 - E. Authorize DPW Superintendent Harter to Auction Surplus Vehicles
 - F. Easy Acres National Award Environmental Stewardship
 - G. Draft Resolution Discussion of Board Term Extensions and Election Date Move
 - H. Resolution to set the Standard Work Day for DPW Employees and Police Officers per NYSLRS
 - I. Resolution for Phase 4 of the Smart Water Meter Project
 - J. Resolution to Change Low Income Senior Citizens Tax Exemption Sliding Scale
- 8. Attorney**
- 9. Comments by Board Members**
- 10. Executive Session**
- 11. Adjournment**

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

May 2018 Glenwood Cemetery Monthly Report

Submitted by Superintendent Jim Toolan on June 7, 2018

Mayor and members of the Board:

Cemetery Department:

- Mowing and trimming constantly as burials allow.
- The cemetery was mowed and trimmed twice before Memorial Day.
- Nineteen burials this month, 14 full, 5 cremations.
- Four foundations installed
- Four lot sales

Repairs:

- Mike's X-710 needed a new battery - \$34.99 minus \$5.00 core return.
- Mike's X-710 also needed a new 18: 8:50 .8 NHS front tire. Cost \$59.00 at TSC

Clean-Up:

- Cleaned up a downed tree that fell onto the field from tree line.

Country Acres Animal Shelter

Record count on this entire report: 25
Run Date: 06-01-2018 01:21:58 PM by Lindsay Andersen
No data limits were specified for this report

Completed Incident Register 05-01-2018 to 05-31-2018

Group By Town
Order By Town
Page Number: 12 of 14

Town: VILLAGE OF HOMER

Incident ID	Origination	Priority	Town	Assign to	Final Outcome
	05-14-2018 04:09:56 PM	0	Village Of Homer	Lindsay Andersen	Notice To Comply
	Assigned: 05-14-2018 04:11:01 PM		Reason(s): Noise Complaint,Unlicensed		
	Arrived: - - : : AM		Location: 6 North Fulton Street, Homer, NY 13077		
	Complete: 05-14-2018 04:11:03 PM		Call taken by: Lindsay Andersen		
	Cycle Time: 01 M		<u>Citizen Making Report</u>	<u>Animal Owner</u>	
			Michael Kopley	Rachel Parker	
			10 North Fulton St	6.5 North Fulton Street	
			Homer, NY 13077	Homer, NY 13077	
No animal is linked to this Incident					
End of Group	Group count: 1				

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

April and May 2018 Maintenance Monthly Report

Submitted by Superintendent Nicholas Casterline MEO/Mechanic on June 7, 2018

Mayor and members of the Board:

Maintenance Updates:

The past two months have been very busy for me between winter tear down and cleaning, to all the spring and summer gear up on top of all the regular maintenance.

Street Maintenance:

- Street #16 - coolant leak – repaired, hose
- Street #31 – rear flasher repairs
- Street #30 – repair tarp arm
- Street #36 – (bobcat) rebuild quick tach for the bucket and replace worn out bucket
- Street #28 – replace brakes and wheel seals. This is our big plow truck
- Street #42, #50, #56 – All got new blades for mowing, also serviced all mowers
- Street #24 – new plow bolts and went to CNY Farm Supply for clutch and hydraulic repairs. This is the little tractor for plowing sidewalks. Repairs not complete yet.

Police Maintenance:

- Police #126 – lub, oil and filter change
- Police #125 – lub, oil, filter and tires

Fire Department:

- HFD #542 – lub, oil, filter and reassemble to be put back in service
- HFD #511 – lub, oil, filter and exhaust modification for the Plymovent system at HFD
- HFD #522 – exhaust modifications for Plymovent
- HFD #521 – complete exhaust replacement and modification for Plymovent
- HFD #541 – diagnose coolant leak - found that the radiator is leaking and is no longer made. This will result in the truck being placed out of service for 1-4 weeks, while the radiator is sent

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

out for repairs. While the truck is down, several other repairs will be made including new brakes and some charging system wiring repairs.

- HFD #501 – had to replace the siren motor

Water Department:

- Water #1 – lub, oil, and filter
- Water #4 – transmission service

Recreation:

- Recreation Van #17 – NYSI, wheel bearing and ready for summer use.

New Updates:

- Currently Street truck #21 is in our shop having major brake system repairs, including new master cylinder calipers rotors and pads. This truck was scheduled to be replaced this year, while this truck is down. I will be doing a thorough inspection for any other repairs that will need to be done.

This is not all the repairs that have been done, but it is a good overview. I have also been assisting with road repairs and clean up around the Village.

Darren "Hal" McCabe
 Mayor
 Mayor@HomerNY.org
 Cell: 607-345-7174

Village Office
 31 N. Main Street
 Homer, NY 13077
 Phone: 607-749-3322
 www.HomerNY.org



Village Police: 607-749-2022
 Newton Water Works: 607-749-2511
 Glenwood Cemetery: 607-749-3517
 Streets and Parks: 607-749-3813
 Recreation: 607-749-2161
 Codes: 607-745-3177

March 2018 Streets and Parks Monthly Report

Submitted by Superintendent Michael E. Harter on June 11, 2018

Mayor and members of the Board:

5 Year Plan Street Department Vehicles and other Motorized vehicles with replacement dates.:

	Replace	Estimate Cost
5 Years on all small trucks and smaller motorized equipment, 10 years on larger vehicles		
#16 was water dept. vehicle was moved to recreation, needs to go and replaced with a ¾ ton pickup With a plow and moved to Street Department	2018	30,000+6,000
#20 Cemetery 1998 Ford 545D tractor with a front bucket, needs to be replaced by a similar size tractor with a snow blower attachment, for use by cemetery in the summer and street in the winter	2018	150,000
#21 Street vehicle, 2011 Ford ¾ pickup with plow, replace with same or new plow	2018	30,000+6,000
#22 Cemetery 2012 Ford F350 small dump truck, add a plow to the truck used by street and cemetery	2018	6,000
#32 Street vehicle, 2000 Volvo large plow truck with sing, replace with same size vehicle	2018	175,000
#33 Open number for street vehicle – some kind of lift vehicle for trimming trees and street lights	2018	25,000

Darren "Hal" McCabe
 Mayor
 Mayor@HomerNY.org
 Cell: 607-345-7174

Village Office
 31 N. Main Street
 Homer, NY 13077
 Phone: 607-749-3322
 www.HomerNY.org



Village Police: 607-749-2022
 Newton Water Works: 607-749-2511
 Glenwood Cemetery: 607-749-3517
 Streets and Parks: 607-749-3813
 Recreation: 607-749-2161
 Codes: 607-745-3177

#38 Street vehicle, 1975 Gallion Roller, pavement roller	replace	2018	42,000
#41 Street 2010 John Deere Z925A Zert turn mover	replace	2018	10,000
Misc. as needed, chain saws, trimmers, leaf blower and snow blowers small for sidewalks		2018	2,500
#24 Street 2013 Massey Ferguson small tractor with plow and small snow blower		2019	
#27 Street (at water) 2012 Ford ¾ ton pickup with plow 4x4	now at streets	2019	
#36 Bobcat S175 skidsteer with bucket, grinder and sweeper		2019	
#29 Street 2015 Ford F550 dump 4x4 with plow and wing		2020	
#31 Street 2016 Ford F550 dump 4x4 with plow and wing		2021	
#25 Street 2017 Caterpillar loader		2022	
#28 Street 2012 International 7500 Dump	10 years old	2022	



June 6, 2018

Honorable Mayor and Trustees,

The monthly fire report has been submitted for your review.

April report:

The exhaust extraction system parts are starting to arrive
We worked with the Water department to relocate the water line that goes under the addition to the station.
Members attended a combined vehicle extrication training at the Preble FD with their members and members of the Tully FD.
We sent members and Ladder 531 to Tully FD at their request to conduct a joint training
And look at and set the ladder up at some of their hi hazard buildings
The Chiefs held our meeting and task assignments were decided upon for the year
Organizational Officers meeting was held, expectations for the year were expressed and Discussed

May report:

All trucks were cleaned by the members in preparation for Memorial Day and our Field Days
Flags were placed on the graves of our deceased members in several cemeteries in the County
DPW is working on the conversion of the truck exhausts to accept the new system
The filter system for our gear storage arrived and will be installed the first part of June
Members marched in the annual Memorial Day parade. We had a nice turn out
Thanks to the Water Dept for painting the hydrants. They are much more visible.

The Department also lost a life member and personally a long-time friend of mine, Donald L. Barber, in an ATV accident. Our members handled the call with professionalism and dignity, for which I'm grateful and proud.

Respectfully,

Mahlon Irish Jr.
Fire Chief

45 South Main Street • P.O. Box 58 • Homer, NY 13077 • 607/749-3121
Fax 607 / 749-4948

Chief of Police
Robert Pitman

Sergeant
Roland Eckard

Records Clerk
Kimberly Reitano

HOMER POLICE DEPARTMENT

43 ½ JAMES STREET
HOMER, New York 13077
(607) 749-2022 FAX: (607) 749-3675
homerpolice@yahoo.com



MAY 2018 MONTHLY REPORT

Date: June 4, 2018

For the time period: 04/26/18 – 05/26/18

Mayor and members of the board,

Patrol Monthly Activities:

Please refer to the attached detailed reports for last month. We had a total of 243 calls for service during the month of May. We had a total of 3 penal law arrests, which consisted of misdemeanor assaults. We issued a total of 33 vehicle and traffic tickets, 1 of which was for the unclassified misdemeanor of Operating Without Insurance arrest. Officers also responded and investigated 4 motor vehicle collisions.

Notable investigations or incidents during the month of May: a domestic related incident where an individual was arrested for assault; a drug investigation that the complainant, who resides in the village, brought items to the police department that she found in the woods outside the village, the items were determined to be remnants of a meth making materials New York State Police Contaminated Crime Scene Emergency Response Team responded; an incident at the high school where 2 individuals were arrested for assault and secured the items and a suspicious persons complaint during the early morning hours where individuals were possibly entering vehicles, the individuals fled the area and were not located by patrol.

School Officers Reports:

Please refer to the attached detailed school resource officer's report for May. There were a total of 189 incidents that the resource officers were involved in during the month of May.

Recent updates:

Security cameras updates: Beard Electric installed security cameras at Calale Park in May.

Patrol vehicles updates: No issues with the patrol vehicles regarding maintenance. However, there was a manufacturer recall on vehicle 250, the unmarked Ford Fusion. 250 was taken to Dovi Ford and it was corrected at no charge. A dashcam will be installed in patrol vehicle 225 during the last week in May. Once it is installed all patrol vehicles will be equipped with them.

Bike patrol updates: Bike patrol started again in May. As indicated in previous reports the Cortland Area Communities that Care are providing funding for it again this year. Officer Smith will be attending bike patrol school at SUNY Cortland from June 11th until June 15th. There is no cost for this course and once he completes it he will be a certified bike patrol officer.

Grant updates: No updates regarding the New York State traffic safety grant that I applied for last month for 2019. We should be notified sometime within the next few months if we are going to be awarded for this grant.

No updates regarding the federal pilot grant program for funding for law enforcement for reducing trespassing on railroad property.

SRO updates: The proposed school budget was voted on in May and was approved. The school district is requesting 3 additional school resource officers to be assigned to the school beginning in September. There are some current part-time officers with the department that would be interested in these positions. The SRO contract between the village and the school will expire in June. A new contract is being composed to reflect the additional SRO's and equipment costs and will be submitted to the school followed by the village board for approvals.

Officer Edward Lake, who was the day time school resource officer, resigned with his last day being May 16th. As indicated in the April report, he was replaced by Michael Bort. There have been no issues involving Officer Bort's transition.

Training updates: Spring firearms / in-service training was held on May 2nd, 3rd and 8th. Officers also received training in CPR, first aid, NARCAN and tourniquets.

The active shooter awareness training that the police department and the fire department hosted on May 16, 2018 at the Homer High School auditorium regarding the December 24, 2012 tragedy in Webster, NY, was well perceived. Nearly 100 first responders from the Cortland area attended the training.

Miscellaneous and events: Scout Pack 85 nominated the police department for the District Good Turn Award. The award is presented to a non-Scouting Organization who has done a particular service for the Scouts. On April 27, 2018, the award was presented to us and is now in display in the lobby of the police department. It was an honor to be nominated and receive this award.

Homer Little League Parade was held on May 5th. The parade started at the intermediate school and ended at Griggs Field. Homer Fire Police assisted with traffic control during the parade, which was uneventful.

The Cortland County Emergency Response and Communications will be hosting a race in the village on June 2nd to raise money for the county training center. Fire police from Homer and Cortlandville Fire Departments will be assisting with traffic control during the race.

Fireman Field Days will be on June 7th, 8th and 9th. Officers will be patrolling the grounds during the field days and will be assisting with the parade on June 9th.

The Relay for Life fundraising event will be on June 16th, from noon until midnight on the Village Green and elementary school. This is event is for a good cause.

In conclusion, with the warmer weather approaching it typically brings out individuals seeking an opportunity to steal miscellaneous items mainly during the night time. I would like to remind residents to lock the doors to their vehicles or bring valuables inside and to close their garage doors.

Respectfully submitted,

Robert H. Pitman
Chief of Police
Village of Homer Police Department

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

MAY 2018 Recreation Monthly Report

Submitted by Recreation Director Zack Pollak

Recreation Updates:

- **Soccer** – 246 kids registered. Great numbers. Season, starts 6/25. At least 50 people registered past the deadline. Organizing program/referees this week. Has kept me crazy busy (tons of phone calls, setting rosters, shirts, etc.) Ball inventory/replacements this week, coaches meeting next week. Varsity coach reached out to collab - exciting. Dean Maus (has run the program for the past 16 years) will be helping me for the first couple weeks.
- **Rec Commission** meets tomorrow.
- **Babe Ruth:** 2 Teams, games start this week, no missing gear. 2 shirt corrections.
- **Mobile Arts & Crafts:** Van will be delivered to Tammy this week, supplies ordered several weeks ago. Will be taking full inventory at end of program.
- **Newton Park** on Cayuga street is seeing use again. (little leagues youngest division)
- **Learn to Swim:** 23 residents, 17 non-residents, YWCA takes village residents until program starts.
- **Refunds:** Rosalie McDermott, (T-ball) took a bad fall at her house. She was hospitalized for a week but is still having severe concussion symptoms. She has an upcoming appointment with the concussion clinic in Syracuse but cannot return to school or play any sports for an undetermined amount of time. She only played three tee-ball games. Parents asked if they can get a partial refund. (our policy states no refunds after program starts, no exceptions but I'd like to give them a partial, if not full refund minus t-shirt cost)
- **Tennis Lessons:** Registrations are starting to come in. 11 signups so far.
- **Summer Softball** did not have enough kids for a 12U team or a 14U team. Hoping to run two 17U teams. We've taken several kids from Cortland as their numbers were too low to run the program.
- **Contracts for concerts:** In progress. 1st concert: Cortland Old Timers Band: June 27th 7pm
- **Football/Cheer Flyers** were distributed to the schools last week. Registrations slow to start as per usual.

Darren "Hal" McCabe
Mayor
Mayor@HomerNY.org
Cell: 607-345-7174

Village Office
31 N. Main Street
Homer, NY 13077
Phone: 607-749-3322
www.HomerNY.org



Village Police: 607-749-2022
Newton Water Works: 607-749-2511
Glenwood Cemetery: 607-749-3517
Streets and Parks: 607-749-3813
Recreation: 607-749-2161
Codes: 607-745-3177

May 2018 Water & Sewer Monthly Report

Submitted by Lawrence Barber on June 7, 2018

Mayor and members of the Board:

Water Department Updates:

- Did repairs on catch basin at Carl's House on John St. and cut out a part of the driveway out and blacktop it to slope water into the manhole
- Put a new meter in at 12 King St. it was a vacant House but it ready to rent or sale
- Repaired catch basin at Copeland St, Grove St, Holly Dr., two on Pine St.
- Blacktop around catch basin
- Sawed the Fire Station driveway to get it ready for new water line
- Repaired Fire Hyd. at Town Barn
- Helped Street Dept. Blacktop street
- Painting Fire Hyd.
- Marked out Dig Safe ticket
- Repaired leak at Durkee Park

Sewer Department Updates:

- Repair manhole at John, Michael, King St.
- Cleaned float in all sewer pump stations

Spring Clean-Up:

-
-
-

New Updates: