

VILLAGE OF HOMER

2013
BEAUTIFICATION PROGRAM
SIDEWALK PROGRAM GUIDELINES

Sponsored by: VILLAGE OF HOMER
Genevieve Suits, Mayor

Village of Homer

2013 SIDEWALK REPLACEMENT PROGRAM

The 2013 Village of Homer Sidewalk Replacement Program is a Village-wide voluntary program, the goal of which is to encourage qualifying Village Property Owners to actively participate in improving the aesthetics and/or safety of Village properties which will, in turn, impact on the community as a whole. Participants in the program will be selected on a first-come, first-served basis after an application is complete and submitted to the Village Clerk's Office. Priority for program consideration will be given to applicants who have returned the attached Application and it is completed satisfactorily.

The Sidewalk Replacement program is available to all Village residential (owner-occupied and renter-occupied) owners. It is the Village's intention to encourage replacement of those sidewalks that pose a blighting influence on the surrounding property and/or contribute to inadequate sidewalk situations. The Village has instituted the following guidelines for participation in the program:

1. A sidewalk replacement stipend is available from the Village to all residential properties located within the Village of Homer. Concrete sidewalks and concrete aprons must be located in the Village's right-of-way. The Village will **not** pay for walkways from the sidewalk to the dwelling/structure nor will it pay for curb replacement.
2. The Village will pay 70% of the sidewalk replacement up a maximum stipend of \$_____. **This applies to all property owners regardless of income.**
3. Potential applicants are instructed to complete the enclosed Application for Sidewalk Replacement in its entirety, which includes getting an estimate from a qualified sidewalk contractor and returning the Application to the Village with the contractor's name indicated. Once this application is reviewed for completeness and an estimate is made of the dollars remaining in the Sidewalk Replacement budget by the Village, a Notice to Proceed will be issued. **Property owners are cautioned not to begin any sidewalk work until this notice is received.** In the event that there are more applicants than there are funds available, participants will be selected on a first come, first served basis.
4. Property Owners will engage in the services of a qualified Sidewalk Contractor. The Village has enclosed a list of sidewalk contractors who have worked with similar programs in the Village and in other communities in the past and have submitted updated insurance certificates to the Village. If you

wish to have your work done by a contractor not on the list, they must submit an insurance certificate before any work begins as indicated in #5 below. Sidewalk blocks can average \$9+ per square foot or \$180 per 5 x 4 foot block (this is just an average and used for reference only). Sidewalk blocks running through a driveway are thicker and are usually more expensive. **The estimates provided to the Village will be reviewed to insure that they are reasonable.** It is expected that property owners will replace all damaged sidewalk blocks. Applying for a sidewalk subsidy for the same property for more than one year (if the Village has a program in subsequent years) will not be allowed.

5. The Village of Homer will require that the Contractor (not the Property Owner) obtain a permit from the Village Clerk's Office before beginning the work. There is no charge for this permit. The Contractor will first be required by the Village's insurance representative to show proof of both accident and protection of work and property insurance protecting Village and Contractor for such purpose by securing a policy with limits and coverages as required by the Village. The Village Clerk's Office is located at 53 South Main Street and the hours of operation are 8:30 a.m. to 4:00 p.m., Monday through Friday. The telephone number is 749-3322.
6. The contractor must also contact the Village's Streets and Parks Department (SPD) (Mike Galeotti, cell phone number 745-1518).
7. The SPD will provide the Contractor with the grade and line of the sidewalk for the property. The Contractor will be given a copy of the Village's sidewalk specifications, if requested. Property Owners are advised not to let work begin without a permit. **Under no circumstances will the Village pay for any work that was performed without a permit.** The Village will make payment to any property owner that is not a known participant in the Sidewalk Replacement Program. No compensation will be given to work done prior to the start of this program.
8. Contractors are required to have the property inspected once the sidewalk forms are in place and before the concrete is poured.
9. Once the final inspection is completed, property owners must send or bring the ORIGINAL bill to:

Village of Homer
53 South Main Street
Homer, NY 13077
Telephone: 749-3322

Property owners are encouraged to retain a copy of the bill for their own records. It is anticipated that payment will be made within two weeks of receipt of the bill. The payment will be in the name of the property owner.

10. Property owners who wish to do the sidewalk replacement on their own property may do so once their application is approved. Those persons are required to obtain a permit from the Village Clerk and check with the Village's insurance carrier. Payment will be made for 70% of the cost of materials to complete the sidewalk replacement. No payment will be made for the labor. The Village will not compensate for any contracting firm that works in conjunction with the property owner on sidewalk replacement including removal of debris. The property owner will be required to submit the ORIGINAL bill for all materials to the Village (See Number 9) for payment. Property owners doing their own work will be required to have an inspection of the premises by the SPD (See Number 9).
11. Prior to beginning any sidewalk replacement services, the Village of Homer reserves the right to exclude any property that would be physically too difficult to address and/or would not meet the goals of the program.
12. All sidewalk replacement work is to be completed by no later than October 1, 2013, and all bills submitted for payment by no later than October 31, 2013.
13. An income property owner may participate in the sidewalk program for up to three properties in any one given year.
14. All Village taxes must be current on the selected property. The person signing the application for sidewalk replacement must be listed as the property owner on Village rolls.
15. The Village attempts to maintain accurate lists of future street/sidewalk reconstruction projects. Available funding and priorities cause this list to fluctuate from year to year. The Village will not be responsible for reimbursing any property owner for sidewalk work funded through the Sidewalk Replacement Program that may eventually be replaced in conjunction with a future Village project.

**2013 SIDEWALK CONTRACTORS LIST
VILLAGE OF HOMER BEAUTIFICATION PROGRAM**

NOTE: This is not a recommendation, just a listing of Contractors that have worked with the program in the past. Contractors listed have/will have current insurance certificates on file with the Village. This list can be updated at any time.

Kash and Sons Joseph A. Kash, Jr. 20 Grove Street Homer, NY 13077 749-6064; Cell: 423-8260	Empire Construction of CNY, LLC Glenn Anderson 2495 Route 215 Cortland, NY 13045 Cell: 221-4932
Tom Kile PO Box 222 Homer, NY 13077 749-3493	First Choice Asphalt Daryl Andersen 2197 Greenwood Road Cortland, NY 13045 Cell: 345-7248
Upstream Construction 4216 McCloy Rd. Cortland, NY 13045 607-343-9870	

APPLICATION FOR SIDEWALK REPLACEMENT

To be placed on the Village's list for Sidewalk Replacement, please complete this form and return it to the Village Office, 53 South Street, Homer, New York 13077. (Please copy for additional properties). Questions may be addressed to LouAnne Randall, Village Clerk, at 749-3322.

Name: _____

Mailing Address: _____

Property location (if different from above): _____

Day Time Telephone Number: _____

The Name of my contractor is: _____

Contractor Address: _____

The cost to replace _____ sidewalk blocks (or _____ linear feet) on my property is \$_____ (This must be completed).

By signing below I make known my understanding of the Sidewalk Replacement rules and guidelines that were provided to me by the Village of Homer and I make known my intention to participate in this program. I will not have my contractor start this program until I receive a Notice to Proceed from the Village and until my contractor shows me proof of a Village permit.

Signed: _____

***** DO NOT WRITE BELOW THIS LINE *****

SPD Initial Approval Signature: _____

SPD Final Approval Signature: _____

Date: _____ Remarks: _____

Additional sidewalk work on premises: _____ Yes _____ No