

## **Village of Homer Board of Trustees Meeting**

**July 12, 2017**

**6:00 p.m.**

### **Public Hearing No. 1**

A Public Hearing was held by the Village of Homer Board of Trustees at the Town Hall, 31 North Main St., Homer, New York with Mayor McCabe presiding, for the purpose of appropriating \$92725.00 from the Machinery Reserve Fund, Special Reserve – Water Equipment, for the purchase of a 2018 Freightliner dump truck.

Members present:

Mayor, Hal McCabe

Trustee, Patrick Clune

Trustee, Edward Finkbeiner

Trustee, Kevin Slack

Trustee, Timothy Daley

Also present were: Acting Village Clerk- Kalee Updyke; Attorney, Dante Armideo; CEO, Craig Umbehauer; Fire Chief, Mahlon Irish; Thoma Representative, Rich Cunningham; BDC Representative, Karen Niday; Bruce Adams; Don Lawson; Paul Gower; Don Ferris; Harry Gardner; Charles Bernheim; Kathy Beardsley; and News Reporters, Nick Graziano from The Cortland Standard; and Brad Smith from WXHC.

Mayor McCabe called the Public Hearing to order and requested the Clerk read the legal notice aloud.

Clerk, Updyke read the legal notice as published, posted and filed.

Mayor McCabe offered privilege of the floor to those in attendance.

No requests were made.

The Public Hearing was closed at 6:04 p.m.

### **Public Hearing No. 2**

A Public Hearing was held by the Village of Homer Board of Trustees at the Town Hall, 31 North Main St., Homer, New York with Mayor McCabe presiding, for the purpose of the Village of Homer anticipates submitting an application in 2017 to the New York State Office of Community Renewal for funding under the New York Community Development Block Grant Program.

A public hearing is held as part of the process to solicit public input with respect to the application and to develop program activities. Community Development funds can be used for activities that are eligible under Section 570.482 of Subpart I of the federal Housing and Community Development Act of 1974. More complete details of eligible activities as outlined at Section 570.482, will be available at the public hearing.

Mayor McCabe called the Public Hearing to order and requested the Clerk read the legal notice aloud.

Clerk, Updyke read the legal notice as published, posted and filed.

Mayor McCabe offered privilege of the floor to those in attendance.

- Rich Cunningham spoke briefly about the program saying the funds were coming from Urban Housing Development as a block grant and that it was targeted toward people with low to moderate household income levels.

The Public Hearing was closed at 6:08 p.m.

### **Public Hearing No. 3**

A Public Hearing was held by the Village of Homer Board of Trustees at the Town Hall, 31 North Main St., Homer, New York with Mayor McCabe presiding, for the purpose of appropriating \$103,819.39 from the Fire Truck Reserve Funds, for the body-off frame replacement of Fire Engine 501.

Mayor McCabe called the Public Hearing to order and requested the Clerk read the legal notice aloud.

Clerk, Updyke read the legal notice as published, posted and filed.

Mayor McCabe offered privilege of the floor to those in attendance.

- Mahlon Irish, the Fire Chief, explained that the part was being galvanized so it will last much longer.

The Public Hearing was closed at 6:15 p.m.

DRAFT

Village of Homer Board of Trustees Meeting  
July 12, 2017  
6:00 p.m.

The Regular Meeting of the Village of Homer Board of Trustees was held at the Community Building, 45 South Main St., Homer, New York with Mayor McCabe presiding.

Members present:	Mayor, Hal McCabe
	Trustee, Patrick Clune
	Trustee, Edward Finkbeiner
	Trustee, Kevin Slack
	Trustee, Timothy Daley

Also present were: Acting Village Clerk- Kalee Updyke; Attorney, Dante Armideo; CEO, Craig Umbehauer; Fire Chief, Mahlon Irish; Thoma Representative, Rich Cunningham; BDC Representative, Karen Niday; Bruce Adams; Don Lawson; Paul Gower; Don Ferris; Harry Gardner; Charles Bernheim; Kathy Beardsley; and News Reporters, Nick Graziano from The Cortland Standard; and Brad Smith from WXHC.  
Mayor McCabe called the meeting to order.

On **motion** by Trustee Clune, the Board approved the Village of Homer Board of Trustees Minutes of June 14, 2017 as written – **all ayes**.

**Motion** by Trustee Finkbeiner to pay the following bills for the month of July 2017 – **all ayes**

General Fund (A)	Vouchers	\$
Water Fund (F)	Vouchers	\$
Sewer Fund (G)	Vouchers	\$
Capital Projects Fund (HG)	-----	
Comm. Dev. Fund (CD)	-----	

ACCEPTANCE FOR FILING OF WRITTEN REPORTS:

**CEMETERY** – Report was received as submitted. **Motion** to accept by Trustee Slack -**all ayes**

**CODES** – Report was received as submitted. There was talk of a new system that was implemented. Residents can come in and put complaints on a white board in the Village Office that will get taken off as they are addressed. **Motion** to accept by Trustee Slack – **all ayes**.

**DOGS** – No report was submitted

**DPW** – Report was received as submitted. Ward Dukelow spoke of trees that were down and laying across the river near Pine St. The mayor is going to look at the steps necessary for removal. **Motion** to accept by Trustee Clune– **all ayes**.

**FIRE INSPECTOR** – No report was submitted.

**FIRE CHIEF** – Report was received as submitted. Mahlon Irish spoke of a washer that is almost 10 years old and he would like to declare it surplus and donate it to Cincinnatus. This is a central location to Willet, Marathon, and Cuyler so they could all benefit. The Homer Fire Dept. has received a new washer through a grant. **Motion** was set forth by Trustee Clune to declare the washer a surplus pending legal review 2<sup>nd</sup> by Trustee Finkbeiner- **all ayes**. There was also an approval for hose testing that is not to exceed 10% over last years price. **Motion** to accept made by Trustee Finkbeiner, 2<sup>nd</sup> by Trustee Daley- **all ayes**. A **Motion** to accept fire report by Trustee Clune – **all ayes**.

**POLICE** – Report was received as submitted. Trustee Finkbeiner spoke about the surveillance Cameras. The Board will be awarding a contract next week. **Motion** to accept by Trustee Finkbeiner – **all ayes**.

**RECREATION** – Report was received as submitted. Motion to accept by Trustee Finkbeiner - all ayes

**WATER & SEWER** – Report was received as submitted. Motion to accept by Trustee Clune - all ayes

**PUBLIC COMMENT PERIOD:**

Mayor McCabe offered privilege of the floor to those in attendance.

**NEW BUSINESS:**

**Mack Cook came to speak about phase 3 of the new meter installation.**

*Resolution to authorize the submission of a 2018 CFA Local Government Efficiency grant, jointly with the City of Cortland for 400,000.00 to fund phase 3 of the Smart Water Meter Project.*

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Motion by Trustee Clune  
VOTES: ALL AYES                      ADOPTED

BE IT RESOLVED, the Board of Trustees does hereby approve the submission of a 2018 CFA Local Government Efficiency grant.

Barton and Loguidice spoke about the INI and Sewer project. Chris Laughton, a representative from B&J spoke on the sewer and its current condition. He said that when the testing was done in 2015 there was a lot of leakage that was found around the manholes, and the inflow and infiltration had to be tightened so that there was less dirty water going into the sewer and the end result is the Village paying more money. His recommendation is that the Mayor, a Trustee, Larry Barber, and Bruce Adams, and himself sit down with Terry Duell and find possible options for grants or funding.

Karen Niday from the BDC spoke about the Map Grant. We had one participant that withdrew from the program and this freed up money that could be allocated to another business. There were many applicant, but a brand new applicant was chosen to give the money to. The Edgewood Bakery will receive the 8675.00 for new equipment and signage.

The Village Police Department is looking to add three roster spots. This would decrease in the amount of over-time hours that the Police Department would have to pay the full-time employees and more flexibility in coverage.

*Resolution to hire three more roster spots to the Village of Homer Police Department*

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Motion by Trustee Clune  
VOTES: ALL AYES                      ADOPTED

BE IT RESOLVED, the Board of Trustees does hereby authorize the hiring of three new roster spots to the Village of Homer Police Department.

Dante Armideo spoke about the Red X Removal Law. This law will make it offense for any person to remove or change any part or portion of these warning signs without proper authorization. This will be Local Law N. 1 of 2017. The Board of Trustees agreed to approve the Local Law and they will make a public hearing at the August Board Meeting once everything is finalized.

The school district reached out to the Village to see if we could change the times that Central Park was open to the public. They are having a hard time with parents coming down the street and passing busses making this a potentially hazardous and dangerous situation. There was some confusion on the times that they were requesting the street be closed therefore this was tabled and will be re-visited at the next meeting.

The SPCA agreement was tabled until the next meeting after the Trustees could look over the current contract in place with Lindsay Anderson. This agreement with the SPCA would not take away duties that Country Acres and Linsey Anderson is doing now, but would expand on those duties to include non-domestic animals and would be on an as needed basis. This will be talked about at the August meeting.

The Village Office is looking into updating their phone system and adding a phone tree. As it is now, the staff in the Village Office answers every call and then direct the caller to whom they need to speak with. The caller then needs to hang up and call the right department. With the new system, there would be a phone tree and when a caller calls in they would have options as to whom they would like to speak to. This will reduce the amount of calls that the office staff are fielding and get the caller to the appropriate person faster. The Board was presented with two option. The options were Onetalk and Kika. They were similar prices but Kika offers a better service plan.

*Approve the updated phone system not to exceed \$1500.00.*

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*Motion by Trustee Clune*  
*VOTES: ALL AYES      ADOPTED*

*BE IT RESOLVED, the Board of Trustees does hereby approve the Approve the updated phone system not to exceed \$1500.00.*

*Approve the EVconnect quote for the vehicle charging station*

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*Motion by Trustee Clune*  
*VOTES: ALL AYES      ADOPTED*

*BE IT RESOLVED, the Board of Trustees does hereby approve the EVconnect quote for the vehicle charging station*

The Recreation Contract from the Town of Homer was tabled until the August meeting. Trustee Finkbeiner and Trustee Slack would like some time to look it over.

The Village of Homer would like to do an income survey re-survey to determine the median income level throughout the Village. There are many more grants available to us if we can prove that our income is the median level. The administrative costs that the Village would incur would be \$9500 plus postage. We would provide a list of the homes in the Village and they would do everything else. We would need to follow up on non-responses.

*Approve the Income Survey Re-survey*

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*Motion by Trustee Clune*  
*VOTES: Trustee Daley & Mayor McCabe -AYE      ADOPTED*  
*Trustee Finkbeiner & Trustee Slack -Nay*

*BE IT RESOLVED, the Board of Trustees does hereby approve the Income Survey Re-survey*

The Village of Homer would like to re-design their website. Right now the website is not user friendly and makes it difficult for staff to upload on to it. It is also hard for residents to navigate and find the information they are looking for. The Mayor has received two quotes from prospective website administrators. Keegan associates put in a bid for \$13,000 and the other from CG Media partners was for \$4,000.

*Approve the Website Re-design*

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*Motion by Mayor McCabe*

*VOTES: ALL AYES      ADOPTED*

*BE IT RESOLVED, the Board of Trustees does hereby approve the Website Re-design*

*Motion to approve the Unified Solar Permit as written*

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*Motion by Trustee Clune*

*VOTES: ALL AYES      ADOPTED*

*BE IT RESOLVED, the Board of Trustees does hereby approve the Unified Solar Permit as written*

Computel is a company that the Village would like to use to recover some of our Gross Receipts. This company would perform an audit on the Gross Tax Receipts. There would be no up- front fee for this service. Computel would keep 40% of the money they find that is owed to the Village and the Village would get 60%. If no money is found owed to the Village there is nothing gained nothing lost.

*Motion to approve the services offered by Computel to audit the Gross Receipts.*

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*Motion by Trustee Daley*

*VOTES: ALL AYES      ADOPTED*

*BE IT RESOLVED, the Board of Trustees does hereby approve the services offered by Computel to audit the Gross Receipts.*

A staff update was given by the Mayor. Nancy Cavallier has resigned as Recreation Director for the Village of Homer.

Mayor McCabe questioned whether there was anything further to come before the Board. Trustee Finkbeiner said that the concrete was poured at the DPW and the storage sheds will soon be cleaned out by the storage committee. Trustee Daley said the new LED lighting numbers are supposedly in. He will report back at the August meeting regarding that.

Mayor McCabe questioned whether there was anything further to discuss.

Mayor McCabe requested the Board convene to an Executive Session to discuss personnel matters.

Trustee made a motion to convene to Executive Session at 8:27 p.m.

No action was taken in Executive Session.

No further comments or discussion were heard.

On **motion** by Trustee Finkbeiner, the Board adjourned the Regular Meeting at 9:26 p.m. – **all ayes.**

Respectfully submitted,

Kalee Updyke, Clerk  
Hal McCabe, Mayor

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