

**Village of Homer Board of Trustees Meeting
April 4, 2017
6:00 p.m.**

The Regular Meeting of the Village of Homer Board of Trustees was held at the Community Building, 45 South Main St., Homer, New York with Mayor McCabe presiding.

Members present:	Mayor, Hal McCabe Trustee, Patrick Clune Trustee, Edward Finkbeiner Trustee, Timothy Daley
Absent:	Trustee, Kevin Slack

Also present were: Clerk, Kalee Updyke; Village Attorney, Francis Casullo; CEO, Fire Chief, Robert Johnson; Police Chief, Robert Pitman; Cody Johnson; Deanna Daley; JoAnn and Ward Dukelow; Paul Gower; Charles Berheim; Steven & Bev Berry; Kevin Reese; Sandy and Nancy Samson; Harry Gardner; Martin Sweeney; Kevin Reese; Charlie Spina; Laird Updyke; Andrew Leach; Eric Mulvihill; Jenniferleigh Clune; and News Reporter, Brad Smith from WXHC.

Mayor McCabe called the meeting to order and swore in the newly elected officials:

Election Results were as follows:
Mayor: Hal McCabe-511 Genevieve Suits-267
Trustees: Kevin Slack – 469 Timothy Daley –425 Eugene Smith-249 Megan Williams-275

- Kevin Slack will be sworn in at a later date.

There were no minutes available to approve from the March 7, 2017 meeting. This motion was tabled.

TREASURER’S Report indicating the Financial Status of Operating Funds was received as submitted, motion to accept by Trustee Clune, 2nd Daley -all ayes

Motion Trustee Clune, - all ayes to pay the following bills:

Abstract #14- 2016-2017 year end				
General Fund	Vouchers	1079-1088	\$	7910.39
Water Fund	Vouchers	370-374	\$	1822.69
Sewer Fund	Vouchers	370-374	\$	780.68
Capital Projects Fund	-----			-----
Comm. Dev. Fund	-----			-----

Motion Trustee Clune, - all ayes to pay the following bills:

Abstract #2-2017-2018				
General Fund	Vouchers	14-70	\$	47714.17
Water Fund	Vouchers	7-26	\$	1481.22
Sewer Fund	Vouchers	6-26	\$	2616.46
Capital Projects Fund	-----			-----
Comm. Dev. Fund	-----			-----

Trustee Finkbeiner made a motion, seconded by Trustee Daley to accept the resignation of Andy Hoffman from the Village Zoning Board of Appeals.– all ayes.

NOTICE IS HEREBY GIVEN that the Village Trustees of the Village of Homer, Cortland County, New York at a meeting held April 4, 2017 duly adopted the resolution, a summary of which is published herewith, subject to permissive referendum as provided in the State of New York.

**Village of Homer
ORGANIZATIONAL BUSINESS & ANNUAL APPOINTMENTS – 4/04/2017**

<u>APPOINTMENTS</u>	<u>CHAIRMAN</u>	<u>MEMBER</u>
Police	Ed Finkbeiner	Kevin Slack
DPW	Pat Clune	Tim Daley

Fire Department	Pat Clune	Kevin Slack
Recreation	Ed Finkbeiner	Tim Daley
Cemetery	Kevin Slack	Pat Clune
Codes	Pat Clune	
Beautification	Ed Finkbeiner	Kevin Slack
Village Green Liaison	Mayor McCabe	

APPOINTMENTS TO COMMISSIONS:

Zoning Board (5 year term)
Mike Pollack- 2022

Planning Board (5 year term)

Recreation Commission (5 year term)

Cemetery Commission (3 year term)
Rusty McLaughlin- 2020

Beautification Commission (5 year term)

Village Clerk-Treasurer	
Deputy Village Clerk-Treasurer	
Deputy Mayor	Pat Clune
Registrar of Vital Statistics	
Deputy Registrar of Vital Statistics	
Historians	Martin Sweeney
Official Newspaper	Cortland Standard
Official Depository	Key Bank, Homer, Tompkins Trust Company, HSBC, Edward Jones, First Niagara
Records Management Officer	
Village Attorney	Fran Casullo
Records Management Advisory Board	Mayor McCabe
OSH Manager	
Fair Housing Coordinator	
Cable Representative	
Auditor	Ciaschi, Dietershagen, Little & Mickelson
Code Enforcement Officer	Craig Umbehauer
Fire Code Officer	Kim Fairchild

Board to review purchase order/procurement policy of the Village of Homer.

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Review Investment Policy.
Review Fee Schedule

CONFLICT OF INTEREST STATEMENTS:

1st Tuesday of each month at 6:00 p.m., designated as meeting date for the Village Board of Trustees unless otherwise publicized.

OPEN PURCHASE ORDERS BE ISSUED FOR COUNTY ITEMS ON STATE BID.
Review Rates.

PASS THE FOLLOWING RESOLUTIONS:

1. **Whereas** the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:
Section 1. *That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of \$.535 per mile. This includes reimbursing employees and officers. Fire Chiefs are not to exceed their caps that have been placed by the Village Board of Trustees.*
Section 2. *That this resolution shall take effect immediately.*

2. **Whereas** there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors Annual Meeting and Fall Training School for Fiscal Officers and Municipal Clerks; c) the NYCOM Public Works Conference for the Streets/Parks Department, and AWWA Meetings for the Water/Sewer Department.

Whereas it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences, or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. *That the following officers and employees are hereby authorized to attend the following schools: NYCOM General Meetings - Mayor McCabe; NYCOM General Meetings - Members of the Board of Trustees; NYCOM General /Fall Training School - Clerk-Treas., Dep. Clerk-Treas.;and Clerk. AWWA Meeting -. Lawrence Barber and Michael Harter; NYCOM Public Works Conference & NYS Assoc. of Highway Supt. School –Lawrence Barber and Michael Harter.*

Section 2. *That this resolution shall take effect immediately.*

3. **Whereas** the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and **Whereas**, all such claims shall be presented at the next regular meeting for audit, and **Whereas**, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

NOW THEREFORE BE IT RESOLVED:

Section 1. *That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.*

Section 2. *That this resolution shall take effect immediately.*

4. **Review rules of procedures.**

The attached appointments were approved and those present were sworn in, official newspaper declared as the Cortland Standard, official depositories listed as Key Bank-Homer, Alliance Bank of Cortland and HSBC, **motion** to accept by Trustee Finkbeiner 2nd Daley - all ayes.

Approve encumbrances and budget transfers for 2016-2017. **motion** to accept by Trustee Finkbeiner, 2nd Daley-all ayes.

1st. Tuesday of each month at 6:00 p.m., designated as meeting date for the Village Board of Trustees unless otherwise publicized. **motion** to accept by Trustee Finkbeiner, 2nd Daley - all ayes.

ACCEPTANCE FOR FILING OF WRITTEN REPORTS:

CEMETERY - no report was received or submitted.- The cemetery is now open.

CODES – report was received as submitted, **motion** to accept by Trustee Clune. 2nd Finkbeiner – all ayes.

POLICE – report was received as submitted, **motion** to accept by Trustee Finkbeiner. 2nd Clune –all ayes.

FIRE INSPECTOR- No report was received or submitted

DOGS –no report was received or submitted

RECREATION – no report was received or submitted

WATER/SEWER– report was received as submitted, **motion** to accept by Trustee Clune. 2nd Daley –all ayes.

DPW - report was received as submitted, **motion** to accept by Trustee Clune. 2nd Daley –all ayes. Compost is now open. Spring clean-up has started. Amnesty date has been set for May 13, 2017.

FIRE CHIEF’S - report was received as submitted, **motion** to accept by Trustee Clune. 2nd Daley – all ayes

Upon motion by Trustee Patrick Clune duly made and carried is was
RESOLVED: That Francis Casullo to be appointed as Village Attorney
Therefore: will carry out the duties of Village Attorney – all ayes.

There was no update from the Building Committee. Trustee Clune stated that he had emailed Eugene Smith and Paul Gower regarding the update and that he had not heard back from either

one. Paul Gower said that in light of Mayor McCabe becoming Mayor, he figured we were moving back to the Town Hall and that the Building Committee was no longer needed. Trustee Clune made a motion to dissolve the Building Committee. Trustee Finkbeiner 2nd-all ayes

In regards to the timeline regarding the Village moving back to the Town Hall, Mayor McCabe stated that his 5 month timeline was still reasonable.

The overhead door quote was submitted to the Trustees for new garage doors at the Streets Garage.

5. **Whereas** the Board of Trustees has determined to approve purchase order #2502 and quote from Overhead Door Company for the overhead doors at the Streets Garage in the amount of \$6966.00.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees shall approve the payment of 6966.00 to The Overhead Door Company for the overhead doors at the Street Garage.

Section 2. That this resolution shall take effect immediately.

Payroll services will now be turned over to Williamson Law Book beginning on 04/05/17. **motion** to accept by Trustee Finkbeiner. 2nd Clune –all ayes.

Mayor McCabe asked that the Village look into purchasing a video camera for recording of all Village Board Meetings. He would like these to be posted on the website for those absent to view. Mayor McCabe is going to look into some quotes.

Mayor McCabe is looking into the repurposing of the grant that the Village received from Senator Seward and will hopefully have an update at the next meeting.

A liquor license for HOBO's was received and filed.

Fire truck #503 needs repairs and a Public Hearing has to be set for the appropriation of the fire truck repair reserves in the amount of \$11078.34.

6. **Whereas** the Board of Trustees has determined schedule a hearing for appropriation of fire truck repair reserves for fire truck #503 in the amount of \$11078.34.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees shall approve a meeting at 6:15 May 2, 2017 for the purpose of appropriating fire truck repair reserves for fire truck #503 in the amount of \$11078.34.

Section 2. That this resolution shall take effect immediately.

The revised dog control and shelter agreement that was reviewed by Attorney Casullo between the Village and Lindsay Andersen was approved. **Motion** to accept by Trustee Clune, 2nd Daley –all ayes.

On motion by Trustee Finkbeiner the board moved to adjourn the meeting at 6:50 PM - all ayes.

The Board went into Executive Session AT 6:57 to discuss matters of personnel and ongoing litigation. Closed Executive Session AT 8:08 and adjourned.

Mayor Hal McCabe
Kalee Updyke, Clerk